

Overall DBE Three-Year Goal Methodology

Name of Recipient: Holmes County Airport Authority

Goal Period: FY 2024-26 (10/1/2023 through 9/30/2026)

DOT-assisted contract amounts:

Year 1	\$488,100
Year 2	\$55,500
Year 3	\$727,285
Totals	\$1,270,885

Overall Three-Year Goal: 7.9%, to be accomplished through 7.9% Race Conscious and 0.0% Race Neutral

Total dollar amount to be expended on DBEs: \$100,510

Describe the Number and Type of Contracts that the airport anticipates awarding:

Contracts in Fiscal Year #1

1. Rehabilitate Runway (Seal Coat and Marking) - Design & Construct - \$488,100

Contracts in Fiscal Year #2

1. Apron Pavement Rehabilitation (Design) - \$27,750
2. Taxiway Pavement Rehabilitation (Design) - \$27,750

Contracts in Fiscal Year #3

1. Apron Pavement Rehabilitation (Construct) - \$356,390
2. Taxiway Pavement Rehabilitation (Construct) - \$370,895

Market Area

Ashland, Coshocton, Holmes, Knox, Richland, Stark, Tuscarawas, and Wayne Counties in Ohio.

Step 1. Actual relative availability of DBEs

The base figure for the relative availability was calculated as follows:

Method: Use Ohio Department of Transportation's DBE Directory (<https://www.dot.state.oh.us/Divisions/ODI/SDBE/Pages/DBE-Directory.aspx>) and Census Bureau Data (<https://data.census.gov/>).

Weighted Availability of DBE firms:

Fiscal Year #1

For 10/1/2023 - 9/30/2024, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Rehabilitate Runway (Seal Coat and Marking) - Design & Construct	Asphalt Pavement Construction	Highway, street, and bridge construction	237310	\$354,220	3	30	10.0%	\$35,422
Rehabilitate Runway (Seal Coat and Marking) - Design & Construct	Pavement Marking	Highway, street, and bridge construction	237310	\$65,880	1	30	3.3%	\$2,174
Rehabilitate Runway (Seal Coat and Marking) - Design & Construct	Engineering Services	Engineering Services	541330	\$66,500	1	63	1.6%	\$1,064
Rehabilitate Runway (Seal Coat and Marking) - Design & Construct	Materials Testing	Testing Laboratories and Services	541380	\$1,500	1	12	8.3%	\$125
Rehabilitate Runway (Seal Coat and Marking) - Design & Construct				\$488,100			7.9%	\$38,785
Year 1 Total				\$488,100			7.9%	\$38,785

Fiscal Year #2

For 10/1/2024 - 9/30/2025, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Apron Pavement Rehabilitation (Design)	Engineering Services	Engineering Services	541330	\$24,000	1	63	1.6%	\$384
Apron Pavement Rehabilitation (Design)	Materials Testing	Testing Laboratories and Services	541380	\$3,750	1	12	8.3%	\$311
Apron Pavement Rehabilitation (Design)				\$27,750			2.5%	\$695
Taxiway Pavement Rehabilitation (Design)	Engineering Services	Engineering Services	541330	\$24,000	1	63	1.6%	\$384
Taxiway Pavement Rehabilitation (Design)	Materials Testing	Testing Laboratories and Services	541380	\$3,750	1	12	8.3%	\$311
Taxiway Pavement Rehabilitation (Design)				\$27,750			2.5%	\$695
Year 2 Total				\$55,500			2.5%	\$1,390

Fiscal Year #3

For 10/1/2025 - 9/30/2026, award of the following is anticipated:

Project Name	Trade Description	NAICS Description	NAICS	Trade (\$)	Directory	Census	DBE (%)	DBE (\$) (= Trade \$ x DBE %)
Apron Pavement Rehabilitation (Construct)	Asphalt Pavement Construction	Highway, street, and bridge construction	237310	\$284,220	3	30	10.0%	\$28,422
Apron Pavement Rehabilitation (Construct)	Pavement Marking	Highway, street, and bridge construction	237310	\$7,620	1	30	3.3%	\$251
Apron Pavement Rehabilitation (Construct)	Earthwork	Site preparation contractors	238910	\$7,800	4	151	2.6%	\$203
Apron Pavement Rehabilitation (Construct)	Engineering Services	Engineering Services	541330	\$50,750	1	63	1.6%	\$812
Apron Pavement Rehabilitation (Construct)	Materials Testing	Testing Laboratories and Services	541380	\$6,000	1	12	8.3%	\$498
Apron Pavement Rehabilitation (Construct)				\$356,390			8.5%	\$30,186
Taxiway Pavement Rehabilitation (Construct)	Asphalt Pavement Construction	Highway, street, and bridge construction	237310	\$278,625	3	30	10.0%	\$27,863
Taxiway Pavement Rehabilitation (Construct)	Pavement Marking	Highway, street, and bridge construction	237310	\$7,620	1	30	3.3%	\$251
Taxiway Pavement Rehabilitation (Construct)	Earthwork	Site preparation contractors	238910	\$27,900	4	151	2.6%	\$725
Taxiway Pavement Rehabilitation (Construct)	Engineering Services	Engineering Services	541330	\$50,750	1	63	1.6%	\$812
Taxiway Pavement Rehabilitation (Construct)	Materials Testing	Testing Laboratories and Services	541380	\$6,000	1	12	8.3%	\$498
Taxiway Pavement Rehabilitation (Construct)				\$370,895			8.1%	\$30,149
Year 3 Total				\$727,285			8.3%	\$60,335

The base goal projection after weighting is as follows:

- Total Weighted DBE Availability: **\$100,510**
- Total for All Trades: **\$1,270,885**

Dividing the weighted DBE totals by the total estimate for all trades gives a base DBE availability figure for the projects anticipated during the goal-setting period. This figure is expressed as a percentage and serves as the basis for the three-year overall goal.

Base of DBE Goal: **7.9%**

Not enough historical data on DBE participation is available to reference to make an adjustment to the Step 1 base figure; therefore, the Holmes County Airport Authority is adopting the Step 1 base figure of **7.9%** as the overall goal for this three-year goal period (FY 2024-26).

Furthermore, there are no applicable disparity studies for the local market area or recent legal case information from the relevant jurisdictions to show evidence of barriers to entry or competitiveness of DBEs in the market area that is sufficient to warrant making an adjustment to the base goal.

Breakout of Estimated "Race and Gender Neutral" (RN) and "Race and Gender Conscious" (RC) Participation

Holmes County Airport Authority estimates that in meeting the established overall goal of 7.9%, it will obtain 0.0% from race neutral participation and 7.9% through race conscious measures.

Holmes County Airport Authority does not have a history of DBE participation or over-achievement of goals to reference and expects to obtain its DBE participation through the use of DBE contract goals or a conscious effort to obtain DBE participation. Therefore, the entire goal of 7.9% is to be obtained through race-conscious participation.

Holmes County Airport Authority will adjust the estimated breakout of race neutral and race conscious DBE participation as needed to reflect actual DBE participation (see §26.51(f)) and track and report race neutral and race conscious participation separately. For reporting purposes, RN DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

Consultation

In establishing the overall goal, the Holmes County Airport Authority provided for consultation and publication. This process included consultation with local Chambers of Commerce, Public Works Departments, Ohio Contractors Association, ODOT, State of Ohio Minority Business Development Office, Women Business Development Council, Airport Minority Business Council, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Holmes County Airport Authority's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and was conducted before the goal methodology was submitted to the operating administration for review. Details of the consultation are as follows.

The consultation engaged in was a face-to-face public meeting, which was held at the Holmes County Airport on May 6, 2024 at 11:30 A.M.

The following comments were received during the course of the consultation: **none.**

A notice of the proposed goal was published on the Holmes County Commissioners' official website before the methodology was submitted to the Federal Aviation Administration.

If the proposed goal changes following review by the Federal Aviation Administration, the revised goal will be posted on Holmes County Commissioners' official website.

Notwithstanding paragraph (f)(4) of §26.45, Holmes County Airport Authority proposed goals will not be implemented until this requirement has been met.

Sample Public Notice Language

PUBLIC NOTICE

The Holmes County Airport Authority hereby announces its proposed Disadvantaged Business Enterprise (DBE) participation goal of 7.9% for FAA-funded contracts/agreements. The proposed goal pertains to federal fiscal years 2024 through 2026 (10/1/2023 - 9/30/2026). Airport Authority meetings are open to the public and are regularly held on the first Monday of every month at 11:30 A.M. We encourage anyone to attend for the purpose of consulting with stakeholders to obtain information relevant to the goal-setting process.

The proposed goal and its attendant methodology are available for inspection between 8:00 A.M. 5:00 P.M. Monday through Friday at the Holmes County Airport for 30 days from the date of this publication.

Comments on the DBE goal will be accepted for 30 days from the date of this publication and can be sent to the following:

Tracy Schlabach
Secretary/Treasurer
Holmes County Airport Authority
4501 Township Road 307
Millersburg, OH 44654
(330) 674-8625
tschlabach@co.holmes.oh.us

OR

Federal Aviation Administration
Office of Civil Rights
FAA Great lakes Regional Office
2300 East Devon Avenue
Room 440, AGL-9
Des Plaines, IL 60018
(847) 294-7182