



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



AGENDA

Monday, March 25, 2024
(Schedule Subject to Change)

10:00

Business Meeting

- Pledge of Allegiance
- Minutes from March 18, 2024
- Paybills Motion
- Transfers/Transactions/Supplementals
- Plat – Clark Township Subdivision No. 14
- Resolution – Accepting the County Commissioners Association of Ohio Workers Compensation Group Rating Agreement and Employer Statement for Group Rating Plan
- Resolution – Approving the Notice of Award for the Building Demolition and Sote Revitalization
- Proclamation – Declaring March 2024 as Developmental Disabilities Awareness Month

10:30

New Business/Old Business Discussion

Next Business Meeting: Monday – March 25, 2024

THE MINUTES

March 25, 2024

The Holmes County Commissioners met in regular session Monday, March 25, 2024, with everyone present. Chairman Hall opened the meeting:

10:00 A.M. – BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Eyler, seconded by Mr. Miller (Mr. Hall – yes; Mr. Miller – yes; Mr. Eyler – yes), the Commissioners approved the minutes from March 18, 2024 as written.

PAY BILLS MOTION

On a motion by Mr. Miller seconded by Mr. Eyler (Mr. Hall – yes; Mr. Miller – yes; Mr. Eyler – yes), the Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

Doug Milhoan	00010-E2004	Legal Counsel	\$802.50
Jacquelyn Dossi	00010-E2004	Legal Counsel	262.50
Hoffee Law	00010-E2004	Legal Counsel	682.50
Beau Cross	00010-E2004	Legal Counsel	195.00
Monica Miyashita	00010-E2004	Legal Counsel	2,265.00
Eric Hall	00010-E2004	Legal Counsel	810.00
Baserman Law	00010-E2004	Legal Counsel	1,110.00
Jeff Kellogg	00010-E2004	Legal Counsel	6,645.00
CSB – VISA	00010-E6001	VISA Expenses	1,877.52
Verizon Wireless	00010-E8001	Cell Service	434.55
Verizon Wireless	00010-E8001	Cell Service	81.64
Xerox Financial Services	00040-E2001	Xerox Model C7130	140.95
CSB	00040-E4007	New Cannon Scanner	1,000.00
Gordon Flesch Co., Inc.	00045-E4001	B & W / Color Images	66.95
Quill LLC	00085-E4001	Office Supplies	403.90
Julie Dreher	00085-E6001	Conference Mileage Reimbursement	203.68
Cuyahoga County Coroner	00110-E8001	Autopsy	2,950.00
Independence Business Supply	00121-E4001	General Fund Paper Supply	234.95
Holmes M & M Construction Co., Inc.	00125-E2001	Fire Alarm Monitoring	240.00
Cintas	00125-E2001	Mats & Service	145.26
Jackie's Cleaning Service LLC	00125-E2001	Cleaning Service	3,008.50
American Electric Power	00125-E2002	Electric	5,207.27
Friendly Wholesale Company, Inc.	00125-E4001	Supplies	77.32
Keim Lumber Co.	00125-E4001	Supplies	130.47
The Parts Place	00125-E7002	Vehicle Maintenance Parts	65.42
Midtown Dry Cleaners	00130-E4013	February Dry Cleaning	319.14
Star Brite Car Wash	00130-E7002	February Car Washes	112.00
Southside Quik Lube	00130-E7002	February Oil Changes	261.06

Wayne County Sheriff's Office	00130-E8001	Uniforms	537.94
Xerox Financial Services	00130-E8001	Copiers	1,192.95
Holmes County Sheriff's Office	00135-E4005	Medication Reimbursement	7.57
Holmes County Sheriff's Office	00135-E4005	Medication Reimbursement	45.07
Atlantic Coastal Supply, Inc.	00135-E7002	Air Control Metering	1,024.70
CDW Government	00155-E4001	GIS Share of ArcPro	1,013.12
Treasurer, State of Ohio	00160-E4006	BCMh Expenditures	36,024.54
Holmes County Airport Authority	05011-E9023	March Sales Tax	5,000.00
			\$74,578.97

DOG & KENNEL (B00)

Huntington Billboards	00200-E4004	Advertisement	\$1,520.00
Alterclinic Animal Care	00200-E4005	Services Rendered	662.60
Family Auto Care LTD	00200-E7002	Vehicle Repairs	1,369.03
			\$3,551.63

ENGINEER (K00)

Arbor Edge Consulting LLC	00700-E2014	Trees Inspected for Removal	\$7,250.00
Grassbaugh LLC	00700-E2014	Mohican Valley Trail	4,336.00
Grassbaugh LLC	00700-E2014	Contract Projects	8,205.00
Cargill, Inc.	00700-E4003	Salt	17,806.65
Cargill, Inc.	00700-E4003	Salt	4,499.26
Osburn Associates, Inc.	00700-E4003	Materials	546.00
Tusc. Construction Supply LLC	00700-E4003	Materials	2,560.80
Mastermind LLC	00700-E4016	Annual Software Renewal	1,475.00
Go Shred Secure Document LLC	00700-E4016	Office Expense	268.00
Infotech	00700-E4016	Annual Software License	2,100.00
U.S. Bank	00700-E4016	Copier Rental	623.04
Holmes County Chamber of Commerce	00700-E4016	Safety Council Breakfast	20.00
Osburn Associates, Inc.	00700-E4016	Sign Printer Subscription	2,000.00
AT&T Mobility	00700-E4016	Cell Service	284.78
Star Brite Express Car Wash	00700-E7005	Truck Washes	60.00
Diamond Mowers LLC	00700-E7005	Equipment Maintenance	1,330.53
Leader Machinery Company LLC	00700-E7005	Equipment Maintenance	1,154.96
Safety Equipment	00701-E3013	Safety Equipment	90.00
Aultworks Occupational Medicine	00701-E3013	Drug Tests	35.00
			\$54,645.02

TOWNSHIP SALES TAX DISTRIBUTION (K50)

Hardy Township	00703-E9019	Township Share of Levy Funds	\$75,000.00
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FDCC (M30)

Rachel Cornell	01002-E8001	Meals Reimbursement	\$25.70
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SOLID WASTE (P34)

CSB - VISA	00800-E2074	VISA Expenses	\$404.18
Verizon Wireless	00800-E4017	Cell Phone	160.44
			\$564.62

WASTEWATER (P40)

Piedmont Gas Company	00805-E2002	WC Generator at 2026 SR 39	\$16.81
AT&T Mobility LLC	00805-E2002	Laptops & Aircards	68.48
Knox Energy Cooperative, Inc.	00805-E2002	BE WWTP & 4365 SR 39	366.85
Northeast Ohio Natural Gas Corp.	00805-E2002	-	520.70
Albright Welding Supply Co., Inc.	00805-E4012	Cylinder Rental	48.01
Buckeye Power Sales	00805-E7001	Weekly Rental & Generator Maintenance	7,102.74
			\$8,123.59

LAW LIBRARY RESOURCES (S37)

Blue 360 Media LLC	00930-E4001	Supplies	\$66.95
RELX, Inc. dba Lexis Nexis	00930-E4001	Supplies	1,064.00
Thomson Reuters – West, Payment Center	00930-E4001	Supplies	1,214.84
			\$2,345.79

IT FUND (S38)

Charter Communications	01062-E7005	Services Rendered	\$314.98
Nitel LLC	01062-E7005	Services Provided	1,464.34
			\$1,779.32

GIS (S58)

CSB	01010-E2001	GoDaddy Subscription	\$23.17
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JUVENILE COURT MISCELLANEOUS (S63)

GovConnection, Inc.	01014-E4007	New Computer	\$6,837.80
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ADULT PROBATION FEE (S68)

Treasurer, State of Ohio	01021-E2001	LEADS	\$50.00
Perr Protech	01021-E2001	Copier Charges	203.19
BluShift Wireless	01021-E2001	IT	193.99
Ohio Treasurer of State	01021-E4003	MARCS	210.00
Wex Bank	01021-E7003	Fuel	740.87
Wex Bank	01021-E7003	Fuel	32.91
			\$1,430.96

EMA (S72)

Holmes County Engineer's Office	01025-E8001	HazMat Exercise Signs	\$168.75
CSB – VISA	01025-E8001	ADOBE & FAA – (UAG) Exam	414.88
			\$583.63

COUNTY HOME (S85)

Buckeye Contractors	01036-E2009	Building Improvements	\$1,225.28
Buckeye Contractors	01036-E2009	Addendum	873.00
Professional Medical	01036-E4001	Nursing Supplies	985.75
Trail Side Deli	01036-E4001	Grocery Supplies	578.55
Weavers True Value	01036-E4001	Maintenance Supplies	54.46
TechCo Life Safety Systems	01036-E7001	Wanderguard System Repairs	1,022.84
Peppers Plumbing	01036-E7001	Patio Ice Melt System Repairs	275.38
The Locksmith Shop	01036-E7001	Door Lock Repair	580.50
American Express	01036-E7001	Misc. Repairs	113.53
			\$5,709.29

SPECIAL PROJECTS / JUVENILE COURT (S88)

Rachel Cornell	01065-E8001	Mileage Reimbursement	\$128.64
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SPECIAL PROJECTS / PROBATE COURT (S89)

Rachel Cornell	01066-E8001	Reimbursement	\$45.00
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COMMUNITY DEVELOPMENT (T00)

Dover – Phila Heating & Cooling	01045-E2085	Retainage	\$1,000.00
ORDC	01045-E4015	CDBG Admin	8,680.00
Holmes County Planning Commission	01045-E4015	PY 22 CDBG Admin	4,000.00
			\$13,680.00



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Resolution # 03-25-24-1

A RESOLUTION ACCEPTING THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO WORKERS' COMPENSATION GROUP RATING PLAN AGREEMENT AND EMPLOYER STATEMENT FOR GROUP RATING PLAN

WHEREAS, the Board of County Commissioners have received the County Commissioners Association of Ohio Workers' Compensation Group Rating Plan Agreement and Employer Statement for Group Rating Plan; and

WHEREAS, the Board of County Commissioners have agreed to the Workers Compensation Group Rating Plan Agreement and Employer Statement for Group Rating Plan; and

WHEREAS, Prosecutor's Office has reviewed this Agreement as to form;

THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby authorizes Holmes County Commissioner Chairman to sign the County Commissioners Association of Ohio Workers' Compensation Group Rating Plan Agreement and Employer Statement for Group Rating Plan.

Mr. *Eyler* moved for adoption of the preceding Resolution. Mr. *Miller* seconded the motion. Upon roll call the vote was as follows:

David L. Hall *David L. Hall* yes/no

Joe D. Miller *Joe D. Miller* yes/no

Raymond Eyler *Raymond Eyler* yes/no

The below signed Clerk to the Board hereby certifies that the preceding Resolution is a true and exact copy of a Resolution adopted during the regular business meeting of March 25, 2024 and recorded in Commissioners Journal 54 under that date.

Susan L. Schie
Susan L. Schie, Clerk to the Board
Holmes County Board of Commissioners



HOLMES COUNTY COMMISSIONERS

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Resolution # 03-25-24-2

A RESOLUTION APPROVING THE NOTICE OF AWARD FOR THE BUILDING DEMOLITION AND SITE REVITALIZATION

WHEREAS, the Board of Holmes County has received a Notice of Award for the Building Demolition and Sute Revitalization work as specified in the scope of work for Holmes County DSRP package D; and

WHEREAS, the Board of Holmes County Commissioners have reviewed this Notice of Award; and

THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby approves the Notice of Award for the Building Demolition and Sute Revitalization work as specified in the scope of work for Holmes County DSRP package D to Martin Construction & Demo, LLC in the amount of \$116,000.00.

Mr. Eyer moved for adoption of the preceding Resolution. Mr. Miller seconded the motion. Upon roll call the vote was as follows:

David L. Hall	<u>David L. Hall</u>	<input checked="" type="radio"/> yes/no
Joe D. Miller	<u>Joe D. Miller</u>	<input checked="" type="radio"/> yes/no
Raymond Eyer	<u>Raymond Eyer</u>	<input checked="" type="radio"/> yes/no

The below signed Clerk to the Board hereby certifies that the preceding Resolution is a true and exact copy of a Resolution adopted during the regular business meeting of March 25, 2024 and recorded in Commissioners Journal 54 under that date.

Susan L. Schie, Clerk to the Board
Holmes County Board of Commissioners

NOTICE OF AWARD

To: Martin Construction & Demo, LLC
12174 Township Road 259
Big Prairie, Ohio 44611

PROJECT Description: Building demolition and site revitalization work as specified in the Scope of Work for Holmes County DSRP Package D.

The OWNER has considered the BID submitted by you on March 19, 2024 for the above described WORK in response to its Advertisement for BIDS and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of \$116,000.00.


You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR'S Contract BOND, if applicable, and Certificates of Insurance within 10 calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said BOND within 10 days from the date of this notice, said OWNER will be entitled to consider all of your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID guaranty subject to the liabilities set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 25th day of March, 2024.

Owner: Holmes County Board of Commissioners

By: 
Name: David H Hall
Title: Chairman

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____ on this ___ day of _____, 2024.

By: _____
Name: _____
Title: _____

TARGETED COMMUNITY ALTERNATIVE (T90)

Millennium Health LLC	01085-E2001	Conf. Tests	\$2,280.00
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ROTARY OTHER EXPENSES (X00)

Tek84, Inc.	04000-E8001	Annual Service Agreement	\$8,995.00
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JAIL KITCHEN (X03)

U.S. Foods, Inc.	04001-E4001	Food Supplies	\$1,777.32
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TRANSFER WITHIN:

FROM:

TO:

AMOUNT:

K00-00700-E8001 Other Expenses	K00-00700-E2002 Office Utilities	\$20,000.00
A00-00020-E7003 Fuel	A00-00020-E4001 Supplies	\$891.91

SUPPLEMENTAL:

FROM:

TO:

AMOUNT:

A00 General	A00-05011-E9023 Sales Tax Distribution	\$5,000.00
N70 Wastewater Capital Improvements	N70-00506-E2009 Waste Water System Capital Improvements	\$100,000.00

ENGINEER PERMIT(S):

By the signing of the following documents, the Commissioners approved the following Permit(s):

Bryan Stark	Application is hereby made for a permit to directional drill 1 ¼" conduit under the road. Location – Trailway, LLC, 2261 County Road 168, Dundee, Ohio 44646
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PLAT – CLARK TOWNSHIP SUBDIVISION NO. 14

On a motion by Mr. Miller seconded by Mr. Eyler (Mr. Hall – yes; Mr. Miller – yes; Mr. Eyler – yes), the Commissioners authorized the Chairman to sign the Clark Township Subdivision No. 14, Clark Township, SW Qtr. Section 13, T-8N; R-5W.

RESOLUTION(S)

PROCLAMATION(S)



HOLMES COUNTY COMMISSIONERS

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Proclamation #03-25-24-1P

PROCLAMATION – DECLARING MARCH AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH 2024

WHEREAS Ohio’s county boards of developmental disabilities were established by the Ohio General Assembly on October 25, 1967; and

WHEREAS the mission and purpose of Ohio’s county boards of DD remain as strong as ever, with county boards continuing to provide vital supports and resources to Ohioans with developmental disabilities and their families; and,

WHEREAS the more than 250 people with developmental disabilities served by the Holmes County Board of Developmental Disabilities, their families, friends, neighbors, and co-workers encourage everyone to focus on the abilities of all people; and

WHEREAS the most effective way to increase this awareness is through everyone’s active participation in community activities and the openness to learn and acknowledge each individual’s contribution; and

WHEREAS policies must be developed, attitudes shaped, and opportunities offered that allow people with developmental disabilities to live as independently and productively as possible in our community; and

WHEREAS we encourage all citizens to foster and support such opportunities that include access to education, housing, employment, and recreational activities; and

NOW, THEREFORE BE IT PROCLAIMED, that the Commissioners of Holmes County on this 25th day of March two thousand twenty-four do hereby proclaim March 2024 as

DEVELOPMENTAL DISABILITIES AWARENESS MONTH

and offer full support to efforts that assist people with disabilities to make choices that enable them to live successful lives and realize their potential; and

THEREOFRE, BE IT FURTHER PROCLAIMED, we urge all citizens to join in this celebration by spreading awareness of the many contributions offered by people with developmental disabilities in our community.

Mr. *Miller* moved for adoption of the preceding Proclamation. Mr. *Eyler* seconded the motion. Upon roll call the vote was as follows:

David L. Hall	<i>David L. Hall</i>	<input checked="" type="radio"/> yes/no
Joe D. Miller	<i>Joe D. Miller</i>	<input checked="" type="radio"/> yes/no
Raymond Eyler	<i>Raymond Eyler SLS</i>	<input checked="" type="radio"/> yes/no

The below signed Clerk to the Board hereby certifies that the preceding Proclamation is a true and exact copy of a Proclamation adopted during the regular business meeting of March 25, 2024 and recorded in Commissioners Journal 54 under that date.

Susan L. Schie
Susan L. Schie, Clerk to the Board
Holmes County Board of Commissioners

MARIANNE MADER – HOLMES COUNTY DEVELOPMENTAL DISABILITIES SUPERINTENDENT

Marianne Mader, Superintendent of the Holmes County Board of Developmental Disabilities met with the Commissioner’s and gave them an update on the Board of Developmental Disabilities. They are currently working to make the Holmes County Fairgrounds more handicapped accessible, received a grant for changing tables for adults (one will be at the fairgrounds, one at the visitor’s center and a portable one for community events), also discussed how many currently attend the Board of Developmental Disabilities. Currently there are 71 adults attending three programs for the adults. The Spring Festival will be May 10th and May 11th, 2024, a renewal levy may be put on the November ballot or the following election in 2025 and the Bucks play on Thursday March 28, 2024 at West Holmes High School.

Finally, Mader discussed meeting with County employees (Sheriff’s Office) and Chief of Police Matt Shaner to discuss a Memorandum of Understanding to make sure the citizens with Developmental Disabilities are protected in the event of an abuse case.

10:30 A.M. – NEW BUSINESS/OLD BUSINESS

ADJOURN MOTION

With no further business to come before the Board, Mr. Eyler moved that the meeting be adjourned at 4:30 p.m. Mr. Miller seconded the motion (Mr. Hall - yes, Mr. Miller - yes, Mr. Eyler - yes). The next scheduled Business meeting of the Holmes County Commissioners is Monday, April 01, 2024.

David L. Hall

Joe D. Miller

Attest: Susan L. Schie, Clerk

Raymond Eyler

Voucher/Receipt/ Service Number	Header Description	Vendor Number	Vendor Name	Voucher/Receipt/S ervice Date	Warrant/Pay-in Number	Batch Number	Account	PO Number	Total Amount
478	MILEAGE REIMB FEB 2024	102201	Tawnya Barnett	3/20/2024		W/A220	H20-00402-E2033	1002	392.16

HOLMES COUNTY COMMISSIONERS:

Debra Ann
Raymond Eger

APPROVED:

Danny S. Jackson
 DIRECTOR

RECEIVED
 MAR 20 2024
 Jackie McKee
 Auditor

RECEIVED
 MAR 22 2024
 Holmes County
 Commissioners

Voucher/Receipt/ Service Number	Header Description	Vendor Number	Vendor Name	Voucher/Receipt/S ervice Date	Warrant/Pay-in Number	Batch Number	Account	PO Number	Project	Account1	Total Amount
D338	MEDICAL EVAL 1/31/2024 - 2/6/2024	23685	Richland County Juvenile Court	3/20/2024		D216	551-01087-E2096	1024	9999	99999	730.00
D339	MEDICAL EVAL 12/23 - 12/6/23	23685	Richland County Juvenile Court	3/20/2024		D216	551-01087-E2096	1024	9999	99999	530.00
											\$ 1,260.00

APPROVED:
Dorothy S. Jackson

HOLMES COUNTY COMMISSIONER:
Dorothy S. Jackson
Raymond G. Reese

RECEIVED

MAR 22 2024

Holmes County
Commissioners

Voucher/Receipt/Service Number	Header Description	Vendor Number	Vendor Name	Voucher/Receipt/Service Date	Warrant/Pay-in Number	Batch Number	Notes	Account	PO Number	Project	Account	Total Amount
9129	AGENCY SHREDDING	9833	Go Shred Secure Document LLC	3/20/2024		PA695	INV 35794	H00-00400-E2017	1019	10	521092	\$ 149.00
9130	AGENCY SUV GAS	16317	WEX Bank	3/20/2024		PA695	INV 95804785	H00-00400-E6001	1022	10	521092	\$ 773.89
9131	AGENCY PHONES	4594	CBTS LLC	3/20/2024		PA695	INV 6815582-03102024	H00-00400-E8001	1023	10	521092	\$ 950.80
9132	SERVICE ADS FOR DEC FOSTER FAMILY	10140	AloNovus Corp.	3/20/2024		PA695	INV IN138985	H00-00400-E8001	1023	30	521092	\$ 132.00
9133	NET FEB & MARCH 2024	27676	Virginia Sullivan	3/20/2024		PA695		H00-00400-E8001	1023	850	510050	\$ 80.93
9134	NET FEB 2024	1359	Andrew Miller, Jr. and Tiffany Miller	3/20/2024		PA695		H00-00400-E8001	1023	850	510050	\$ 97.82
											\$ 2,164.44	

HOLMES COUNTY COMMISSIONER/IS:

David Alan
Raymond E. G. S.S.

APPROVED:
 DIRECTOR - JFS

Barry S. Jackson

RECEIVED

MAR 22 2024

Holmes County
 Commissioners

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Batch Number	Header Description	Voucher Amount
5455		S50-00404-E2001	1014	16317	WEX Bank	3/20/2024	4	Feb & Mar. 24/gasoline	\$45.00
5456		S50-00404-E2038	1015	21410	Patrick and Melody Reed	3/20/2024	4	Jan. 24/grad cap & gown	\$62.84
5457		S50-00404-E2040	1017	28304	West Holmes Middle School	3/20/2024	4	Mar. 24/CHAFEE/school trip	\$420.00
5458		S50-00404-E2040	1017	5966	Cynthia Couch	3/20/2024	4	child support for kinship placement	\$1,279.32
5459		S50-00404-E2040	1017	16317	WEX Bank	3/20/2024	4	Feb. 24/TANF INC/gasoline	\$20.00

\$1,827.16

HOLMES COUNTY COMMISSIONERS:

APPROVED:

Carl Haw
Jackie McKee
Raymond G. S.

Danny S. Jackson
 Director, Holmes CobbJFS

RECEIVED

MAR 22 2024

Holmes County
 Commissioners

RECEIVED
 MAR 20 2024
 Jackie McKee
 Auditor