



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



AGENDA

Thursday, September 07, 2023

(Schedule Subject to Change)

- 9:00 Dan Jackson, Job & Family Services**
- Standing Appointment
- 9:30 Michael Derr – Holmes County Health Commissioner**
- Community Health Assessment Discussion
- 10:00 Business Meeting**
- Pledge of Allegiance
 - Minutes from August 28, 2023
 - Paybills Motion
 - Transfers/Transactions/Supplementals
 - Plat – Idyl Oak Farms Subdivision
 - Resolution – Authorizing Individuals to Initiate IPAWS Alert
- 10:30 New Business/Old Business Discussion**

Next Business Meeting: Monday – September 11, 2023

THE MINUTES
September 07, 2023

The Holmes County Commissioners met in regular session Thursday, September 07, 2023; with Mr. Eyler absent.. Chairman Miller opened the meeting:

9:00 A.M. – DAN JACKSON – JOB & FAMILY SERVICES – STANDING APPOINTMENT

Cancelled.

9:30 A.M. – MICHAEL DERR – H.C. HEALTH COMMISSIONER – C.H.A. DISCUSSION

Holmes County Health Commissioner Michael Derr discussed the Community Health Assessment with the Commissioners and the flyer and related survey being distributed to residents. Survey data will be compared to information from other Ohio counties of similar population, as well as compared to statewide and national data. Derr pointed out survey results shape community programming of the Holmes County General Health District. Health Commissioner Derr also updated the Commissioners with expectations of COVID virus variants becoming more prevalent and the anticipated effects of new vaccinations and booster shots.

10:00 A.M. – BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Hall, seconded by Mr. Miller (Mr. Miller – yes; Mr. Eyler – absent; Mr. Hall – yes), the Commissioners approved the minutes from August 28, 2023.

PAY BILLS MOTION

On a motion by Mr. Hall seconded by Mr. Miller (Mr. Miller – yes; Mr. Eyler – absent; Mr. Hall – yes), Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

David Hunter	00010-E2004	Legal Counsel	\$258.75
Norman Miller Jr.	00010-E2004	Legal Counsel	1,335.00
Doug Milhoan	00010-E2004	Legal Counsel	862.50
Baserman Law	00010-E2004	Legal Counsel	6,935.00
Eric Hall	00010-E2004	Legal Counsel	735.00
Jeff Kellogg	00010-E2004	Legal Counsel	637.50
AloNovus	00010-E4004	Advertising & Public Notices	20.25
ComDoc, Inc.	00015-E2001	Services Rendered	131.45
Independence Business Supply	00015-E4001	Supplies	48.51
U.S. Bank Equipment Finance	00040-E2001	Copier Lease	146.89
David Stucki	00070-E2007	July Mileage	57.64
Modern Office Methods	00070-E4007	Printer Contract	39.71
Crossbridge Marketing & Media, Inc.	00070-E8001	CP Court Website Build	3,495.00
Holmes County Clerk of Courts	00070-E8003	8/25/23 Grand Jury Pay	285.00

Verizon Wireless	00085-E2002	Cell Service	126.90
Capital One	00085-E4001	Office Supplies	34.87
Rigz Towing & Recovery	00090-E7002	Towing	104.50
Village Motors, Inc.	00090-E8001	Car Touch-Up Paint	15.83
ComDoc, Inc.	00095-E2001	Copy Cost	26.93
Ohio State Highway Patrol	00116-E8001	Annual LEADS	600.00
Cintas	00125-E2001	Mats & Service	140.55
Northeast Ohio Natural Gas Corp.	00125-E2002	Natural Gas	1,825.14
BluShift Wireless LLC	00125-E2002	County Phone Charges	1,099.00
Brightspeed	00125-E2002	FAX	48.37
Capital One Trade Credit	00125-E4001	Supplies	65.63
Cline Plumbing	00125-E7001	HVAC Repairs & Service	279.27
Verizon Wireless	00130-E2002	Cell Phone	2,763.91
Red Diamond Uniforms	00130-E4013	Uniform Supplies	109.98
Valley View Repair LTD	00130-E7002	Vehicle Repairs	1,910.22
Prairie Township Trustees	00135-E4005	Ambulance	202.40
Holmes County Sheriff's Office	00135-E4005	Inmate Frames Replacement	84.53
E & H Ace Hardware	00135-E7002	Maintenance Supplies	159.01
Friendly Wholesale Company, Inc.	00135-E7002	Maintenance Supplies	520.73
Alco-Chem, Inc.	00135-E7002	DC7	206.50
Lightspeed Hosting LLC	00155-E8001	Cloud Services	708.00
BluShift Wireless LLC	05021-E9003	Fiber Optic Project	99.00
Village Motors	07002-E3007	Repair Ford F-150 Damages	2,035.55
			\$28,155.02

DOG & KENNEL (B00)

Gordon Fleisch Co.	00200-E2001	Copies	\$4.65
Brightspeed	00200-E2002	Dog Pound	319.67
Wolf Creek Veterinary Services	00200-E4005	Vet Services	214.97
Independence Business Supply	00200-E4018	Paper – Dog Tag Season	93.98
			\$633.27

ENGINEER (K00)

Holmes Crane Service LTD	00700-E2014	TR 211 / TR 212	\$601.25
Keim Silos & Concrete Pumping	00700-E2014	CR 53	687.00
Refrigeration 77 LLC	00700-E7005	Ice Maker Repair	125.00
Holmes Fire & Safety Solutions LLC	00701-E3013	Safety	862.40
Fastenal Company	00701-E4001	Garage Supplies	1,330.04
Fastenal Company	00701-E4001	Garage Supplies	307.89
Capital One Trade Credit	00701-E4001	Garage Supplies	73.88
			\$3,987.46

FDCC (M30)

Verizon Wireless	01002-E8001	Cell Service	\$179.47
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CAPITAL IMPROVEMENT (N10)

Independence Business Supply	00500-E2009	Adult Probation Office Improvements	\$3,351.00
JMR Concrete	00500-E2009	Sidewalk Improvements	6,015.00
Belenky, Inc.	00500-E2009	UniMac Washer Extractor	3,740.80
			\$13,106.80

SOLID WASTE (P34)

Republic Services	00800-E2074	Recyclable Hauling & Processing	\$9,167.14
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WASTEWATER (P40)

BluShift Wireless LLC	00805-E2001	Black Box – Unlimited	\$240.00
Northeast Ohio Natural Gas Corp.	00805-E2002	-	126.85

American Electric Power	00805-E2002	WC WWTP, P #7, 8 & 9	6,366.35
Tidewater Products, Inc.	00805-E4012	Liquid Polymer	2,619.00
Generator Systems LLC	00805-E7001	Generator Service	941.00
Holmes Fire & Safety Solutions LLC	00805-E7001	Fire Extinguisher Inspections	397.75
Wolff Bros. Supply, Inc.	00805-E7001	Sludge Press, Stock & Misc. Items	1,286.52
Hershey Machine	00805-E7001	Conntitec Belt	23.88
USA Bluebook	00805-E7001	Safety Items	1,959.90
Charm Harness & Boot	00805-E8001	Carhart	139.95
			\$14,101.20

DRUG ENFORCEMENT FUND OTHER EXPENSE (\$46)

Valley View Repair LTD	01070-E8001	Oil Change & Tire Rotation	\$201.02
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GENERAL SPECIAL PROJECTS COMMON PLEAS COURT (\$61)

Justice AV Solutions, Inc.	01014-E4007	Poly Coverage Renewal	\$880.00
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9-1-1 (\$71)

Brightspeed	01024-E2002	Phase II	\$500.00
Brightspeed	01024-E2002	Monthly Phone	203.98
			\$703.98

EMA (\$72)

Amazon Capital Services	01025-E4001	USB Hub	\$36.98
Amazon Capital Services	01025-E4001	EMA Office Stamp	11.99
Rodhe's IGA Marketplace	01025-E8001	Refreshments for First Responders	117.94
Capital One Trade Credit	01025-E8001	Supplies	263.68
			\$430.59

COUNTY HOME (\$85)

Brightspeed	01036-E2001	Telephone Service	\$863.28
Visual Edge IT	01036-E2001	Copier Contract	163.49
Northeast Ohio Natural Gas Corp.	01036-E2001	Gas Utility Service	284.01
Health Professionals of Holmes County	01036-E2001	Resident Medical Invoice	25.30
Health Professionals of Holmes County	01036-E2001	Resident Medical Invoice	25.30
Weavers True Value	01036-E2009	Building Improvement / Pest House	404.82
Capital One	01036-E4001	Misc. Supplies	206.17
Capital One Trade Credit	01036-E4001	Maintenance Supplies	50.95
Holmes Oil Distributing	01036-E4001	Fuel Supplies	582.22
Qual-Med Supply	01036-E4001	Nursing Supplies	903.56
Trail Side Deli	01036-E4001	Grocery Supplies	809.56
Weavers True Value	01036-E4001	Maintenance Supplies	93.92
Wolff Bros. Supply	01036-E7001	Faucet Repairs	201.19
			\$4,613.77

COMMUNITY DEVELOPMENT (T00)

Rising Son Company, Inc.	01045-E2058	Pay Application #2	\$431.73
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ROTARY OTHER EXPENSES (X00)

Kiesler's Police Supply Co., Inc.	04000-E8001	Training & Stock Ammunition	\$7,556.64
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JAIL KITCHEN (X03)

Alco-Chem, Inc.	04001-E4001	Cleaning Supplies	\$271.90
U.S. Foods, Inc.	04001-E4001	Food Supplies	1,423.15
Smith Foods	04001-E4001	August Milk, Juice & Eggs	986.43
			\$2,681.48

PAY-IN TO TREASURER:

FROM:	TO:	AMOUNT:
166402 HCC	A00-00199-R6504 Miscellaneous Reimbursement	\$28.64
166403 HCC	A00-00199-R6504 Miscellaneous Reimbursement	\$444.98
166404 HCC	A00-00199-R6512 Corsa Reimbursement	\$2,103.96
166406 HCC	A00-00199-R5502 Sale of Property	\$3,372.50

TRANSFER WITHIN:

FROM:	TO:	AMOUNT:
A00-00155-E8001 Other Expenses	A00-00155-E2001 Contract Services	\$5,340.00
A00-00155-E4001 Supplies	A00-00155-E2001 Contract Services	\$8,000.00

SUPPLEMENTAL:

FROM:	TO:	AMOUNT:
C30 Cherry Ridge Water Line Extension	C30-02030-E2001 Contract Services	\$4,350,000.00
S58 GIS	S58-01010-E8001 Other Expenses	(-\$9,000.00)

ENGINEER PERMIT(S):

By the signing of the following documents, the Commissioners approved the following Permit(s):

Aspire Energy Tom Schott 300 Tracy Bridge Road Orrville, Ohio 44667	Application is hereby made for a permit to install approx. 340' of 2" HDPE gas line by UG boring method on north side of County Road 320 within 2' of 30' from center of road ROW. Tracer wire shall be installed and above ground markers. Location – continuing on north side of County Road 320, UG boring Township Road 262 then continuing in public ROW of County Road 320.
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PLAT – IDYL OAKS FARMS SUBDIVISION

On a motion by Mr. Hall seconded by Mr. Miller (Mr. Miller – yes; Mr. Eyler – absent; Mr. Hall – yes), the Commissioners authorized the Chairman to sign the IDYL Oaks Farm Subdivision Plat.

RESOLUTION(S)



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



Resolution # 09-07-23-01

RESOLUTION – AUTHORIZING INDIVIDUALS TO INITIATE IPAWS ALERTS

WHEREAS, Holmes County has been authorized by FEMA to send out emergency alerts via the IPAWS system; and

WHEREAS, the Board of County Commissioners is responsible for authorizing individuals to initiate an IPAWS alert for Holmes County;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby authorizes the following individuals to initiate an IPAWS alert for Holmes County:

- Holmes County Commissioner
- Holmes County EMA Director (or their designee)
- Holmes County Sheriff (or their designee)
- Millersburg Police Chief (or their designee)
- Any Holmes County Fire Chief

Mr. Hall moved for adoption of the preceding Resolution. Mr. Miller seconded the motion. Upon roll call the vote was as follows:

Joe D. Miller *Joe Miller* (yes/no)

Raymond Eyer Absent (yes/no)

David L Hall *David Hall* (yes/no)

The below signed Clerk to the Board hereby certifies that the preceding Resolution is a true and exact copy of a Resolution adopted during the regular business meeting of September 07, 2023 and recorded in Commissioners Journal 54 under that date.

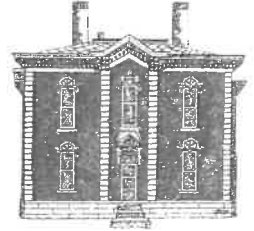
Robert J. Sigler

Bob Sigler Deputy Clerk to the Board
Holmes County Board of Commissioners



HOLMES COUNTY COMMISSIONERS

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Resolution # 09-07-23-02

RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of:

To Transfer Kinship Caregiver funding to Children Services for June 2023 services

As allowed per OAC 5101:9-6-12/ORC 5705.14

798- \$1,305.43 799- 797-

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM (FUND) :	LINE ITEM/NAME	AMOUNT
H00-00400 Public Assistance	E9002 Transfers	\$ 1,305.43
TO: (FUND)		
S50-00404 Children Services	R7500 Transfers In	\$ 1,305.43

Requested By:

Danny S. Jackson
Signature

Director
Title

Holmes Job & Family Services
Department

APPROVED
DATE 8-31-23
BY LA

REC-
AUG 25 2023
Jackie
Auditor

Mr. Hall _____ moved for the adoption of the preceding resolution,
Mr. Miller _____ seconded the motion. Upon call of roll, vote was as follows:

[Signature]
Absent

Yes No

[Signature]

Yes No

Yes No

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of Thurs., Sept. 7th, 2023 and is recorded in Commissioners Journal 54 under that date.

CC
Auditor
DP
Department
Treasurer

Robert J. Sigler Robert J. Sigler
Clerk to the Board
Holmes County Commissioners

10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION

ADJOURN MOTION

With no further business to come before the Board, Mr. Hall moved that the meeting be adjourned at 4:30 p.m.; Mr. Miller, seconded the motion (Mr. Miller - yes; Mr. Eyler – absent; Mr. Hall - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday, September 11, 2023.

Joe D. Miller

Raymond Eyler

Attest: Susan L. Schie, Clerk

David L. Hall

Voucher/Ref	Header Description	Vendor Number	Vendor Name	Voucher/Receipt/Serv	Period	Warrant/Pay-in Number	Batch Number	Account	PO Number	Project	Account1	Total Amount
8572	FCFC IV-B PART 2 GRANT FUNDING REMITTANCE	12013	Holmes Family & Children First	8/30/2023	Sep-23		PA657	H00-00400-E8001	100326	177	510050	\$ 1,075.00
8573	PARKING LEASE	12868	JKY Rentals, LLC	8/30/2023	Sep-23		PA657	H00-00400-E8001	100326	10	521092	\$ 700.00
8574	AGENCY TRASH	23417	Republic Waste Services	8/30/2023	Sep-23		PA657	H00-00400-E2017	100322	10	521092	\$ 626.37
8575	AGENCY AD	25513	Thryv, Inc.	8/30/2023	Sep-23		PA657	H00-00400-E8001	100326	20	521092	\$ 19.00
8576	CLEANING SUPPLIES	814	Amazon Capital Services	8/30/2023	Sep-23		PA657	H00-00400-E4001	100323	10	521092	\$ 50.78
8577	AGENCY GAS	19323	Northeast Oh. Natural Gas Corp	8/30/2023	Sep-23		PA657	H00-00400-E2017	100322	10	521092	\$ 114.30
8578	AGENCY GENERATOR	19323	Northeast Oh. Natural Gas Corp	8/30/2023	Sep-23		PA657	H00-00400-E2017	100322	10	521092	\$ 64.05
8579	UNIT #5 REPAIR	21962	Philip A. Wagner, Inc.	8/30/2023	Sep-23		PA657	H00-00400-E4001	100324	10	521092	\$ 3,495.45
8580	BULLETIN BOARD	814	Amazon Capital Services	8/30/2023	Sep-23		PA657	H00-00400-E8001	100326	10	521092	\$ 101.00
8581	BACKGROUND CHECK REIMBURSEMENT	14479	Kelly Ann Fetzer	8/30/2023	Sep-23		PA657	H00-00400-E8001	100326	30	521092	\$ 66.25
8582	AGENCY PHONES	4164	Brightspeed	8/30/2023	Sep-23		PA657	H00-00400-E8001	100322	10	521092	\$ 366.48
8583	CLEANING SUPPLIES	7564	E&H Ace Hardware	8/30/2023	Sep-23		PA657	H00-00400-E2017	100322	10	521092	\$ 80.99
8584	COPIER LEASE	10162	GreatAmerica Financial Services	8/30/2023	Sep-23		PA657	H00-00400-E8001	100326	10	521092	\$ 1,113.17
8585	JULY 23 NET	28867	Zelma Rivera	8/30/2023	Sep-23		PA657	H00-00400-E8001	100326	850	510050	\$ 153.27
8586	MAY JUNE JULY 23 NET	600212	Denim Larimore	8/30/2023	Sep-23		PA657	H00-00400-E8001	100326	850	510050	\$ 364.18
8587	PER DIEM	8107	Emily Jewell	8/30/2023	Sep-23		PA657	H00-00400-E6001	100325	20	521092	\$ 16.00
											\$ 8,406.29	

Holmes County Commissioners:

Approved By:

[Signature]

Danny S. Jackson

Director JFS

[Signature]

RECEIVED

SEP - 1 2023

Holmes County
Commissioners

RECEIVED
AUG 30 2023
Jackie McKee
Auditor

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Header Description	Voucher Amount
5079		S50-00404-E2001	100317	20873	OneEighty	8/30/2023	July 23/counseling	\$150.00
5080		S50-00404-E2001	100317	6755	Denise M. Tennant	8/30/2023	Aug. 23/interpreter svcs	\$50.00
5081		S50-00404-E2038	100318	16543	Marlin and Ruby Raber	8/30/2023	August 23/mileage	\$210.00
5082		S50-00404-E2040	100320	11600	Holmes Co. Dept. Job & Fam Srv	8/30/2023	SFY '24 Multi System Youth (MSY) 12% reimb.	\$13,149.12
5083		S50-00404-E2039	100319	2594	BCH Fox Run Hospital, Inc.	8/30/2023	July 23/placement	\$11,470.00
5084		S50-00404-E2040	100320	6290	Danielle McKay Biddinger	8/30/2023	Oct-Nov. 22/foster parent training stipend	\$180.00
5085		S50-00404-E2040	100320	14207	Kayla Madison	8/30/2023	child support for kinship placement/BH & HH	\$771.51
5086		S50-00404-E2001	100317	11500	Holmes Co. Health Dept.	8/30/2023	Aug. 23/birth certificates	\$216.00
5087		S50-00404-E2040	100320	14042	Julie Schlabach	8/30/2023	child support for kinship placement/PB	\$101.46
5088		S50-00404-E2040	100320	11780	Holmes County Prosecutor	8/30/2023	July 23/V-E prosecutor's contract	\$311.84
								\$26,609.93

HOLMES COUNTY COMMISSIONERS:

[Signature]

[Signature]

APPROVED:

[Signature]
 Director, Holmes Co. DJFS

RECEIVED

SEP - 1 2023

Holmes County
 Commissioners

RECEIVED
 AUG 30 2023
 JACKIE JACKSON
 AUDITOR

VOUCHER RECAP SHEET

8/30/2023

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Warrant Number	Voucher Amount	Account
1243	11860	Holmes Co. Sheriffs Office	8/30/2023		\$ 14,986.77	H10-00401-E2018

HOLMES COUNTY COMMISSIONERS:

Joe Miles

David Han

APPROVED:

Danny S. Jackson

DIRECTOR - JFS

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Jackie McKee
Auditor

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SEP - 1 2023

Holmes County
Commissioners