



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
E-MAIL: HCC@CO.HOLMES.OH.US



AGENDA

Monday, June 05, 2023
(Schedule Subject to Change)

9:00 **Bed Tax Grant Check Distribution – Commissioners Meeting Room**

- 10:00 **Business Meeting**
- Pledge of Allegiance
 - Minutes from June 01, 2023
 - Paybills Motion
 - Transfers/Transactions/Supplementals
 - Plat – Honey Run Village – Replat No. 1
 - Monthly Financial Report – Month Ending May 31, 2023
 - Resolution – Authorizing a Satisfaction and Release of Mortgage

10:30 **New Business/Old Business Discussion**

Next Business Meeting: Monday – June 12, 2023

THE MINUTES

June 05, 2023

The Holmes County Commissioners met in regular session Monday, June 05, 2023; with everyone present. Chairman Miller opened the meeting:

9:00 A.M. – BED TAX GRANT CHECK DISTRIBUTION – COMMISSIONERS MEETING ROOM

10:00 A.M. – BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Eyler, seconded by Mr. Hall (Mr. Miller - yes; Mr. Eyler – yes; Mr. Hall - yes), the Commissioners approved the minutes from June 01, 2023.

PAY BILLS MOTION

On a motion by Mr. Hall seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Hall - yes), Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

| | | | |
|-----------------------------------|-------------|-------------------------------|------------|
| GBQ Consulting LLC | 00010-E2004 | Paid Expert / Expenses | \$2,041.00 |
| David Hunter | 00010-E2004 | Legal Counsel | 1,237.50 |
| David Zacour | 00010-E2004 | Legal Counsel | 2,765.00 |
| Bradford & Landers | 00010-E2004 | Legal Counsel | 1,612.50 |
| Baserman Law | 00010-E2004 | Legal Counsel | 1,117.50 |
| Doug Milhoan | 00010-E2004 | Legal Counsel | 2,692.50 |
| Jeff Kellogg | 00010-E2004 | Legal Counsel | 4,342.50 |
| Christopher DeLaCruz | 00010-E2004 | Legal Counsel | 1,035.00 |
| Karen Wiest | 00010-E2004 | GAL | 2,250.00 |
| Quill LLC | 00010-E4001 | Supplies | 228.23 |
| AloNovus | 00010-E4004 | Advertising & Public Notices | 7.50 |
| Holmes County Chamber of Commerce | 00010-E8001 | HR Committee Meeting | 20.00 |
| ComDoc, Inc. | 00015-E2001 | Contract Services | 110.95 |
| Postmaster | 00015-E4002 | Postage | 200.00 |
| Red Rover LLC | 00020-E7003 | Fuel | 150.61 |
| Verizon Wireless | 00085-E2002 | Cell Service | 126.90 |
| Quill LLC | 00085-E4001 | Office Supplies | 383.65 |
| Capital One | 00085-E4001 | Office Supplies | 13.96 |
| Allied Infotech Corporation | 00085-E4001 | May Duplicate Film Processing | 37.00 |
| Capital One | 00090-E8001 | Supplies | 39.15 |
| CourtView Justice Solutions, Inc. | 00095-E4050 | Addendum | 7.00 |
| CourtView Justice Solutions | 00095-E4050 | Contract Services Support | 12,800.00 |
| Independence Business Supply | 00121-E4001 | General Fund Paper Supply | 328.93 |
| Vasu Communications, Inc. | 00121-E4007 | Radios & Equipment | 3,680.16 |
| Cintas | 00125-E2001 | Mats & Service | 140.55 |

| | | | |
|-----------------------------------|-------------|--|---------------------|
| Brightspeed | 00125-E2002 | FAX | 45.36 |
| First Communications | 00125-E2002 | Services | 25.87 |
| Blu-Shift Wireless LLC | 00128-E4007 | IT Equipment & Service | 495.00 |
| Frontline Public Safety Solutions | 00130-E2094 | Training Tracker – Annually | 454.78 |
| Red Diamond Uniforms | 00130-E4013 | Uniform Supplies | 164.97 |
| MPH Industries, Inc. | 00130-E4013 | Radar Repair | 281.65 |
| Valley View Repair LTD | 00130-E7002 | Brakes, Pads & Rotors – Multiple Vehicles | 5,924.87 |
| Glass Doctor | 00130-E7002 | U #27 Windshield Repair | 334.47 |
| Staples Advantage | 00130-E8001 | Office Supplies | 129.54 |
| Friendly Wholesale Company, Inc. | 00135-E4005 | Gatorade | 56.24 |
| Frontline Public Safety Solutions | 00135-E6004 | Training Tracker – Annually | 454.79 |
| Alco-Chem, Inc. | 00135-E7002 | DC-7 | 197.50 |
| Friendly Wholesale Company, Inc. | 00135-E7002 | May Cleaning Supplies | 1,320.52 |
| Frontline Public Safety Solutions | 00135-E8001 | Training Tracker – Annual Renewal | 450.00 |
| Daniel L. Loibl | 00140-E8001 | Repair | 65.95 |
| RB Print Shop, Inc. | 00155-E4001 | Services Provided | 140.29 |
| HCDJFS | 09040-E9002 | 2 nd ¼ 2023 Treatment & Residency | 75,000.00 |
| | | | \$122,909.89 |

DOG & KENNEL (B00)

| | | | |
|--------------------------------|-------------|-------------------------|-----------------|
| Gordon Flesch Co. | 00200-E2001 | Printing Lease | \$1.26 |
| Teresa Hoxworth DVM LLC | 00200-E4005 | Vet Services | 489.00 |
| Wolf Creek Veterinary Services | 00200-E4005 | Vet Services | 117.39 |
| Raychel Shepler | 00200-E8001 | Tags Overpayment Refund | 34.00 |
| Kris Yoder | 00200-E8001 | Tag Overpayment Refund | 51.00 |
| | | | \$692.65 |

ENGINEER (K00)

| | | | |
|-------------------------------|-------------|-------------------|--------------------|
| Tekton Engineering LLC | 00700-E2014 | 23-108 JB | \$1,773.13 |
| JMT & Associates LLC | 00700-E2014 | Safety Consulting | 1,875.87 |
| Kidron Tree Service | 00700-E2014 | Remove Trees | 8,840.00 |
| Keim Silos & Concrete Pumping | 00700-E2014 | TR 264 | 810.00 |
| Trion LLC | 00700-E2014 | Weed Control | 1,400.00 |
| Skyline Steel Corp. | 00700-E4003 | Materials | 44,496.00 |
| Osburn Associates, Inc. | 00700-E4003 | Materials | 6,304.50 |
| Sensear, Inc. | 00700-E4007 | Headsets | 2,801.95 |
| Precision Laser & Instrument | 00700-E4007 | Equipment | 666.00 |
| Ohio Rag Supply | 00701-E4001 | Garage Supplies | 64.50 |
| Zep Mfg. Company | 00701-E4001 | Garage Supplies | 115.00 |
| | | | \$69,146.95 |

FDCC (M30)

| | | | |
|------------------|-------------|------------------------------|-------------------|
| Nicole Lepley | 01002-E2001 | Program Coordinator Services | \$530.00 |
| Verizon Wireless | 01002-E8001 | Cell Service | 91.28 |
| OCPOA | 01002-E8001 | Registration Fees | 500.00 |
| | | | \$1,121.28 |

CAPITAL IMPROVEMENT (N10)

| | | | |
|--------------------|-------------|---------------------------|-------------------|
| Tekton Engineering | 00500-E9050 | HCHD Engineering Services | \$3,381.25 |
|--------------------|-------------|---------------------------|-------------------|

SOLID WASTE (P34)

| | | | |
|----------------------------|-------------|---------------------------------|--------------------|
| Republic Services | 00800-E2074 | Recyclable Hauling & Processing | \$10,095.71 |
| Loudonville Farmers Equity | 00800-E2099 | Landfill Spraying & Supplies | 760.47 |
| | | | \$10,856.18 |

WASTEWATER (P40)

| | | | |
|----------------------------------|-------------|-----------------------|---------|
| Northeast Ohio Natural Gas Corp. | 00805-E2002 | 4580 CR 114 Generator | \$81.50 |
|----------------------------------|-------------|-----------------------|---------|

| | | | |
|-------------------------|-------------|---------------------------------|-------------------|
| American Electric Power | 00805-E2002 | WC P #8 & #9 | 190.13 |
| TMK Farm Services | 00805-E4012 | Buccaneer Plus, Amine/Weedar | 169.00 |
| Battery House | 00805-E7001 | Batteries for all Pump Stations | 1,199.00 |
| | | | \$1,639.63 |

IT FUND (S38)

| | | | |
|-------------|-------------|-------------------|--------------------|
| Net Ops LLC | 01062-E2001 | May Services | \$10,423.00 |
| Net Ops LLC | 01062-E2001 | Contract Services | 10,603.00 |
| | | | \$21,026.00 |

VICTIM ADVOCATE (S47)

| | | | |
|-------------|-------------|-----------------|----------------|
| HTBS Credit | 01012-E4001 | Office Supplies | \$29.65 |
|-------------|-------------|-----------------|----------------|

LOCAL EMERGENCY PLANNING (S70)

| | | | |
|-----------------------------------|-------------|-------------------|-------------------|
| Bad Day Training & Consulting LLC | 01023-E6003 | Training Expenses | \$1,575.00 |
| Bad Day Training & Consulting LLC | 01023-E6003 | Addendum | 675.00 |
| | | | \$2,250.00 |

9-1-1 (S71)

| | | | |
|-------------|-------------|---------------|-----------------|
| Brightspeed | 01024-E2002 | Monthly Phone | \$203.73 |
| Brightspeed | 01024-E2002 | Phase II | 500.00 |
| | | | \$703.73 |

EMA (S72)

| | | | |
|-------------------------|-------------|---------------|--------|
| Amazon Capital Services | 01025-E8001 | Storage Totes | 115.99 |
| AT & T Mobility | 01025-E8001 | Cell Service | 108.34 |
| | | | |

COUNTY HOME (S85)

| | | | |
|---------------------------------------|-------------|--------------------------|-------------------|
| Brightspeed | 01036-E2001 | Phone Service | \$426.06 |
| Health Professionals of Holmes County | 01036-E2001 | Resident Medical Invoice | 21.19 |
| Friendly Wholesale | 01036-E4001 | Paper Supplies | 1,220.50 |
| Capital One Trade Credit | 01036-E4001 | Maintenance Supplies | 98.55 |
| Trail Side Deli | 01036-E4001 | Grocery Supplies | 247.21 |
| Pro Care Medical | 01036-E4001 | Nursing Supplies | 326.65 |
| | | | \$2,340.16 |

NASHVILLE WASTEWATER INFRASTRUCTURE (T87)

| | | | |
|-----------------------------|-------------|---------------------------------|--------------------|
| W.E. Quicksall & Associates | 01091-E2014 | Nashville Elevated Storage Tank | \$13,090.50 |
|-----------------------------|-------------|---------------------------------|--------------------|

ROTARY OTHER EXPENSES (X00)

| | | | |
|-----------------------------------|-------------|-----------------------------|-------------------|
| Crossbridge Marketing LTD | 04000-E8001 | Website Development | \$3,250.00 |
| Frontline Public Safety Solutions | 04000-E8001 | Training Tracker - Annually | 459.56 |
| | | | \$3,709.56 |

JAIL KITCHEN (X03)

| | | | |
|-----------------------|-------------|------------------------|-------------------|
| U.S. Foods, Inc. | 04001-E4001 | Food Supplies | \$1,556.33 |
| Smith Foods | 04001-E4001 | May Milk, Juice & Eggs | 1,227.39 |
| Alfred Nickles Bakery | 04001-E4001 | May Bread & Buns | 221.82 |
| | | | \$3,005.54 |

SUPPLEMENTAL:

| | | |
|--------------------------|-----------------------------------|----------------|
| FROM: | TO: | AMOUNT: |
| T87 Nashville Wastewater | T87-01091-E2014 Contract Projects | \$26,181.00 |

TRANSFER BETWEEN:

Please Refer to the Following Resolution(s):

Resolution #03-27-23-1

PLAT – HONEY RUN VILLAGE – REPLAT NO. 1

On a motion by Mr. Eyler seconded by Mr. Hall (Mr. Miller - yes; Mr. Eyler – yes; Mr. Hall - yes), the Commissioner's Authorized the Chairman to sign the Honey Run Village – Replat No. 1, Hardy Township, SE Qtr., Section 7, T-9N; R-6W.

RESOLUTION(S)



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
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Resolution #06-05-23-1

A RESOLUTION AUTHORIZING A SATISFACTION AND RELEASE OF MORTGAGE

WHEREAS, the Board of County Commissioners has received a Satisfaction and Release of Mortgage for Dana B. Hicks; and

WHEREAS, the Holmes County Commissioners have reviewed the Satisfaction and Release of Mortgage;

THEREFORE, BE IT RESOLVED, that the Board of County Commissioners hereby sign the Satisfaction and Release of Mortgage for Dana B. Hicks.

Mr. *Eyler* moved for adoption of the preceding Resolution. Mr. *Hall* seconded the motion. Upon roll call the vote was as follows:

Joe D. Miller *Joe Miller* yes/no

Raymond Eyler *Raymond Eyler* yes/no

David L. Hall *David L. Hall* yes/no

The below signed Clerk to the Board hereby certifies that the preceding Resolution is a true and exact copy of a Resolution adopted during the regular business meeting June 05, 2023 and recorded in Commissioners Journal 53 under that date.

Susan L. Schie
Susan L. Schie, Clerk to the Board
Holmes County Board of Commissioners

SATISFACTION AND RELEASE OF MORTGAGE

Holmes County, through the Ohio Regional Development Corporation, Coshocton, Ohio 43812, hereby certifies that a certain mortgage deed dated August 28, 2013, filed for record November 7, 2013, in the original amount of \$27,018.00 and recorded in Book 247, Page 161 of the Official Records in Holmes County, Ohio, was executed and delivered by Dana B. Hicks, single to Holmes County.

Holmes County further certifies that said mortgage has been satisfied and is hereby canceled and released; and the Recorder of Holmes County, Ohio is directed to release the same of record.

Holmes County has caused this instrument to be executed by its duly authorized officers this 5th day of June, 2023.

Signed and acknowledged in the presence of:

Holmes County Commissioners

By: [Signature]
Joe D. Miller, Chairman

By: [Signature]
Ray Eyer

By: [Signature]
David L. Hall

STATE OF OHIO
COUNTY OF HOLMES, ss.

The foregoing instrument was acknowledged before me this 5th day of June, 2023 by Joe D. Miller, Chairman, Ray Eyer and David L. Hall of the Holmes County Commissioners, acting on behalf of Holmes County as it's duly authorized officer.

[Signature]
Notary Public
Susan L. Schie June 28, 2025

This instrument prepared by: Ohio Regional Development Corporation, Coshocton, Ohio.
Approved as to form by: Sean Warner, Holmes County Prosecutor

10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION

PUBLIC NOTICE – JUNETEENTH HOLIDAY

Due to the Juneteenth Day Holiday, the Holmes County Commissioners will not be meeting Monday, June 19, 2023. The next regularly scheduled Business meeting for the Board will be Thursday, June 22, 2023.

Please Publish THE BARGAIN HUNTER – June 10, 2023

ADJOURN MOTION

With no further business to come before the Board, Mr. Hall moved that the meeting be adjourned at 4:30 p.m.; Mr. Eyler, seconded the motion (Mr. Miller - yes; Mr. Eyler – yes; Mr. Hall - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday, June 05, 2023.

Joe D. Miller

Raymond Eyler

Attest: Susan L. Schie, Clerk

David L. Hall

| Account | PO Number | Vendor Number | Vendor Name | Voucher Date | Batch Number | Header Description | Voucher Amount |
|-----------------------------|-----------|---------------|-----------------|--------------|--------------|--|----------------------|
| 4914 S50-00404- E2040 | 100320 | 14131 | Kala Hoover | 5/31/2023 | 1 | April 23/KINSHIP/child care | \$312.00 |
| 4915 S50-00404- E2040 | 100320 | 602137 | 4AllPromos, LLC | 5/31/2023 | 1 | May 23/Foster care recruit/promo items | \$603.27 \$915.27 |

HOLMES COUNTY COMMISSIONERS:

[Signature]
[Signature]
[Signature]

APPROVED:

[Signature]
 Director, Holmes Co. DJFS

RECEIVED

JUN - 2 2023

Holmes County
 Commissioners

RECEIVED
 MAY 31 2023
 Jack McKee
 Auditor

| Voucher/Rec | Header Description | Vendor Number | Vendor Name | Voucher/Receipt/Service | Period | Warrant/Pay-in Number | Batch Number | Account | PO Number | Project | Account1 | Total Amount |
|-------------|----------------------------|---------------|---------------------------------|-------------------------|--------|-----------------------|--------------|-----------------|-----------|---------|-------------|--------------|
| 8346 | PARKING LEASE | 12868 | JKY Rentals, LLC | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E8001 | 100326 | 10 | 521092 | \$ 700.00 |
| 8347 | MAR 23 NET | 2552 | Bethany Lowe | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E8001 | 100326 | 850 | 510050 | \$ 301.30 |
| 8348 | APR 23 NET | 28867 | Zelma Rivera | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E8001 | 100326 | 850 | 510050 | \$ 286.89 |
| 8349 | AGENCY TRASH | 23417 | Republic Waste Services | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E2017 | 100322 | 10 | 521092 | \$ 617.59 |
| 8350 | OFFICE SUPPLIES | 25580 | Staples Advantage | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E4001 | 100323 | 10 | 521092 | \$ 56.47 |
| 8351 | AGENCY AD | 25513 | Thryv, Inc. | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E8001 | 100326 | 20 | 521092 | \$ 19.00 |
| 8352 | PROJECTOR | 19647 | Ohio AFSCME Care Plan | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E1041 | 100321 | 10 | 501001 | \$ 2,959.00 |
| 8354 | COPIER LEASE | 25159 | Smart Digital, LLC | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E4007 | 100324 | 10 | 521092 | \$ 2,981.03 |
| 8356 | BUSINESS CARDS - N. LEPLEY | 10162 | GreatAmerica Financial Services | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E8001 | 100326 | 10 | 521092 | \$ 972.16 |
| 8357 | AGENCY PHONES | 26560 | Tope Printing Inc. | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E8001 | 100326 | 20 | 521092 | \$ 29.93 |
| | | 4164 | Brightspeed | 5/31/2023 | Jun-23 | | PA641 | H00-00400-E2017 | 100322 | 10 | 521092 | \$ 365.51 |
| | | | | | | | | | | | \$ 9,288.88 | |

Holmes County Commissioners:

[Handwritten signatures]

Approved By:

Danny S. Jackson

Director JFS

RECEIVED

JUN - 2 2023

Holmes County
Commissioners

RECEIVED

MAY 31 2023

Markis McKeel
Auditor


Voucher Recap

HCDJFS

| Voucher Number | Vendor Number | Vendor Name | Voucher Date | Account | PO Number | Total Amount |
|----------------|---------------|------------------------|--------------|-----------------|-----------|--------------|
| PF750 | 11120 | Holmes Co. Bd of MR/DD | 5/31/2023 | S52-00405-E9003 | 100314 | 13,326.14 |
| PF751 | 28528 | HHC Ohio, Inc. | 5/31/2023 | S52-00405-E9015 | 100315 | 74,899.20 |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Total \$ 88,225.34

Holmes County Commissioners:



Raymond Taylor

DeAnn

Approved By:



Danny S. Jackson

RECEIVED

JUN - 2 2023

Holmes County
Commissioners

RECEIVED
MAY 31 2023
Jackie McKee
Auditor