



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



AGENDA

Monday, March 06, 2023
(Schedule Subject to Change)

10:00

Business Meeting

- Pledge of Allegiance
- Minutes from February 27, 2023
- Paybills Motion
- Transfers/Transactions/Supplementals
- Monthly Financial Report – Month Ending February 28, 2023
- Proclamation - Declaring March as Developmental Disabilities Awareness Month

10:30

New Business/Old Business Discussion

Next Business Meeting: Monday – March 13, 2023

THE MINUTES
March 06, 2023

The Holmes County Commissioners met in regular session Monday, March 06, 2023; with Mr. Eyler absent. Chairman Miller opened the meeting:

10:00 A.M. – BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Hall, seconded by Mr. Miller (Mr. Miller - yes; Mr. Eyler – absent; Mr. Hall - yes), the Commissioners approved the minutes from February 27, 2023.

PAY BILLS MOTION

On a motion by Mr. Hall seconded by Mr. Miller (Mr. Miller - yes; Mr. Eyler – absent; Mr. Hall - yes), Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

Doug Milhoan	00010-E2004	Legal Counsel	\$787.50
Marie Moore	00010-E2004	Legal Counsel	240.00
Todd Cheek	00010-E2004	Legal Counsel	240.00
Jeff Kellogg	00010-E2004	Legal Counsel	1,387.50
Jacquelyn Dossi	00010-E2004	Legal Counsel	1,200.00
Baserman Law	00010-E2004	Legal Counsel	5,260.00
ComDoc, Inc.	00015-E2001	Charges	129.03
Staples Credit Plan	00015-E4001	Supplies	275.75
Village Ford Lincoln Mercury, Inc.	00020-E7002	Vehicle Maintenance	702.55
Red Rover LLC	00020-E7003	February Fuel	57.52
Tope Printing, Inc.	00045-E4001	Invoices	144.28
ComDoc, Inc.	00085-E2001	Copier Lease	195.37
Verizon Wireless	00085-E2002	Cell Service	126.96
Julie Dreher	00085-E2002	Cell Phone Reimbursement	50.00
Matthew Bender & Co., Inc.	00085-E4001	Rule Governing Ohio Courts Supp Set	61.18
Thomas C. Lee	00085-E6001	Mileage Reimbursement	106.11
Star Brite Car Wash	00090-E7002	January Car Washes	10.00
ComDoc, Inc.	00095-E2001	Copier Cost	26.58
Independence Business Supply	00121-E4001	General Fund Paper Supply	547.08
Cintas	00125-E2001	Mats & Service	130.62
Jackie's Cleaning Service LLC	00125-E2001	Cleaning Service	2,188.00
Northeast Ohio Natural Gas Corp.	00125-E2002	Natural Gas	8,828.96
American Electric Power	00125-E2002	Electric	172.97
Capital One Trade Credit	00125-E4001	Supplies	115.64
Brightspeed	00128-E4007	Utility Pole & Services Lines	94.64
Harris Computer Systems	00128-E4007	Harris Software Support	250.11
Ohio Treasurer of State	00128-E4007	Internet Service	434.76
Schneider Computer Technologies	00130-E4001	Keyboard & Mouse	45.00
Gall's, Inc.	00130-E4013	Uniform Supplies	324.76

Red Diamond Uniforms	00130-E4013	Uniform Supplies	447.80
Tactical Equipment & Services	00130-E4013	Dual Antenna Radar	70.00
Shoemaker Custom Apparel	00130-E4013	Uniform Supplies	84.00
Robert H. Meader LLC	00130-E6003	Canine Legal Updates	720.00
Autoworks Collision Center	00130-E7002	U #9 Mirror, Seal & Labor	264.78
Village Motors, Inc.	00130-E7002	U #8 Replace Speakers, Spark Plugs, etc.	1,921.03
Anthony Lee Screen Printing, Inc.	00130-E7002	Car Markings	199.36
Valley View Repair LTD	00130-E7002	U #97, #12, #27 & #6 Rotation Fees & Oil	3,214.56
Pomerene Memorial Hospital	00135-E4005	ER	879.91
Prairie Township Trustees	00135-E4005	Ambulance	177.20
Quill	00135-E4007	Binders	35.30
Friendly Wholesale Company, Inc.	00135-E7002	February Cleaning Supplies	1,250.91
Martha Kline	00135-E7002	February Cleaning	253.50
RB Print Shop, Inc.	00155-E4001	Supplies	224.61
			\$33,875.83

DOG & KENNEL (B00)

Gordon Flesch Co.	00200-E2001	Charges	\$21.48
Trail Farm Supply	00200-E2001	Kenel Updates	3,212.86
Jonathan Beam	00200-E4001	Reimbursement	167.96
Reserve Account	00200-E4002	Postage for Meter	5,000.00
Tope Printing, Inc.	00200-E4004	Supplies	164.41
Teresa Hoxworth DVM LLC	00200-E4005	Vet Services	705.73
National Band & Tag Company	00200-E4018	2023 Tags	860.28
Ohio County Dog Warden Assn	00200-E6001	2023 Dues	250.00
Ohio Animal Welfare Federation	00200-E6001	Member Renewal	75.00
			\$10,457.72

ENGINEER (K00)

Northeast Ohio Natural Gas Corp.	00700-E2002	Office Utilities	\$271.48
JMT & Associates LLC	00700-E2014	Safety Consulting	2,451.74
V.O. Menezes & Sons, Inc.	00700-E2014	Contract Projects	6,316.89
V.O. Menezes & Sons, Inc.	00700-E2014	HCR61#1	4,678.12
Feikert Sand & Gravel, Inc.	00700-E4003	Aggregate	1,087.20
Hickory Lane Welding LTD	00700-E4003	Materials	1,148.67
Hickory Lane Welding LTD	00700-E4003	Materials	395.00
Hershey Machine	00700-E4003	Materials	293.01
Verizon Wireless	00700-E4016	Office Expense	530.53
Village Ford Lincoln Mercury, Inc.	00700-E7005	Equipment Maintenance	190.53
Northeast Ohio Natural Gas Corp.	00701-E2002	Garage Utilities	668.05
Holmes Fire & Safety Solutions LLC	00701-E3013	Fire Safety	122.00
American Safety & First Aid	00701-E3013	First Aid Restock	54.75
Rhinestone Cleaning Services LLC	00701-E3014	Office Cleaning	742.50
Cline Plumbing & Heating, Inc.	00701-E3014	Furnace Repair	100.00
Avodah Supply LLC	00701-E4001	Garage Supplies	33.50
Ohio Rag Supply	00701-E4001	Garage Supplies	43.00
			\$19,126.97

COUNTY SALES TAX PAVING PROJECT (K25)

Palmer Engineering	00702-E2014	Professional Services	\$14,692.11
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FDCC (M30)

Millennium Health LLC	01002-E2001	February Drug Testing	\$180.00
Nicole Lepley	01002-E2001	Program Coordinator Services	500.00
Verizon Wireless	01002-E8001	Cell Reimbursement	91.32
Brody Williams	01002-E8001	Youth Incentives Reimbursement	80.00
Brody Williams	01002-E8001	Youth Incentives Reimbursement	75.00

Brody Williams	01002-E8001	Youth Incentives Reimbursement	50.00
Thread & Ink LLC	01002-E8001	Clothing	277.25
			\$1,253.57

DOG POUND CAPITAL IMPROVEMENTS (N25)

ABC Seamless	00502-E2009	Concrete Surface Coatings	\$9,000.00
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WASTEWATER CAPITAL IMPROVEMENTS (N70)

Millersburg Electric, Inc.	00506-E2009	BE & WC Generator Install & Warranty	\$45,264.00
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WASTEWATER (P40)

MT Services, Inc.	00805-E2001	Mt. Hope Portable Restroom	\$113.30
Dean's Backflow Services, Inc.	00805-E2001	February Wastewater Service	13,785.00
American Electric Power	00805-E2002	WC WWTP, WC #7, WC #8 & WC #9	4,734.96
Northeast Ohio Natural Gas Corp.	00805-E2002	TR 421 & CR 114	255.30
Northeast Ohio Natural Gas Corp.	00805-E2002	Install TR 444 Service Line	6,704.00
MASI Environmental Laboratories	00805-E4012	Lab Testing	1,564.85
Orlo Auto Parts, Inc.	00805-E7002	Lamp	45.84
			\$27,203.25

IT FUND (S38)

Net Ops LLC	01062-E2001	Services	\$10,693.00
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LICENSE BUREAU (S40)

Charter Communications	01060-E2002	Utility	\$46.93
Brightspeed	01060-E2002	Utility Expense	60.67
			\$107.60

DRUG ENFORCEMENT FUND OTHER EXPENSE (S46)

Pro-Tech Security Sales	01070-E4007	TactiTrack Renewal	\$1,497.00
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GIS (S58)

URISA	01010-E6001	Professional (Renewal)	\$195.00
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JUVENILE COURT MISCELLANEOUS (S63)

Diagnostic Driving, Inc.	01016-E8001	February Driver Assessments	\$250.00
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ADULT PROBATION FEE (S68)

Treasurer, State of Ohio	01021-E2001	LEADS	\$50.00
BI, Inc.	01021-E2001	EMHA / SL2	396.20
Perry Protech	01021-E2001	Copier	174.48
Verizon Wireless	01021-E2002	Cell Phone	390.68
Wex Bank	01021-E7003	Fuel	745.78
			\$1,757.14

9-1-1 (S71)

Brightspeed	01024-E2002	Monthly Phone	\$203.84
Brightspeed	01024-E2002	Phase II	500.00
			\$703.84

INTENSIVE SUPERVISION (S75)

BI, Inc.	01027-E6002	EMHA / SL2	\$108.50
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COMPUTERIZATION / JUVENILE COURT (S80)

CDW Government	01031-E8001	Supplies	\$34.69
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COUNTY HOME (S85)

Brightspeed	01036-E2001	Phone Service	\$431.38
Northeast Ohio Natural Gas	01036-E2001	Gas Utility Service	5,779.16
Trail Side Deli	01036-E4001	Grocery Supplies	574.75
Nickles Bakery	01036-E4001	Grocery Supplies	190.25
Capital One	01036-E4001	Misc. Supplies	229.59
			\$7,205.13

TOURISM / ECONOMIC DEVELOPMENT (S95)

H.C. Economic Development Council	01041-E8001	Economic Development Projects	\$1,591.64
H.C. Economic Development Council	01041-E8001	Addendum to PO 99599-B	5,908.36
			\$7,500.00

NASHVILLE WASTEWATER PROJECT (T87)

W.E. Quicksall & Associates	01091-E2014	Nashville Project	\$13,090.50
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JAIL KITCHEN (X03)

Friendly Wholesale Company, Inc.	04001-E4001	Portion Cups	\$9.63
U.S. Foods, Inc.	04001-E4001	Food Supplies	1,352.49
Smith Foods	04001-E4001	February Milk, Juice & Eggs	857.06
Alco-Chem, Inc.	04001-E4001	Dishwasher Supplies & Repair	348.23
Alfred Nickles Bakery	04001-E4001	February Bread & Buns	230.90
			\$2,798.31

SUPPLEMENTAL:

FROM:	TO:	AMOUNT:
S95 Tourism/Economic Development	S95-01041-E8001 Other Expenses	\$16,000.00

PAYROLL

Total Gross Payroll for pay-ending 03-03-23 was \$683,954.01

Total General Fund Payroll for pay-ending 03-03-23 was \$285,926.62

ENGINEER PERMIT(S):

By the signing of the following documents, the Commissioners approved the following Permit(s):

NE Ohio Natural Gas 9081 State Route 250 Strasburg, Ohio 44680	Application is hereby made for a permit to install a gas service line using HDD. Location – 10543 Cuntly Road 329 Shreve, Ohio.
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MONTHLY FINANCIAL REPORT – MONTH ENDING FEBRUARY 28, 2023

On a motion by Mr. Hall seconded by Mr. Miller (Mr. Miller - yes; Mr. Eyler – absent; Mr. Hall - yes), the Commissioners reviewed the Monthly Financial Report for the Month Ending February 28, 2023.

PROCLAMATION(S)



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
E-MAIL: HCC@CO.HOLMES.OH.US



Proclamation #03-06-23-1P

PROCLAMATION – DECLARING MARCH AS DEVELOPMENTAL DISABILITIES AWARENESS MONTH

WHEREAS, every person has abilities, skills and talents to enrich the community and people around them; and

WHEREAS, Holmes County residents with and without developmental disabilities live and work side by side across the county to form a strong community; and

WHEREAS, families of people with developmental disabilities deserve recognition for their commitment to helping their family member achieve their vision for a good life; and

WHEREAS, the Holmes County Board of Developmental Disabilities, funded by tax payers, is faithful to their mission of supporting people in living meaningful lives and their vision of a community where everyone belongs.

WHEREAS, the Holmes County Board of Developmental Disabilities and their partner agencies who support more than 270 individuals and their families are essential in connecting individuals to their communities and ensuring health and welfare.

NOW THEREFORE BE IT PROCLAIMED, the Board of Holmes County Commissioners Hereby Proclaims March 2023 as Developmental Disabilities Awareness Month and recognize that our communities are stronger when everyone participates.

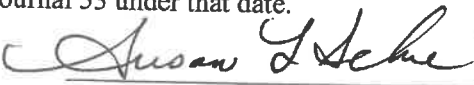
Mr. Hall moved for the adoption of the preceding Proclamation. Mr. Miller seconded the motion. Upon call of roll, all voted yes.

Joe D. Miller  yes

Raymond Eyler Absent yes

David L. Hall  yes

The preceding Proclamation is a true and exact copy of a Proclamation adopted during the regular business day of March 06, 2023 and is recorded in Commissioners Journal 53 under that date.



Susan L. Schie, Clerk to the Board

10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION

ADJOURN MOTION

With no further business to come before the Board, Mr. Miller moved that the meeting be adjourned at 4:30 p.m.; Mr. Hall, seconded the motion (Mr. Miller - yes; Mr. Eyler – absent; Mr. Hall - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday, March 13, 2023.

Joe D. Miller

Raymond Eyler

Attest: Susan L. Schie, Clerk

David L. Hall

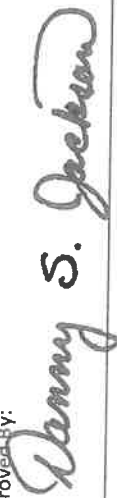
Vouc	Header Description	Vendor	Vendor Name	Voucher/Rec	Period	Warrant/Pay-in Number	Batch	Account	PO	Project	Account1	Sub-Project	Total Amount
433	GPS & COOLER FOR T. HOLCOMB	814	Amazon Capital Services	3/1/2023	Mar-23		W/A184	H20-00402-E2033	100304	FWB	527751	SUPPORT	\$ 903.08

Holmes County Commissioners:





Approved By:



Director JFS

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Holmes County
Commissioners

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MAR 01 2023
Jackie McKee
Auditor

Voucher/Rec	Header Description	Vendor Number	Vendor Name	Voucher/Receipt/Service	Period	Warrant/Pay-in Number	Batch Number	Account	PO Number	Project	Account1	Total Amount
D276	FEBRUARY 23 PLACEMENT	14040	The Julia Paige Family Center, LLC	3/1/2023	Mar-23		D131	S51-01087-E2096	100327	9999	99999	\$ 9,660.00
D277	FEBRUARY 23 PLACEMENT	20772	The Marsh Foundation	3/1/2023	Mar-23		D131	S51-01087-E2096	100327	9999	99999	\$ 6,440.00
											\$ 16,100.00	

Holmes County Commissioners:





Approved By:



Director JFS

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Jackie Auc

Vendor/Rec	Header Description	Vendor Number	Vendor Name	Receipt/\$	Period	Warrant/Pay-in Number	Batch Number	Account	PO Number	Project	Account1	Total Amount
8118	PARKING LEASE	12868	JKY Rentals, LLC	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	10	521092	700.00
8119	AGENCY GAS	19323	Northeast Oh. Natural Gas Corp	3/1/2023	Mar-23		PA626	H00-00400-E2017	100322	10	521092	1,110.36
8120	AGENCY GENERATOR	19323	Northeast Oh. Natural Gas Corp	3/1/2023	Mar-23		PA626	H00-00400-E2017	100322	10	521092	58.78
8121	AGENCY AD	25513	Thryv, Inc.	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	20	521092	17.50
8122	AGENCY TRASH	23417	Republic Waste Services	3/1/2023	Mar-23		PA626	H00-00400-E2017	100322	10	521092	604.23
8123	TONER & DRUM	25580	Staples Advantage	3/1/2023	Mar-23		PA626	H00-00400-E4001	100323	10	521092	279.48
8124	QUARTERLY HVAC CHECK	21962	Philip A. Wagner, Inc.	3/1/2023	Mar-23		PA626	H00-00400-E8001	100321	10	521092	900.00
8125		19647	Ohio AFSCME Care Plan	3/1/2023	Mar-23		PA626	H00-00400-E1041	100321	10	501001	3,026.25
8126	MAIL MACHINE LEASE	16111	Quadient Leasing USA, Inc	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	10	521092	1,018.02
8127	COPIER LEASE	10162	GreatAmerica Financial Services	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	10	521092	972.16
8128	JAN 23 NET	2615	Billie Freetage	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	850	510050	66.81
8129	TIME KEEPING SOFTWARE ANNUAL	7602	EasyWorkforce Software LLC	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	10	521092	4,460.00
8130	ANNUAL PO BOX FEE	27104	United States Postal Service	3/1/2023	Mar-23		PA626	H00-00400-E8001	100322	10	521092	178.00
8131	AGENCY PHONES	4164	Brightspeed	3/1/2023	Mar-23		PA626	H00-00400-E2017	100322	10	521092	368.64
8132	FEBRUARY 23 NET	26409	Thompsons Transit, Inc.	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	850	510050	10,112.00
8133	FEBRUARY 23 UTILITY ASSISTANCE	14580	Kno Ho Co Ashland CAC	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	120	510050	22.30
8133	FEBRUARY 23 UTILITY ASSISTANCE	14580	Kno Ho Co Ashland CAC	3/1/2023	Mar-23		PA626	H00-00400-E8001	100326	172	510050	223.00
											\$ 24,117.53	

Holmes County Commissioners:

Joe W

Debra

Approved By:

Danny S. Jackson

Director JFS

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MAR - 3 2023

Holmes County
Commissioners

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Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Header Description	Voucher Amount
4157		S50-00404-E2040	100320	29155	Richard and Jordan Anderson	3/1/2023	March 23/Adpt Sub Match	\$75.55
4158		S50-00404-E2040	100320	29022	Mike & Jenny Barnhart	3/1/2023	March 23/Adpt Sub Match	\$151.10
4159		S50-00404-E2040	100320	600787	Mary Beth Bowen	3/1/2023	March 23/Adpt Sub Match	\$205.50
4160		S50-00404-E2040	100320	29028	Mike DeWitt	3/1/2023	March 23/Adpt Sub Match	\$205.50
4161		S50-00404-E2040	100320	601362	Jonathan and Bridgette Hart	3/1/2023	March 23/Adpt Sub Match	\$30.22
4162		S50-00404-E2040	100320	2222	Benjamin & Viola Hershberger	3/1/2023	March 23/Adpt Sub Match	\$30.22
4163		S50-00404-E2040	100320	50079	Jacob Heskett	3/1/2023	March 23/Adpt Sub Match	\$45.33
4164		S50-00404-E2040	100320	601193	Russel & Leanna Kandel	3/1/2023	March 23/Adpt Sub Match	\$105.76
4165		S50-00404-E2040	100320	6500	Dave & Chris Miller	3/1/2023	March 23/Adpt Sub Match	\$90.66
4166		S50-00404-E2040	100320	601503	Matthew and Melissa Miller	3/1/2023	Mar. 23/Adpt Sub Match	\$151.10
4167		S50-00404-E2040	100320	15003	Landon Nyako	3/1/2023	March 23/Adpt Sub Match	\$252.34
4168		S50-00404-E2040	100320	26643	Travis and Ronda Mullet	3/1/2023	March 23/Adpt Sub Match	\$196.43
4169		S50-00404-E2040	100320	28142	Wayne & Liz Raber	3/1/2023	Mar. 23/Adpt Sub Match	\$45.33
4170		S50-00404-E2040	100320	24690	Audrey Schrock	3/1/2023	March 23/Adpt Sub Match	\$407.97
4171		S50-00404-E2040	100320	1433	Annette Kaser	3/1/2023	March 23/Adpt Sub Match	\$166.21
4172		E2001	100317	72	A New Day Lodi, LLC	3/1/2023	Dec - Jan. 23/counseling	\$1,120.00
4173		S50-00404-E2040	100320	11600	Holmes Co. Dept. Job & Fam Srv	3/1/2023	Workforce Retention grant reimb to PA	\$16,299.99
4174		S50-00404-E2040	100320	11600	Holmes Co. Dept. Job & Fam Srv	3/1/2023	SETS local share reimb to Pooled funds	\$48.67

\$19,627.88

APPROVED:

HOLMES COUNTY COMMISSIONERS:

[Signature]

Danny S. Jackson
Director, Holmes County DJFS

[Signature]

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MAR - 3 2023

Holmes County
Commissioners

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MAR 01 2023
JACOB M. HESKETT
Auditor

Voucher Recap

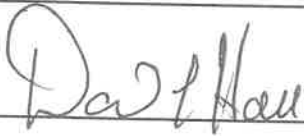
HCDJFS

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF724	10140	AloNovus Corp.	3/1/2023	S52-00405-E2045	100313	\$ 9.75
PF725	26609	Tracy L Baker	3/1/2023	S52-00405-E2050	100316	\$ 730.00

Total \$ 739.75

Holmes County Commissioners:

Approved By:



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MAR - 3 2023

Holmes County
Commissioners

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MAR 01 2023

Jackie McKee
Auditor