



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

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2023 REORGANIZATION MEETING AGENDA

Monday, January 09, 2023
(Schedule Subject to Change)

9:30 Dean Anderson, Blushift

- Discussion

10:00 Business Meeting

- Pledge of Allegiance
- Dissolution of Old Organization of County Commissioners
- Chairman, Vice-Chairman for 2023
- Meeting Time Fixed
- Set Deadline to Receive Business Documents for the Business Meeting
- Paybills Time Fixed
- Uniform Pay Schedule
- County Mileage Rate for 2023
- 2023 Commissioners Volunteered Appointments
- Holiday Schedule for 2023
- Designation of Classified Employees
- Minutes from January 05, 2023
- Paybills Motion
- Transfers/Transactions/Supplementals

10:30 New Business/Old Business Discussion

**Next Business Meeting: Thursday, January 19, 2023
(Due to the Martin Luther King Jr. Holiday)**

THE MINUTES
January 09, 2023
(Re-Organization Meeting)

The Holmes County Commissioners met in regular session Monday, January 09, 2023, with all Mr.. Miller absent. Vice-Chairman Eyler opened the meeting.

9:30 A.M. - DEAN ANDERSON – BLUSHIFT – FIBER DISUSSION

Dean Anderson of Blushift Wireless met with the Commissioner to discuss the current fiber that is already ran under ground and could be connected quickly for the County Offices and would be quicker internet for the County. This is not designed for Businesses, but for County only. Hall would like to stay with the ring that we are currently working on and would like to see the costs to finish it. The first fiber ring will probably not be complete until July of this year. This issue with the current fiber ring is waiting on approval from Brightspeed and Spectrum. Anderson will follow up with the final costs for the first fiber ring. Also, Anderson will put the D ring in the basement of the Chamber of Commerce. Hall suggested that the County not sign the permits for Brightspeed from the Engineers to get them to move faster on approving for the County's fiber ring.

10:00 A.M. TO 10:30 A.M. – REORGANIZATION AND BUSINESS MEETING

PLEDGE OF ALLEGIANCE

DISSOLUTION OF OLD ORGANIZATION OF COUNTY COMMISSIONERS

On a motion by Mr. Hall, seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), the Commissioners dissolved the old organization of the Board of County Commissioners.

CHAIRMAN, VICE-CHAIRMAN FOR 2022

At this time, the Clerk called for nominations for Chairman/Vice-Chairman of the Board for 2023. Mr. Hall nominated Mr. Miller for Chairman and Mr. Eyler for Vice-Chairman Mr. Eyler seconded the motion. The roll call vote was as follows: (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes).

MEETING TIME FIXED

On a motion by Mr. Hall seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes) the Commissioners set the Business Meeting time for Mondays at 10:00 a.m. Also, the motion is to read if there is a holiday on Monday, or lack of quorum prohibits the Board form meeting, the Business Meeting will be held on Thursday. The Board will accept discussion appointments on Monday and Thursday mornings from 8:30 a.m. until noon, and in the afternoons when necessary. Also, the Board will now be Meeting the First and Third Thursdays Only of each Month.

SET DEADLINE TO RECEIVE BUSINESS DOCUMENTS FOR THE BUSINESS MEETING

Mr. Hall made a motion to receive all Business Documents 9:00 a.m. the Thursday before a Business meeting, excluding the bills and that the transfers, transactions and supplementals must be received a week before they are to be put in the Business meeting and any contracts to be signed by the Commissioners must be received two weeks before they are to be in the Business meeting, Mr. Eyler seconded the motion roll call vote was as follows: (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes).

PAY BILLS TIME FIXED

On a motion by Mr. Hall seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), the Commissioners kept the Pay Bills time during the 10:00 a.m. Business meeting.

UNIFORM PAY SCHEDULE

On a motion by Mr. Hall, seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), Commissioners authorized the County Auditor to set up a pay schedule for 26 pay periods for 2023.

COUNTY MILEAGE RATE SET FOR 2023

On a motion by Mr. Hall, seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), \$.58 per mile for travel.

2023 COMMISSIONERS VOLUNTEERED APPOINTMENTS:

On a motion by Mr. Hall, seconded by Mr. Eyler (Mr. Miller - absent; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners approved the following volunteered appointments for the Board for 2023:

Joe D. Miller **9-1-1 Board**
 Community Corrections Board – Adult Probation
 Solid Waste Advisory Board
 Board of Revision

Ray Eyler **Community Care Board**
 OMEGA
 EODA
 Issue I
 Records Commission

Dave Hall **OMEGA Alternate**
 OSU Extension Advisory Board
 Family & Children First Council

HOLIDAY SCHEDULE FOR 2023

On a motion by Mr. Hall, seconded by Mr. Eyler (Mr. Miller - absent; Mr. Eyler – yes; Mr. Hall - yes) Commissioners approved the Holiday Schedule for 2023 as follows:

HOLIDAY	LEGAL HOLIDAY
New Year's Day	January 02, 2023 (Observed)
Martin Luther King Jr. Day	January 16, 2023
President's Day	February 20, 2023
Memorial Day	May 29, 2023
Juneteenth	June 19, 2023
Independence Day	July 04, 2023
Labor Day	September 04, 2023
Columbus Day	October 09, 2023
Veterans Day	November 10, 2023 (Observed)
Thanksgiving Day	November 23, 2023
Christmas Day	December 25, 2023

Your Office may voluntarily close the day after Thanksgiving and the day after Christmas. The employee must use vacation time or personal day for those days off.

DESIGNATION OF CLASSIFIED EMPLOYEES

On a motion by Mr. Hall seconded by Mr. Eyler, (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), Commissioners did not appoint any classified positions within their employment structure.

TRANSFER BETWEEN:

Please Refer to the Following Resolution(s):

Resolution #01-09-23-1

PAYROLL

Total Gross Payroll for pay-ending 01-06-23 was \$658,948.19

Total General Fund Payroll for pay-ending 01-06-23 was \$257,804.18

MINUTES

On a motion by Mr. Hall, seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), the minutes from January 05, 2023 were approved as written.

PAYBILLS MOTION

On a motion by Mr. Hall seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), the Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

Baserman Law	00010-E2004	Legal Counsel	\$990.00
Jeff Kellogg	00010-E2004	Legal Counsel	1,357.50
William Landers	00010-E2004	Legal Counsel	720.00

David Hunter	00010-E2004	Legal Counsel	825.00
Monica Miyashita	00010-E2004	Legal Counsel	3,500.00
Treasurer, State of Ohio	00010-E2004	Indigent Funds Recoupment	80.00
Quill LLC	00010-E4001	Supplies	37.77
AloNovus	00010-E4004	Advertising & Public Notices	51.00
Verizon Wireless	00010-E8001	Cell Service	487.51
Sabrina M. Carbonell	00070-E1013	Interpreter Services	160.00
David Stucki	00070-E2007	Sept-Oct-Nov Mileage	302.50
Independence Business Supply	00070-E4001	Printer & Pocket Files	162.47
Crystal Clear Water Co.	00070-E4001	Water for Court	45.50
Sean M. Warner	00070-E6001	Winter Conference Mileage	110.56
Ohio Judicial Conference	00070-E8002	Membership Dues	250.00
Matthew Bender & Co., Inc.	00070-E8002	2023 OH Evidence Courtroom Manual	331.93
ComDoc, Inc.	00085-E2001	Copier Lease	248.57
ComDoc, Inc.	00095-E2001	Copy Cost	12.55
Pitney Bowes Global Financial	00105-E2001	Postage Meter Lease	435.15
ComDoc, Inc.	00117-E2001	Printer / Copier	175.63
Independence Business Supply	00121-E4001	General Fund Paper Supply	563.82
Pitney Bowes, Inc.	00121-E4007	Postage Meter Service	322.98
Cintas	00125-E2001	Mats & Service	261.24
Schindler Elevator Corporation	00125-E2001	Elevator Service	8,177.06
OTIS Elevator Corporation	00125-E2001	2023 Old Jail Elevator Service	4,845.48
Capital One Trade Credit	00125-E4001	Supplies	117.74
SYNCB / AMAZON	00125-E4001	Supplies	28.79
Fenton Bros. Electric, Inc.	00125-E4001	Supplies	97.97
Red Rover	00130-E7003	December Fuel	6,613.14
Marathon Petroleum Company LLC	00130-E7003	December Fuel	552.07
Amazon.com	00130-E8001	Office Supplies	1,724.84
Dr. Kurt Garren	00135-E4005	Outpatient	135.00
Amazon.com	00135-E4007	Office Supplies	85.83
Johnson Controls	00135-E7002	1 Month Service Payment	1,553.42
Dean's Backflow Services	00135-E7002	December Water Testing	561.00
Kidron Electric, Inc.	00135-E7002	MUA Heating Unit Repair	279.00
Martha Kline	00135-E7002	December Cleaning	299.00
TASC	07002-E1018	Admin Charges	4,920.04
			\$41,422.06

DOG & KENNEL (B00)

Red Rover	00200-E7003	Fuel	\$130.13
Jonathon Beam	00200-E7003	Fuel Reimbursement	30.00
World Fuel Services, Inc. / Lykins	00200-E7003	Fuel	<u>491.48</u>
			\$651.61

DELINQUENT REAL ESTATE -- TREASURER (J50)

Critchfield, Critchfield & Johnston LTD	00601-E9005	Edward & Loreaine Geisenheimer	\$250.00
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FDCC (M30)

Nicole Lepley	01002-E2001	December Program Coord. Services	\$580.00
Millennium Health LLC	01002-E2001	December Drug Testing	240.00
Capital One	01002-E8001	Bottled Water Drug Testing	6.98
			\$826.98

CAPITAL IMPROVEMENT (N10)

Alive By Design LLC	00500-E2009	Clinton St. Design Consult & Renderings	\$500.00
Classical Construction LLC	00500-E9050	Health Dept. Building Design & Permit Fee	14,600.00
			\$15,100.00

SOLID WASTE (P34)

Mannik Smith Group	00800-E2099	Landfill Testing	\$265.50
Capital One Trade Credit	00800-E4001	Supplies	72.52
Verizon Wireless	00800-E4017	Cell Phone	160.44
Mapping Solutions	00800-E8001	Advertisement	360.00
			\$858.46

IT FUND (S38)

CDW-G	01062-E7005	Invoice #FQ20390	\$1,557.06
Hypercore	01062-E7005	Services Rendered	1,598.14
			\$3,155.20

LICENSE BUREAU (S40)

Brightspeed	01060-E2002	Utility	\$60.29
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DRUG ENFORCEMENT FUND OTHER EXPENSE (S46)

EAN Services LLC	01070-E4007	January Rental Vehicle	\$749.40
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9-1-1 (S71)

Brightspeed	01024-E2002	Phase II	\$500.00
Brightspeed	01024-E2002	Monthly Phone	203.73
			\$703.73

SPECIAL PROJECTS / MUNICIPAL COURT (S73)

AMCJO, Inc.	01026-E8001	Judge Hyde 2023 Winter Conference	\$350.00
District V Forensic Diagnostic Center	01026-E8001	Forensic Evaluation	725.00
			\$1,075.00

CERTIFICATE TITLE ADMIN (S87)

Nationwide Hotel & Conference Center	01038-E4001	Hotel Stay	\$144.97
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TOURISM / ECONOMIC DEVELOPMENT (S95)

H.C. Economic Dev. Council, Inc.	01041-E8001	Economic Development Expenses	\$3,408.36
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ROTARY OTHER EXPENSES (X00)

Treasurer of the State (Fund 83F)	04000-E8001	LEADS 1-1-23 – 3-31-23	\$1,800.00
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JAIL KITCHEN (X03)

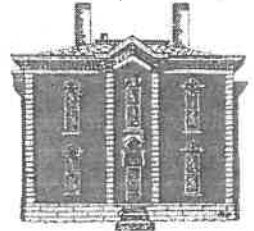
U.S. Foods, Inc.	04001-E4001	Food Supplies	\$1,715.57
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RESOLUTIONS



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
E-MAIL: HCC@CO.HOLMES.OH.US



Resolution # 01-09-23-1

RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

2021 Life Insurance Adjustment Charge for Sean Warner.

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM:	TO:	AMOUNT
A00-07002-E1018 Health Ins <i>LINE ITEM & DESCRIPTION</i>	Y70-10010-R1025 Life Insurance <i>LINE ITEM & DESCRIPTION</i>	\$3.90

Requested by:

Jessica Patten
Signature
Bookkeeping Supervisor
Title
Bookkeeping
Department

APPROVED
DATE 1-6-23
BY mg

Mr. Hall Moved for the adoption of the preceding resolution,
Mr. Euler seconded the motion.

Upon call of roll, yote was as follows:

<u>Absent</u> Chairman	Yes / No
<u>Raymond Eferese</u> Vice Chairman	<input checked="" type="radio"/> Yes / No
<u>Dale Hau</u> Commissioner	<input checked="" type="radio"/> Yes / No

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of
January 09, 2023 and is recorded in Commissioners Journal # 53
under that date.

Aurora [Signature]
Clerk to the Board - Holmes County Commissioners

cc
Auditor
Bookkeeping
Department
Treasurer

PLAT - STONYHILL SUBDIVISION – REPLAT NO. 1

On a motion by Mr. Hall seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), the Commissioners authorized the Chairman to sign the Stonyhill Subdivision – Replat No. 1, Berlin Township, Lot 29 and 30, T-9; R-5W.

PLAT – SCENIC VIEW SUBDIVISION – REPLAT NO. 1

On a motion by Mr. Hall seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), the Commissioners authorized the Chairman to sign the Scenic View Subdivision – Replat No. 1, Hardy Township, NW Qtr., Section 4, T-9N; R-6W.

PLAT – SUNSET ESTATES SUBDIVISION 1ST ADDITION – REPLAT NO. 1

On a motion by Mr. Hall seconded by Mr. Eyler (Mr. Miller - absent, Mr. Eyler - yes, Mr. Hall - yes), the Commissioners authorized the Chairman to sign the Sunset Estates Subdivision, 1st Addition – Replat No. 1, Killbuck Township, SE & SW Qtr., Section 6, NE & NW Qtr., Section 15, T-8N; R-7W.

10:30 A.M. - NEW BUSINESS/OLD BUSINESS DISCUSSION

ADJOURN MOTION

With no further business to come before the Board, Mr. Hall moved that the meeting be adjourned at 4:30 p.m. Mr. Eyler seconded the motion (Mr. Miller - absent, Mr. Eyler - yes, Mr. Ault - yes). The next scheduled Business meeting of the Holmes County Commissioners is Thursday, January 19, 2023 (Due to the Martin Luther King Jr. Holiday).

Joe D. Miller

Raymond Eyler

Attest: Susan L. Schie, Clerk

David L. Hall

Voucher/Re	Header Description	Vendor Number	Vendor Name	Voucher/Receipt/Serv	Period	Warrant/Pay-in Number	Batch Numb	Account	PO Number	Project	Account1	Total Amount
D267	DECEMBER 2022 PLACEMENT	14040	The Julia Paige Family Center, LLC	1/4/2023	Jan-23		D126	551-01087-E2096	100327	9999	99999	\$ 8,970.00
D268	DECEMBER 2022 PLACEMENT	24299	Safe House Ministries	1/4/2023	Jan-23		D126	551-01087-E2096	100327	9999	99999	\$ 7,223.00
D269	DECEMBER 2022 PLACEMENT	20772	The Marsh Foundation	1/4/2023	Jan-23		D126	551-01087-E2096	100327	9999	99999	\$ 7,130.00
												\$ 23,323.00

Holmes County Commissioners:

Raymond Taylor
D. C. Hew

Approved By:

Danny S. Jackson

Director JFS

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 JAN -6 RECD 2023
 Holmes County
 Commissioners

RECEIVED
 JAN 04 2023
 Jackie McKee
 Auditor

Vendor/Rec	Header Description	Vendor Name	Receipt/Serv	Period	Warrant/Pay-in Number	Account	PO Number	Project	Account1	Total Amount
7999	ODJFS HUMAN RESOURCE ASSOCIATION DUES	Job/Family Human Resource Assn	1/4/2023	Jan-23		H00-00400-E8001	100326	10	521092	\$ 100.00
8000	AGENCY WATER/SEWER	Village of Millersburg	1/4/2023	Jan-23		H00-00400-E2017	100322	10	521092	\$ 258.05
8001	PER DIEM & REIMBURSEMENT	Christine Henry	1/4/2023	Jan-23		H00-00400-E6001	100325	30	521092	\$ 49.78
8002	ANNUAL FIRE EXTINGUISHER INSPECTION	Silco Fire Protection Co.	1/4/2023	Jan-23		H00-00400-E2017	100322	10	521092	\$ 388.00
8003	DECEMBER 2022 NET	Thompsons Transit, Inc.	1/4/2023	Jan-23		H00-00400-E8001	100326	850	510050	\$ 8,650.00
8004	AGENCY TRASH	Republic Waste Services	1/4/2023	Jan-23		H00-00400-E2017	100322	10	521092	\$ 623.81
8005	AGENCY PHONES	Brightspeed	1/4/2023	Jan-23		H00-00400-E2017	100322	10	521092	\$ 365.39
										\$ 10,435.03

Holmes County Commissioners:

Approved By:

Danny S. Jackson

Director JFS

Raymond [Signature]
Darl [Signature]

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JAN - 6 REC'D 2023

Holmes County
Commissioners

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JAN 04 2023
Jackie McKen
Auditor

Voucher Number	Warrant Number	Account	PO Number	Header Description	Vendor Number	Vendor Name	Voucher Date	Batch Number	Voucher Amount
4062		S50-00404-E2040	100320	Dec. 22/non-recurring adpt	2660	Blair Bower, Atty.	1/4/23	2	\$2,000.00
4063		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	29155	Richard and Jordan Anderson	1/4/23	2	\$54.63
4064		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	29022	Mike & Jenny Barnhart	1/4/23	2	\$109.26
4065		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	600787	Mary Beth Bowen	1/4/23	2	\$211.23
4066		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	29028	Mike DeWitt	1/4/23	2	\$211.23
4067		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	50079	Jacob Heskett	1/4/23	2	\$18.21
4068		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	601193	Russel & Leanna Kandel	1/4/23	2	\$18.20
4069		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	6500	Dave & Chris Miller	1/4/23	2	\$36.42
4070		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	601503	Matthew and Melissa Miller	1/4/23	2	\$153.14
4071		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	15003	Landon Nyako	1/4/23	2	\$267.68
4072		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	26643	Travis and Ronda Mullet	1/4/23	2	\$200.31
4073		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	24690	Audrey Schrock	1/4/23	2	\$382.41
4074		S50-00404-E2040	100320	Jan. 23/Adpt Sub Match	1433	Annette Kaser	1/4/23	2	\$163.89
4075		S50-00404-E2040	100320	Nov. 22/SETS local share of child support	607013	Menno Schwartz	1/4/23	2	\$72.79

\$3,899.40

HOLMES COUNTY COMMISSIONERS:

APPROVED:

RECEIVED
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 Holmes County
 Commissioners

Thomas Jackson
 Director, Holmes County JFS

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JAN 04 2023
 Jackie McKee
 Auditor

Raymond Egan
Dale How

VOUCHER RECAP SHEET

1/4/2023

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Warrant Number	Voucher Amount	Account
1140	11220	Holmes County Common Pleas	1/4/2023		\$ 442.38	H10-00401-E2018

HOLMES COUNTY COMMISSIONERS:

APPROVED:

Raymond Taylor
Don Hall

Danny S. Jackson
DIRECTOR - JFS

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JAN -6 REC'D 2023
Holmes County
Commissioners

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Jackie McKee
Auditor

Voucher Recap

HCDJFS

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF708	1294	ANAZAO Community Partners	1/4/2023	S52-00405-E2050	100316	669.84
PF709	24299	Safe House Ministries	1/4/2023	S52-00405-E9015	100315	7,223.00

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JAN -6 REC'D 2023
Holmes County
Commissioners

Total \$ 7,892.84

Holmes County Commissioners:

Approved By:

Danny S. Jackson

Reynold Tyler
Dan Hall

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JAN 04 2023
Jackie McKee
Auditor