

The Holmes County Records Commission will meet Thursday, November 10 at 9:00 a.m. in the Commissioners' meeting room.

If you have requests to dispose of obsolete records (RC-1), would like to submit a retention schedule or update an existing retention schedule (RC-2), or want to submit a certificate of records disposal (RC-3), please present these to the Records Commission at the meeting. Below is a link to the Ohio History Connection website with all the information and forms you'll need to compile a retention schedule, along with suggested retention periods for various records in specific county offices.

[Local Retention Schedules & Forms - Ohio History Connection](#)