



# HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14  
MILLERSBURG, OHIO 44654-2001  
PHONE (330) 674-0286 FAX (330) 674-0566  
E-MAIL: HCC@CO.HOLMES.OH.US



## AGENDA Monday, May 23, 2022 (Schedule Subject to Change)

- 10:00 Business Meeting**
- Pledge of Allegiance
  - Minutes from May 16, 2022
  - Paybills Motion
  - Transfers/Transactions/Supplementals
  - Proclamation – Supporting May as Mental Health Awareness Month
- 10:30 New Business/Old Business Discussion**

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**Next Business Meeting: Wednesday – June 01, 2022  
(Due to the Memorial Day Holiday)**

**THE MINUTES**  
**May 23, 2022**

The Holmes County Commissioners met in regular session Monday, May 23, 2022; with everyone present. Chairman Miller opened the meeting:

**10:00 A.M. – BUSINESS MEETING**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

On a motion by Mr. Eyler, seconded by Mr. Hall (Mr. Miller - yes; Mr. Eyler – yes; Mr. Hall - yes), the Commissioners approved the minutes from May 16, 2022 as written.

**PAY BILLS MOTION**

On a motion by Mr. Hall seconded by Mr. Eyler (Mr. Miller - yes; Mr. Eyler – yes; Mr. Hall - yes), Commissioners authorized the following bills to be paid as they were presented:

**GENERAL (A00)**

Todd Cheek	00010-E2004	Legal Counsel	\$435.00
David Hunter	00010-E2004	Legal Counsel	450.00
Jacquelyn Dossi	00010-E2004	Legal Counsel	990.00
Norman Miller	00010-E2004	Legal Counsel	562.50
Eric Hall	00010-E2004	Legal Counsel	2,452.50
Jeff Kellogg	00010-E2004	Legal Counsel	1,867.50
Baserman Law	00010-E2004	Legal Counsel	2,122.50
Hoffee Law	00010-E2004	Legal Counsel	4,252.50
Quill LLC	00010-E4001	Supplies	14.39
AloNovus	00040-E4004	Advertising	518.00
David Stucki	00070-E2007	April Mileage	77.22
Holmes County IT	00070-E4007	Microsoft Office 365 Pro	750.00
Modern Office Methods	00070-E4007	Printer Maintenance Overage Charge	24.84
ComDoc, Inc.	00085-E2001	Copier / Printer Cost	117.18
ComDoc, Inc.	00095-E2001	Copier Lease	136.11
Independence Business Supply	00105-E4001	Supplies	33.36
Tope Printing	00117-E4001	Supplies	781.43
Independence Business Supply	00121-E4001	General Fund Paper Supply	200.00
Schindler Elevator Corporation	00125-E2001	Elevator Service	397.91
Cintas	00125-E2001	Mats & Service	131.11
American Electric Power	00125-E2002	Electric	6,652.00
American Electric Power	00125-E2002	5401 CR 349	24.20
Friendly Wholesale Company, Inc.	00125-E4001	Supplies	748.05
SYNCB / AMAZON	00125-E4001	Supplies	246.84
Susan L. Schie	00125-E4001	Supply Purchase Reimbursement	72.90
Charter Communications	00130-E2094	IT Services	119.98
Star Brite Car Wash	00130-E7002	April Car Washes	36.00
Southside Quik Lube	00130-E7002	April Oil Changes	277.38

Dr. Brad Welsh	00135-E4005	Dental Services	294.00
Holmes County Sheriff's Office	00135-E4005	Medical Supplies Reimbursement	76.65
Holmes Plumbing Supply	00135-E7002	Plumbing Supplies	29.42
Treasurer, State of Ohio	00160-E4006	BCMh Expenditures	14,166.10
Millersburg Electric, Inc.	05021-E9003	Generator Equipment & Warranties	3,908.00
			<b>\$42,965.57</b>

**DOG & KENNEL (B00)**

Holmes Pest Control, Inc.	00200-E2001	Services Rendered	\$49.00
Rumpke	00200-E2002	Trash Service	30.00
Midwest Veterinary Supply, Inc.	00200-E4001	Supplies	332.84
WKLM	00200-E4004	Lost & Found Pets	45.00
Axon Enterprises, Inc.	00200-E4007	Security Equipment	1,959.00
			<b>\$2,415.84</b>

**AMERICAN RESCUE PLAN ACT (C21)**

Tekton Engineering LLC	02021-E2006	Berlin WWTP Expansion	<b>\$1,233.75</b>
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**ENGINEER (K00)**

Kidron Tree Service	00700-E2014	CR 160 Tree Removal	\$450.00
Tusc. Construction Supply LLC	00700-E4003	Materials	3,763.20
U.S. Bank	00700-E4016	Modern Office – Copier Lease	284.31
Aultworks Occupational Medicine	00700-E4016	Drug Screen	56.00
Holmesville Electric, Inc.	00700-E7005	Equipment Maintenance	101.86
Lowe & Young	00700-E7005	Equipment Maintenance	9.43
Star Brite Express Car Wash	00700-E7005	Car Wash	64.00
Superior Petroleum Equipment	00700-E7005	Fuel Pump Service	595.53
Jacob J. Yoder	00701-E3014	Roof Repair	160.00
Holmes Pest Control, Inc.	00701-E3014	Pest Control	350.00
Zep Mfg. Company	00701-E4001	Garage Supplies	379.61
Ryan Peterman	00701-E4001	Garage Supplies	50.00
			<b>\$6,263.94</b>

**CAPITAL IMPROVEMENT (N10)**

Classical Construction LLC	00500-E9050	Health Dept. – Design & Permit Fee	<b>\$34,000.00</b>
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**SOLID WASTE (P34)**

Mannik Smith Group	00800-E2099	Landfill Testing	\$757.00
Holmes Ag Service, Inc.	00800-E2099	Landfill Supplies	170.70
Holmes County General Health District	00800-E8001	Illegal Dumping Assessment	10,000.00
			<b>\$10,927.70</b>

**WASTEWATER (P40)**

Northeast Ohio Natural Gas Corp.	00805-E2002	2660 TR 444	\$57.14
Knox Energy Cooperative, Inc.	00805-E2002	BE WWTP	184.93
Piedmont Gas Company	00805-E2002	SR 39 Generator	8.70
USA Bluebook	00805-E7001	Filter Element Paper, Test Tubes & Pipe Band	1,019.84
			<b>\$1,270.61</b>

**LAW LIBRARY RESOURCES (S37)**

RELX, Inc. – dba Lexis Nexis	00930-E4001	Supplies	\$946.00
Thomson Reuters – West, Payment Center	00930-E4001	Supplies	2,108.75
Matthew Bender & Co., Inc.	00930-E4001	Supplies	324.91
			<b>\$3,379.66</b>

**LICENSE BUREAU (S40)**

Rumpke of Northern Ohio	01060-E4010	Utilities	<b>\$150.29</b>
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**HANDGUN ADMIN EXPENSES (S62)**

Watch Systems	01015-E4001	Card Mailings	<b>\$35.00</b>
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**ADULT PROBATION FEE (S68)**

Perry Protech	01021-E2001	-	\$267.89
Perry Protech	01021-E2001	Copier	19.57
Wex Bank	01021-E7003	Fuel Charges	936.57
Crystal Clear	01021-E8001	Test	19.50
			<b>\$1,243.53</b>

**LOCAL EMERGENCY PLANNING (S70)**

Southside Quik Lube	01023-E7002	Vehicle Service	<b>\$119.88</b>
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**9-1-1 (S71)**

Schneider Computer	01024-E7001	IT Services	<b>\$255.00</b>
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**EMA (S72)**

Staley Technologies	01025-E8001	MARCS Radio Equipment	\$258.00
Graphic Enterprises	01025-E8001	Copier & Maintenance	156.03
			<b>\$414.03</b>

**SPECIAL PROJECTS / MUNICIPAL COURT (S73)**

Verizon Wireless	01026-E8001	Court Phone Expense	<b>\$120.32</b>
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**INTENSIVE SUPERVISION (S75)**

BI, Inc.	01027-E6002	EMHA / SL2	<b>\$115.50</b>
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**COUNTY HOME (S85)**

Genoa Healthcare	01036-E2001	Resident Medical Invoice	\$8.00
Health Professionals of Holmes County	01036-E2001	Physician Visit	164.24
HTBSCredit	01036-E4001	Office Supplies	46.98
Holmes Plumbing LLC	01036-E4001	Maintenance Supplies	21.46
Trail Side Deli LLC	01036-E4001	Dietary Supplies	564.67
			<b>\$805.35</b>

**TARGETED COMMUNITY ALTERNATIVE (T90)**

BI, Inc.	01085-E2001	EMHA / SL2	<b>\$651.90</b>
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**JAIL KITCHEN (X03)**

U.S. Foods, Inc.	04001-E4001	Food Supplies	\$1,273.84
Cooks Correctional	04001-E4007	Containers	705.91
			<b>\$1,979.75</b>

**PAY-INS TO TREASURER:****FROM:****TO:****AMOUNT:**

159568 HCC/CSEA	A00-00199-zR6502 Collections	<b>\$15.92</b>
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**TRANSFER WITHIN:****FROM:****TO:****AMOUNT:**

A00-00121-E4007 CP Equipment	A00-00199-E4005 Medical Expenses	<b>\$5,000.00</b>
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**RESOLUTION(S)**

**A Copy of All Documents on File at the Commissioners Office**



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## Resolution #05-23-22-1

### RESOLUTION - CERTIFYING THE DELINQUENT SANITARY RATES AND CHARGES PLUS PENALTIES TO THE COUNTY AUDITOR

WHEREAS, when the sanitary rates and charges are not paid the Board of Holmes County Commissioner may do the following:

1. Certify the unpaid rates or charges together with penalties to the County Auditor who will place them upon the real property tax list and duplicate against the property served by the connection; and

WHEREAS, the certified amount shall be a lien on the property from the date placed on the real property tax lists and duplicate and shall be collected in the same manner as taxes except that notwithstanding section 323.15 of the Revised Code, a county treasurer shall accept a payment in that amount when separately tendered as payment for the full amount of the unpaid sanitary rates or charges and associated penalties, and

WHEREAS, the lien shall be released immediately upon payment in full of the certified amount;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Holmes County here by certifies the Delinquent Sanitary Rates and Charges plus Penalties to the County Auditor.

Mr. *Eyler* moved for the adoption of the preceding Resolution. Mr. *Hall* seconded the motion. Upon call of roll, the vote was as follows:

Mr. Miller *[Signature]*  yes/no

Mr. Eyler *[Signature]*  yes/no

Mr. Hall *[Signature]*  yes/no

The below signed Clerk to the board hereby certifies that the preceding Resolution is a true and exact copy of a Resolution adopted during the regular business meeting of May 23, 2022 and recorded in Commissioners Journal 52 under that date.

*[Signature]*  
Susan L. Schie, Clerk to the Board

# HOLMES COUNTY SEWER DISTRICT

7191 State Route 39  
P.O. Box 90  
Millersburg, Ohio 44654  
Phone - 330-473-4555  
Fax - 330-674-7918

## CERTIFICATION OF UNPAID SEWER CHARGES

Name – Larry Flinner  
2386 TR 444  
Sugarcreek, OH 44681  
Account # 73

Address – 2386 TR 444  
Parcels all located in Holmes County

PARCEL NO	NAME	Lot #
2600171000	LARRY FLINNER	na

WHEREAS, the above-described parcels are served by a sewer connection in Holmes County; and

WHEREAS, charges for sewer services remain unpaid; now therefore

The Sanitary Engineer and the Wastewater Billing Supervisor of Holmes County Sewer District do hereby certify to the Holmes County Auditor the following;

I. Unpaid sewer charges in the amount of **\$438.59** are payable to the Holmes County Sewer District. Pursuant to Section 6117.02-C of the Ohio Revised Code, these overdue charges shall be placed on the tax list and duplicate for 2021 and shall be a lien on the above-described parcels. Upon full payment of these charges and any associated penalties to the county treasurer, and said lien shall be released.

*Mary Trover* 5-12-22  
Mary Trover Date  
Wastewater Billing Supervisor  
Holmes County Sewer District

*Christopher R. Young* 5/12/22  
Christopher R. Young P.E., P.S. Date  
Holmes County Sanitary Engineer

FILED

IN THE MUNICIPAL COURT  
SMALL CLAIMS DIVISION  
HOLMES COUNTY, OHIO

2022 MAY -9 PM 1:42

HOLMES COUNTY SEWER DIST.,  
Plaintiff

~VS.~

LARRY FLINNER,  
Defendant(s)

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:  
:  
:  
:  
:  
:

MUNICIPAL COURT  
HOLMES COUNTY, OHIO  
CLERK

CASE NO. CVI 2200066

**JUDGMENT ENTRY**

This matter came before the Court on May 9, 2022. The Plaintiff was present and the Defendant(s), having been duly served with summons, has failed to appear or otherwise defend this allegation. Upon testimony given by the Plaintiff in open Court, the Court finds that there is due to the Plaintiff from the Defendant(s) on the cause of action set forth in the complaint the sum of \$438.59 plus interest at the rate of 3% per annum from 05/09/22 and the costs of this action.

**IT IS THEREFORE ORDERED**, the Plaintiff recovers from the Defendant(s), Larry Flinner, the sum of \$438.59 plus interest at the rate of 3% per annum from 05/09/22 and the costs of this action.

So Ordered,

5.9.22  
DATE

  
JUDGE ANDREW HYDE

CC: Plaintiff ✓ Defendant ✓



**PROCLAMATION(S)**



# HOLMES COUNTY COMMISSIONERS

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MILLERSBURG, OHIO 44654-2001

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**Proclamation #05-23-22-1P**

## PROCLAMATION - SUPPORTING MAY AS MENTAL HEALTH AWARESS MONTH

**WHEREAS**, there is a proven connection between good mental health and overall personal health; and

**WHEREAS**, mental illnesses affect almost every family in America; and

**WHEREAS**, people with mental illnesses recover if given the necessary services and supports in their communities; and

**WHEREAS**, people with mental illnesses make important contributions to our families and our communities; and

**WHEREAS**, only one out of two people with a serious form of mental illness seeks treatment for his or her mental illness; and

**WHEREAS**, research shows that the most effective way to reduce stigma is through personal contact with someone with a mental illness; and

**WHEREAS**, greater public awareness about mental illnesses can change negative attitudes and behaviors toward people with mental illnesses;

**NOW THEREFORE BE IT PROCLAIMED**; that the Holmes County Commissioners, do hereby Proclaim May 2022 as Mental Health Awareness Month in Holmes County to increase public understanding of the importance of mental health and to promote identification and treatment of mental illnesses.

Mr. *Eyler* moved for the adoption of the preceding Proclamation. Mr. *Hall* seconded the motion. Upon call of roll, vote was as follows:

Mr. Miller *Joe Miller* yes/no

Mr. Eyler *Raymond Eyler* yes/no

Mr. Hall *Dave Hall* yes/no

The below signed Clerk to the Board hereby certifies that the preceding Proclamation is a true and exact copy of a resolution adopted during the regular business meeting of May 23, 2022 and recorded in Commissioners Journal 52 under that date.

*Susan L. Schie*

Susan L. Schie, Clerk to the Board

**10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION**

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Hall moved that the meeting be adjourned at 4:30 p.m.; Mr. Eyler, seconded the motion (Mr. Miller - yes; Mr. Eyler – yes; Mr. Hall - yes), the next scheduled business meeting of the Holmes County Commissioners is Wednesday, June 01, 2022 (Due to the Memorial Day Holiday).

\_\_\_\_\_  
Joe D. Miller

\_\_\_\_\_  
Raymond Eyler

\_\_\_\_\_  
Attest: Susan L. Schie, Clerk

\_\_\_\_\_  
David L. Hall

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Batch Number	Header Description	Voucher Amount
3668		S50-00404-E2001	100285	16317	WEX Bank	5/18/22	4	April & May 22/gasoline	\$140.00
3669		S50-00404-E2040	100288	12873	Insight Vision Care, LLC	5/18/22	4	April 22/PASSS/therapy	\$840.75
3670		S50-00404-E2040	100288	1359	Andrew Miller, Jr. and Tiffany Miller	5/18/22	4	May 22/FP Trng stipend	\$30.00
3671		S50-00404-E2040	100288	11047	Holmes Co. Agricultural Society	5/18/22	4	Aug. 22/FP Recruitment/fair booth and passes	\$281.00
3672		S50-00404-E2040	100288	16317	WEX Bank	5/18/22	4	May 22/TANF/gasoline	\$20.00
3673		S50-00404-E2040	100288	11600	Holmes Co. Dept. Job & Fam Srv	5/18/22	4	Feb. 22/SETS local share to PF	\$60.09
3674		S50-00404-E2040	100288	23892	Robertta Munsey	5/18/22	4	Oct. 21-April 22/Chafee/car insurance	\$352.00
									\$1,723.84

HOPLMES COUNTY COMMISSIONERS:

*[Handwritten signatures]*

APPROVED:

*[Handwritten signature: Danny S. Jackson]*

Director, Holmes Co. DJFS

**RECEIVED**  
MAY 20 2022  
Holmes County  
Commissioners

**RECEIVED**

MAY 18 2022

Jackie McKee  
Auditor

Voucher Number	Header Description	Vendor Number	Vendor Name	Voucher/Receipt/Service Date	Period	Warrant/Pay-in Number	Batch Number	Account	PO Number	Project	Account1	Total Amount
7446	Agency Phones	4594	CBTS LLC	5/18/2022	May-22		PA576	H00-00400-E2017	100290	10	521092	\$ 893.95
7447	10 yr warranty for generator/wifi Subscription	18020	Millersburg Electric Inc.	5/18/2022	May-22		PA576	H00-00400-E2017	100290	10	521092	\$ 1,799.99
7448	Agency Shredding	9833	Go Shred Secure Document LLC	5/18/2022	May-22		PA576	H00-00400-E2017	100290	10	521092	\$ 149.00
7449	Toner/8066164292	25580	Staples Advantage	5/18/2022	May-22		PA576	H00-00400-E4001	100291	10	521092	\$ 120.89
7450	Agency Gas	16317	WEX Bank	5/18/2022	May-22		PA576	H00-00400-E6001	100293	10	521092	\$ 602.71
7451	May Travel Expense	601021	Jaelyn Shaw	5/18/2022	May-22		PA576	H00-00400-E6001	100293	30	521092	\$ 16.00
7452	Hot water tank on first floor	4800	Cline Plumbing/KUJO, Inc.	5/18/2022	May-22		PA576	H00-00400-E8001	100294	10	521092	\$ 287.90
7453	April 2022/ car wash	25594	Star Brite Express Car Wash	5/18/2022	May-22		PA576	H00-00400-E8001	100294	10	521092	\$ 24.00
7454	Cheryl/IM daycare/CS	27407	Verizon Wireless	5/18/2022	May-22		PA576	H00-00400-E8001	100294	10	521092	\$ 28.68
7454	Cheryl/IM daycare/CS	27407	Verizon Wireless	5/18/2022	May-22		PA576	H00-00400-E8001	100294	20	521092	\$ 11.76
7455	OWF - April 2022	1294	ANAZAO Community Partners	5/18/2022	May-22		PA576	H00-00400-E8001	100294	30	521092	\$ 302.53
7455	OWF - April 2022	1294	ANAZAO Community Partners	5/18/2022	May-22		PA576	H00-00400-E8001	100294	120	510050	\$ 550.43
7456	T. Smith Vouchers	16317	WEX Bank	5/18/2022	May-22		PA576	H00-00400-E8001	100294	224	510050	\$ 5,504.33
7458	April - May 2022 NET	601362	Jonathan and Bridgette Hart	5/18/2022	May-22		PA576	H00-00400-E8001	100294	249	510050	\$ 153.50
7459	April 2022 NET	28867	Zelma Rivera	5/18/2022	May-22		PA576	H00-00400-E8001	100294	850	510050	\$ 191.40
										850	510050	\$ 302.76

HOLMES COUNTY COMMISSIONERS: \$ 10,939.83

APPROVED BY: *Danny S. Jackson*  
DIRECTOR - JFS

**RECEIVED**  
MAY 20 2022  
Holmes County  
Commissioners

**RECEIVED**  
MAY 18 2022  
Jackie McKee  
Auditor

VOUCHER RECAP SHEET

5/18/2022

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Warrant Number	Voucher Amount	Account
1056	11220	Holmes County Common Pleas	5/18/2022		\$ 576.36	H10-00401-E2018

HOLMES COUNTY COMMISSIONERS:

*[Handwritten signatures of three commissioners]*

APPROVED:

*[Handwritten signature: Danny S. Jackson]*  
DIRECTOR - JFS

**RECEIVED**  
MAY 20 2022  
Holmes County  
Commissioners

**RECEIVED**  
MAY 18 2022

Voucher Recap

HCDJFS

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF634	11120	Holmes Co. Bd of MR/DD	5/17/2022	S52-00405-E9003	100282	5,308.52
PF635	11500	Holmes Co. Health Dept.	5/17/2022	S52-00405-E9003	100282	840.00
PF636	25493	SpringHaven, Inc.	5/17/2022	S52-00405-E9015	100283	220.00

Total \$ 6,368.52

Holmes County Commissioners:

*[Handwritten signature]*  
\_\_\_\_\_  
*Raymond Ely*  
\_\_\_\_\_  
\_\_\_\_\_

Approved By:

*[Handwritten signature]*  
\_\_\_\_\_

**RECEIVED**  
MAY 20 2022  
Holmes County  
Commissioners

**RECEIVED**  
MAY 18 2022  
Jackie McKee  
Auditor