



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



Resolution #05-19-22-3

A RESOLUTION OF THE HOLMES COUNTY BOARD OF COMMISSIONERS TO ESTABLISH A PROCESS TO FACILITATE PUBLIC PARTICIPATION IN COMMISSIONER MEETINGS

WHEREAS, the Holmes County Board of County Commissioners (the "Commissioners") holds a regularly scheduled meetings throughout the year in order to conduct County business; and

WHEREAS, the Commissioners welcome comments and questions from the Citizens of Holmes County about an issues or concerns that the might have; and

WHEREAS, in order to ensure that the Citizens of Holmes County have ample opportunity to participate in public meetings and have their questions and concerns fully and completely addressed by the Commissioners, the Commissioners desire to establish a procedure for meeting participation;

NOW THEREFORE, BE IT RESOLVED BY THE HOLMES COUNTY BOARD OF COMMISSIONERS, that Citizens of Holmes County who desire to participate in a public meeting of the Commissioners, shall submit to the Commissioners a written request to participate (the "Request") to the Holmes County Commissioners Clerk, the request shall set forth in detail, the question or concerns to be addressed by the Commissioners, the request shall be accompanied by all necessary supporting documentation, if any and all request shall be submitted to the Holmes County Commissioners Clerk one week prior to their appointment.

Mr. *Eyler* moved for adoption of the preceding Resolution. Mr. *Miller* seconded the motion. Upon roll call the vote was as follows:

Joe D. Miller *[Signature]* yes/no

Raymond Eyler *[Signature]* yes/no

Vacant _____ yes/no

The below signed Clerk to the Board hereby certifies that the preceding Resolution is a true and exact copy of a Resolution adopted during the regular business meeting of May 16, 2022 and recorded in Commissioners Journal 52 under that date.

[Signature]

Susan L. Schie, Clerk to the Board
Holmes County Board of Commissioners



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AGENDA REQUEST FORM

Name of Requestor:			
Address:		Email Address:	
		Telephone Number:	
Date of Request:		Date of Meeting:	
		(To be provided by the Clerk to the Board)	
Matter of Discussion:			
Documents Attached:			

Please email this completed form for consideration, along with all supporting documentation to Susan Schie at hcc@co.holmes.oh.us, or hand deliver to the Commissioner's Office.

The Agenda Request Form submission deadline is at least one week prior to your meeting with the Board of Holmes County Commissioners.