



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



AGENDA

Monday, October 18, 2021
(Schedule Subject to Change)

9:30 Leslee Mast & Eileen Stanic

- Investment Report

10:00 Business Meeting

- Pledge of Allegiance
- Minutes from October 14, 2021
- Paybills Motion
- Transfers/Transactions/Supplementals

10:30 New Business/Old Business Discussion

Next Business Meeting: Monday – October 25, 2021

**THE MINUTES
October 18, 2021**

The Holmes County Commissioners met in regular session Monday, October 18, 2021; with everyone present. Chairman Ault opened the meeting:

9:30 A.M.- LESLEE MAST & EILEEN STANIC – INVESTMENT REPORT

Leslee Mast, Treasurer and Eileen Stanic of Meeder Investments met with the Commissioners and discussed the investment report to date. Current investment report to date is \$413,092.33.

10:00 A.M. – BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Eyler, seconded by Mr. Miller (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), the Commissioners approved the minutes from October 14, 2021 as written.

PAY BILLS MOTION

On a motion by Mr. Miller seconded by Mr. Eyler (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)			
Monica Miyashita	00010-E2004	Legal Counsel	\$1,000.00
Marie Moore	00010-E2004	Legal Counsel	1,267.50
Hoffee Law	00010-E2004	Legal Counsel	367.50
Jacquelyn Dossi	00010-E2004	Legal Counsel	360.00
Todd Cheek	00010-E2004	Legal Counsel	427.50
Jeff Kellogg	00010-E2004	Legal Counsel	1,980.00
Doug Milhoan	00010-E2004	Legal Counsel	1,020.00
Shantell George	00010-E2004	Legal Counsel	900.00
Quill LLC	00010-E4001	Supplies	54.99
AloNovus	00010-E4004	Advertising & Public Notices	49.50
CCAO	00010-E6001	Miller & Ault Conference Registrations	800.00
Squire Patton Boggs LLP	00010-E8001	Continuing Disclosure Matters	3,250.00
AloNovus	00015-E4004	Legal Notice	57.00
Tope Printing	00030-E4001	5,000 #10 Window Envelopes	274.69
ComDoc, Inc.	00085-E2001	September Copy Cost	94.56
Allied Infotech Corporation	00085-E4001	Supplies	112.97
Allied Infotech Corporation	00085-E4001	Addendum	257.00
CSB	00085-E6001	Judge Lee – Lodging	439.00
ComDoc, Inc.	00095-E2001	Copier / Printer Lease	132.75
CSB	00095-E6001	David Williams – Lodging	126.14
Killbuck Township	00110-E8001	Call #2100144T	237.80
Pitney Bowes, Inc.	00121-E4007	Postage Meter Service	527.96
Cintas	00125-E2001	Mats & Service	113.96
Grasshopper	00125-E2001	Landscape Services	1,865.00

Holmes-Wayne Electric Coop., Inc.	00125-E2002	Electric	43.66
American Electric Power	00125-E2002	Electric	11,509.08
Northeast Ohio Natural Gas Corp.	00125-E2002	Natural Gas Heat	354.42
Kimble Recycling & Disposal	00125-E2002	Trash Haul @ Kitchen	128.48
Millersburg Ace Hardware	00125-E4001	Supplies	71.04
Time Warner Cable Northeast	00130-E2094	Internet Service	114.98
Midtown Dry Cleaners	00130-E4013	September Dry Cleaning	214.84
CSB	00130-E4013	Dog Kennel	839.93
CSB	00130-E6001	K-9 Training	132.06
CSB	00130-E6003	U #2 Training	315.16
Ohio Peace Officer Training Academy	00130-E6003	U #48 Shotgun Instructor	400.00
CSB	00130-E6003	K-9 U #48 Training	720.18
CSB	00130-E7003	September Fuel	77.75
CSB	00130-E7003	September U #96 Fuel	138.01
Prairie Township Trustees	00135-E4005	Squad Transfers	254.60
Ryan Lawn Care	00135-E7002	September Lawn Care	870.00
			\$31,900.01

DOG & KENNEL (B00)

American Electric Power	00200-E2002	Electric @ Dog Pound	\$155.88
WKLM	00200-E4004	Advertising	231.00
Independence Business Supply	00200-E4018	Dog Applications Paper	242.60
			\$629.48

COVID-19 GRANT (C19)

CDW-G	02019-E4007	Refresh Project	\$5,143.30
-------	-------------	-----------------	-------------------

ENGINEER (K00)

TMK Farm Services	00700-E4003	Materials	\$250.00
D & M Rocks LLC	00700-E4003	Materials	770.64
Holmes Ag Service	00700-E4003	Materials	374.00
CSB	00700-E4016	Office Expense	708.92
Ohio Light Truck Parts	00700-E7005	New Truck Equipment	1,458.90
Coblentz Equipment	00700-E7005	Equipment Maintenance	218.95
Kimble Recycling & Disposal	00700-E8001	Garbage Disposal	106.50
Robert L. Wolfe	00700-E8001	Pressure Wash Office Building	181.54
American Electric Power	00701-E2002	Garage Electric	274.95
Ground Zero Strength & Conditioning	00701-E3013	Gym Membership	392.00
PT Fitness LLC	00701-E3013	Gym Membership	182.00
Robert L. Wolfe	00701-E3014	Pressure Wash Office Building	668.46
Zep MFG Company	00701-E4001	Garage Supplies	55.84
Cintas Corp.	00701-E4001	Garage Supplies	1,060.92
			\$6,703.62

COUNTY ROAD SALES TAX (K25)

Treasurer, State of Ohio	00702-E3003	SIBS Loan #170006	\$164,870.60
--------------------------	-------------	-------------------	---------------------

FDCC (M30)

Quill LLC	01002-E8001	Supplies	\$67.98
-----------	-------------	----------	----------------

WASTEWATER CAPITAL IMPROVEMENTS (N70)

Aqua-Aerobic System, Inc.	00506-E2009	WC WWTP	\$65,999.43
Tekton Engineering LLC	00506-E2009	Berlin WWTP Industrial Limits	5,030.13
Aqua-Aerobic System, Inc.	00506-E2009	WC WWTP	17,598.57
			\$88,628.13

SOLID WASTE (P34)

MT Service, Inc.	00800-E2071	HHW Recycling Day Supplies	\$130.00
Holmes Redimix	00800-E2071	HHW Recycling Day Supplies	206.16
Treasurer, State of Ohio	00800-E2099	2021 Discharge Fee	250.00
Mannik Smith Group	00800-E2099	Landfill Testing	972.18
CSB – VISA	00800-E4001	Plan Update Notification Postage	151.60
			\$1,709.94

WASTEWATER (P40)

MT Services, Inc.	00805-E2001	Mt. Hope 28 Day Rental	\$85.00
Verizon Wireless	00805-E2002	Mobile Broadband	95.32
Northeast Ohio Natural Gas Corp.	00805-E2002	-	235.17
Treasurer, State of Ohio	00805-E2021	Annual Discharge Fee	2,150.00
CSB – VISA	00805-E4001	Mailing WW Bills Permit	265.00
Hershey Machine	00805-E4012	Tap Shield, Drill Bit & Bestorg Belt	52.62
Carter Lumber	00805-E4012	50' Extension Cord	135.98
			\$3,019.09

DRUG ENFORCEMENT FUND OTHER EXPENSE (S46)

American Electric Power	01070-E4001	September Service	\$49.60
Sirchie Fingerprint Laboratories	01070-E4001	Evidence Boxes	98.23
CSB	01070-E6003	U #27 Training ERAD	467.86
			\$615.69

911 WIRELESS (S54)

Holmes Wayne Electric	01059-E2002	Tower Electric	\$183.00
-----------------------	-------------	----------------	-----------------

GIS (S58)

CSB	01010-E2001	Upworks	\$805.72
-----	-------------	---------	-----------------

ADULT PROBATION FEE (S68)

Perry Protech	01021-E2001	-	\$19.90
Independence Business Supply	01021-E4001	Supplies	429.25
BI, Inc.	01021-E4003	EMHA – SL2	62.40
Stepmobile	01021-E4003	Com. Services	65.62
Southside Quik Lube	01021-E7002	Vehicle Maintenance	44.65
Wex Bank	01021-E7003	Fuel	699.94
Crystal Clear	01021-E8001	Testing	35.00
			\$1,356.76

9-1-1 (S71)

International Academies of Emergency Dispatch	01024-E6001	EMD Retest	\$30.00
International Academies of Emergency Dispatch	01024-E6001	Recertification	110.00
NENA	01024-E6001	NENA Membership	142.00
NENA	01024-E6001	NENA Membership	142.00
			\$424.00

INTENSIVE SUPERVISION (S75)

BI, Inc.	01027-E6002	EMHA / SL2	\$120.40
----------	-------------	------------	-----------------

RECORDER'S FEES (S84)

Fidlar Technologies, Inc.	01035-E2001	September Service Agreement	\$2,180.85
---------------------------	-------------	-----------------------------	-------------------

COUNTY HOME (S85)

Dean's Backflow Service	01036-E2001	Water Testing Service	\$350.00
Kimble	01036-E2001	Trash Service	158.21

Premier Pharmacy	01036-E2001	Resident Medicine	212.42
Premier Pharmacy	01036-E2001	Resident Medicine	58.53
Qual-Med Supply, Inc.	01036-E4001	Nursing Supplies	547.91
E & H Hardware Group LLC	01036-E4001	Maintenance Supplies	82.03
Holmes Tire LLC	01036-E7001	Tire Repair	20.00
			\$1,429.10

TOURISM / ECONOMIC DEVELOPMENT (S95)

Staples	01041-E8001	Fellowes Micro-Cut Shredder	\$251.12
---------	-------------	-----------------------------	-----------------

CHIP HOME (T20)

ORDC	01053-E2060	Combustion & Lead Clearance	\$550.00
Glazier Home Improvements	01053-E2060	314 N. Monroe Street Final Draw	8,610.00
ORDC	01053-E2060	314 N. Monroe Street Soft Costs	6,888.00
Holmes County Habitat for Humanity	01053-E2100	365 E. Liberty Street	27,000.00
ORDC	01053-E2100	Habitat #1 Soft Costs	3,000.00
			\$46,048.00

TARGETED COMMUNITY ALTERNATIVE (T90)

Millennium Health	01085-E2001	Con. Test	\$1,500.00
Millennium Health	01085-E2001	Tests	6,622.02
			\$8,122.02

JAIL KITCHEN (X03)

Smith Foods	04001-E4001	September Milk, Juice & Eggs	\$539.96
U.S. Foods, Inc.	04001-E4001	Food Supplies	428.48
			\$968.44

TRANSFER WITHIN:

FROM:

TO:

AMOUNT:

S68-01021-E4007 Equipment	S68-01021-E4001 Supplies	\$1,000.00
---------------------------	--------------------------	------------

TRANSFER BETWEEN:

Please Refer to the Following Resolution(s):

Resolution - #10-18-21-1

PAYROLL

Total Gross Payroll for pay-ending 10-15-21 was \$635,831.44

Total General Fund Payroll for pay-ending 10-15-21 was 239,811.19

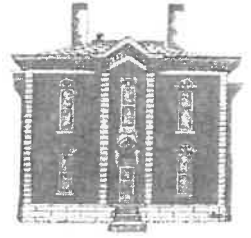
RESOLUTION(S)

A Copy of All Documents on File at the Commissioners Office



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
E-MAIL: HCC@CO.HOLMES.OH.US



Resolution # 10-18-21-1

RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, The Housing Trust Fund collects a fee for recordings and the General Fund Retains 1% of the total fees collected for the quarter. 51,363.20 x 1%

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM:	TO:	AMOUNT
UU3-02002-E2021 HOUSING TRUST FUND	A00-00140-R3514 GENERAL	\$513.64
<i>LINE ITEM & DESCRIPTION</i>	<i>LINE ITEM & DESCRIPTION</i>	

Requested by:

Michele Gerber Michele Gerber
Signature

DEPUTY AUDITOR

Title

RECORDER

Department

APPROVED
DATE 10/15/21
BY *[Signature]*

Mr. Miller

Moved for the adoption of the preceding resolution,

Mr. Eyster

seconded the motion.

Upon call of roll, vote was as follows:

[Signature] Yes / No
Chairman

[Signature] Yes / No
Vice Chairman

[Signature] Yes / No
Commissioner

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of October 18, 2021 and is recorded in Commissioners Journal # 52 under that date.

[Signature]
Clerk to the Board – Holmes County Commissioners

cc
Auditor
Bookkeeping
Department
Treasurer

10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION

ADJOURN MOTION

With no further business to come before the Board, Mr. Eyler moved that the meeting be adjourned at 4:30 p.m.; Mr. Miller, seconded the motion (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday October 25, 2021.

Rob Ault

Raymond Eyler

Attest: Susan L. Schie, Clerk

Joe D. Miller

Voucher/Re	Header Description	Vendor Number	Vendor Name	Voucher/Receipt/Service	Period	Warrant/Pay-in Number	Batch Number	Account	PO Number	Project	Account	Total Amount
6880	LABOR MATTERS	8980	Fishel Downey Albrecht & Riepenhoff LLP	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	10	521092	\$ 48.75
6881	CAR REPAIRS J.ULVRICH	21093	Outreach Auto Diesel & Towing	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	242	510050	\$ 934.76
6882	AGENCY SWEEPER	5041	Commercial & Savings Bank	10/13/2021	Oct-21		PA537	H00-00400-E4007	100264	10	521092	\$ 97.62
6883	OCTOBER 21 ELECTRIC	886	American Electric Power	10/13/2021	Oct-21		PA537	H00-00400-E2017	100262	10	521092	\$ 2,630.24
6884	JULY-SEPT 21 MEMBERSHIP AGREEMENT	28061	Wayne Co Child Advocacy Ctr, Inc.	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	30	521092	\$ 3,750.00
6885	SEPT 21 WEB CHECKS	11860	Holmes Co. Sheriffs Office	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	20	521092	\$ 60.00
6886	OWF SEPT 21	11860	Holmes Co. Sheriffs Office	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	30	521092	\$ 660.00
6886	OWF SEPT 21	1294	ANAZAO Community Partners	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	120	510050	\$ 393.96
6887	TANF SEPT 21	20873	ANAZAO Community Partners	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	224	510050	\$ 3,939.58
6888	JUL-SEPT 21 PUBLIC ACCESS PORTS	26720	OneEighty	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	209	510050	\$ 585.22
6889	SEPT 21 NET	2933	Treasurer State of Ohio	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	20	521092	\$ 300.00
6890	AUG-SEPT 21 NET	17570	Brenda Boughtman	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	850	510050	\$ 63.27
6891	JUL-SEPT 21 NET	600212	Michelle Hickman	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	850	510050	\$ 780.33
6892	MONTHLY MONITOR	1911	Denim Larimore	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	850	510050	\$ 289.71
6893	SHARED/IM DAYCARE/CHR SRVS	27407	Baldwin Cooke	10/13/2021	Oct-21		PA537	H00-00400-E4001	100263	10	521092	\$ 176.25
6893	SHARED/IM DAYCARE/CHR SRVS	27407	Verizon Wireless	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	20	521092	\$ 28.61
6893	SHARED/IM DAYCARE/CHR SRVS	27407	Verizon Wireless	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	30	521092	\$ 11.69
6894	AUG 21 CONTRACT	27407	Verizon Wireless	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	20	521092	\$ 329.71
6895	SEPT 21 NET	11860	Holmes Co. Sheriffs Office	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	10	521092	\$ 5,656.15
6896	SEPT 21 NET	8052	Elizabeth A. Hinkel	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	850	510050	\$ 32.19
6898	SEPT 21 NET	15351	Leroy E. Weaver	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	850	510050	\$ 93.24
6899	JULY-SEPT 21 NET	1359	Andrew Miller, Jr.	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	850	510050	\$ 13.32
6900	CHR SRV SUPPLY	601503	Matthew and Melissa Miller	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	850	510050	\$ 88.80
		9083	Forensic Fluids Laboratories	10/13/2021	Oct-21		PA537	H00-00400-E8001	100266	30	521092	\$ 2,600.00
												\$ 23,563.40

Holmes County Commissioners:

Approved By: *Danny S. Gebauer*

Director JFS

Robert J. ...
Robert J. ...

RECEIVED

OCT 13 2021
 Jackie McKee
 Auditor

RECEIVED
 OCT 15 2021
 Holmes County
 Commissioners

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Header Description	Voucher Amount
3331		S50-00404-E2001	100257	17330	Melymbrosia Associates, Inc.	10/13/2021	Sept. 21/counseling	\$100.00
3332		S50-00404-E2038	100258	28142	Wayne & Liz Raber	10/6/2021	Sept. 21/foster care	\$690.00
3333		S50-00404-E2038	100258	16404	Mark and Sharon Weaver	10/13/2021	Sept. 2021/foster care	\$675.00
3334		S50-00404-E2038	100258	26643	Travis and Ronda Mullet	10/13/2021	Sept. 2021/foster care	\$900.00
3335		S50-00404-E2038	100258	29155	Richard and Jordan Anderson	10/13/2021	Sept. 2021/foster care	\$900.00
3336		S50-00404-E2038	100258	29022	Mike & Jenny Barnhart	10/12/2021	Sept. 2021/foster care & mileage	\$801.08
3337		S50-00404-E2038	100258	601503	Matthew and Melissa Miller	10/13/2021	Sept. 2021/foster care & mileage	\$2,199.44
3338		S50-00404-E2038	100258	17540	Michael & Tanya Franks	10/13/2021	Sept. 2021/foster care	\$3,000.00
3339		S50-00404-E2038	100258	1359	Andrew Miller, Jr.	10/13/2021	Sept. 21/foster care	\$3,000.00
3340		S50-00404-E2038	100258	15482	The Lighthouse Family Center, Ltd.	10/13/2021	Oct. 21/court appearance	\$450.00
3341		S50-00404-E2039	100259	24299	Safe House Ministries	10/12/2021	Sept. 2021/placement	\$6,990.00
3342		S50-00404-E2039	100259	2212	Belmont Pines Hospital, LLC	10/13/2021	Sept. 21/placement	\$9,130.00
3343		S50-00404-E2040	100260	16543	Marlin and Ruby Raber	10/13/2021	June 21/foster parent trng stipend	\$60.00
3344		S50-00404-E2040	100260	5041	Commerical & Savings Bank	10/13/2021	Sept. 21/TANF	\$405.96

\$29,301.48

HOLMES COUNTY COMMISSIONERS:

APPROVED:

Robert J. [Signature]

Dorothy S. Jackson
 Director, Holmes Co. DJFS

Raymond Epler

[Signature]

RECEIVED
 OCT 13 2021
 Jackie McKee
 Auditor

RECEIVED
 OCT 15 2021
 Holmes County
 Commissioners

VOUCHER RECAP SHEET

10/13/2021

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Warrant Number	Voucher Amount	Account
973	11180	HOLMES COUNTY CLERK OF COURTS	10/13/2021		\$ 436.04	H10-00401-E2018

HOLMES COUNTY COMMISSIONERS:

Robert V. Hill
Raymond E. Ely
Joe Hill

APPROVED:

Danny S. Jackson

RECEIVED
OCT 15 2021
Holmes County
Commissioners

RECEIVED
OCT 13 2021
Jackie McKee
Auditor

Voucher Recap

HCDJFS

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF575	10140	AloNovus Corp.	10/13/2021	S52-00405-E2045	100253	126.00
PF576	4635	City of Ashland	10/13/2021	S52-00405-E9015	100255	587.00

Total \$ 713.00

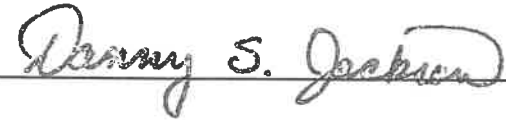
Holmes County Commissioners:







Approved By:



RECEIVED
OCT 15 2021
Holmes County
Commissioners

RECEIVED
OCT 13 2021
Jackie McKee
Auditor

Voucher Recap

HCDJFS

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF568	11600	Holmes Co. Dept. Job & Fam Srv	10/12/2021	S52-00405-E2045	100253	2,526.52
PF569	1294	ANAZAO Community Partners	10/12/2021	S52-00405-E2050	100256	391.28
PF570	11500	Holmes Co. Health Dept.	10/12/2021	S52-00405-E9003	100254	5,882.33
PF571	4520	Christian Childrens Home	10/12/2021	S52-00405-E9015	100255	7,440.00
PF572	7675	Eastway Corporation	10/12/2021	S52-00405-E9015	100255	11,250.00
PF573	11600	Holmes Co. Dept. Job & Fam Srv	10/12/2021	S52-00405-E9015	100255	34,774.54
PF574	20873	OneEighty	10/12/2021	S52-00405-E9015	100255	350.00

Total \$ 62,614.67

Holmes County Commissioners:

Approved By:

Robert G. Allen

Raymond D. Taylor

Joe W.

Danny S. Jackson

RECEIVED
 OCT 15 2021
 Holmes County
 Commissioners

RECEIVED
 OCT 13
 Auditor