

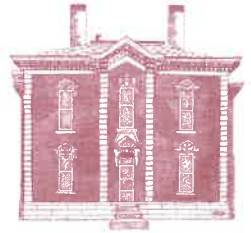


# HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14  
MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



## AGENDA

Monday, February 03, 2020  
(Schedule Subject to Change)

- 9:00**      **Nate Troyer, Village of Millersburg**
- Sewer Discussion
- 10:00**      **Business Meeting**
- Pledge of Allegiance
  - Minutes from January 27, 2020
  - Paybills Motion
  - Transfers/Transactions/Supplementals
- 10:30**      **New Business/Old Business Discussion**

\*\*\*\*\*

**Next Business Meeting: Monday – February 10, 2020**

**THE MINUTES  
February 03, 2020**

The Holmes County Commissioners met in regular session Monday, February 03, 2020; with everyone present. Chairman Miller opened the meeting:

**9:00 A.M. – NATE TROYER – MILLERSBURG VILLAGE SEWER DISCUSSION**

Nate Troyer of Millersburg Village met with the Commissioners and discussed the potential new Health Department and Ohio State University Office Building Tap Fee, Tap Size Meter Charge per tap size and also discussed the sanitary sewer tap fee which is also calculated on how many employees. No decision was made at this time.

**10:00 A.M. – BUSINESS MEETING**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners approved the minutes from January 27, 2020 as written.

**PAY BILLS MOTION**

On a motion by Mr. Eyler seconded by Mr. Ault (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), Commissioners authorized the following bills to be paid as they were presented:

**GENERAL (A00)**

Baserman Law	00010-E2004	Legal Counsel	\$360.00
Hoffee Law	00010-E2004	Legal Counsel	82.50
David Hunter	00010-E2004	Legal Counsel	1,046.25
AloNovus	00010-E4004	Advertising & Public Notices	15.00
Holmes County Ag Society	00010-E8001	Commissioners Awards	340.00
ISSG, Inc.	00015-E2001	Auditor Share	3,750.00
Independence Business Supply	00015-E4001	Supplies	52.71
Staples Credit Plan	00015-E4001	Supplies	59.20
Daniel Loibl	00030-E4001	Received Stamp Date Assembly	59.50
ISSG, Inc.	00040-E2001	Treasurer Share	3,750.00
U.S. Bank Equipment Finance	00040-E2001	Ricoh Copier Lease	135.12
Independence Business Supply	00040-E4001	Office Supplies	36.00
Staples Advantage	00040-E4001	Office Supplies	58.21
Smartbill	00040-E4001	Tax Bills RE & MH	2,815.22
BluShift Wireless	00045-E2001	IT Services	180.00
Independence Business Supply	00045-E4001	Supplies	104.95
Independence Business Supply	00045-E4001	Supplies	610.19
Pitney Bowes Global Financial Services	00045-E4001	Leasing Charges	78.00
Julian & Grube	00060-E2012	2019 Audit Costs	5,366.00
Holmes County Clerk of Courts	00070-E8003	-	690.00
Quill LLC	00085-E4001	Office Supplies	154.99

Holmes County Clerk of Courts	00117-E8003	Juror Payment	480.00
Independence Business Supply	00121-E4001	General Fund Paper Supply	35.40
Cintas	00125-E2001	Mats & Service	199.76
Republic Waste Services	00125-E2002	Trash Service @ Jail Kitchen	148.38
Holmes Ag Service	00125-E2093	Jail Treatment Plant	339.44
Millersburg Ace Hardware	00125-E4001	Supplies	147.08
The Locksmith Shop LLC	00125-E7001	Keys	27.90
Harris Computer Systems	00128-E4007	Commissioners Software Support	210.00
BluShift Wireless LLC	00128-E4007	IT Services	270.00
Verizon Wireless	00130-E2002	Cell Phone	2,635.61
Quill	00130-E4001	Office Supplies	445.75
Liberty Tactical Equipment	00130-E4013	Uniform Supplies	155.90
Valley View Repair LTD	00130-E7002	Vehicle Repairs U #22 & U #24	948.48
Radical Design	00130-E7002	Tinting U #25	95.00
Village Motors, Inc.	00130-E7002	U #19 Brake Inspections	148.80
Quill	00135-E4001	Office Supplies	96.65
Rozuk Radiology, Inc.	00135-E4005	X-Ray Service	141.60
Quill	00135-E4005	Office Supplies	177.25
Counseling Center of WC & HC	00135-E4005	Psychopharmacological	254.09
Friendly Wholesale Company, Inc.	00135-E7002	Janitorial Supplies	1,486.69
Alco-Chem, Inc.	00135-E7002	Germ Free	45.80
Holmesville Electric, Inc.	00135-E7002	Service for Flag Pole	125.00
Holmes County IT	00140-E8001	2020 IT Services	5,390.88
Holmes County IT	00140-E8001	Office 365 Pro Plus	409.20
CDW-G	00155-E4001	Supplies	118.14
			<b>\$34,276.64</b>

#### DOG & KENNEL (B00)

Gordon Flesch Co.	00200-E2001	Lease	\$8.20
Vinyl Tech Kennel Supplies	00200-E4003	Turf Green	32.49
Michael Dewitt	00200-E6001	Registration Reimbursement	125.00
Ohio County Dog Warden Association	00200-E6001	Membership	250.00
			<b>\$415.69</b>

#### ENGINEER (K00)

Lincoln National	00700-E1018	2020 Life Insurance	\$2,875.92
Kidron Tree Service	00700-E2014	Tree Removal	29,060.00
Staples Credit Plan	00700-E4001	Office Supplies	170.81
Tuscarawas County Engineer	00700-E4003	Bridge Beams	13,120.50
Troyer's Welding Supplies	00700-E7005	-	85.00
			<b>\$45,312.23</b>

#### SOLID WASTE (P34)

Republic Services	00800-E2074	Recyclable Hauling & Processing	\$7,684.16
Republic Services	00800-E2074	Addendum	2,148.97
			<b>\$9,833.13</b>

#### WASTEWATER (P40)

Northeast Ohio Natural Gas Corp.	00805-E2002	CR 114 Natural Gas	\$25.68
American Electric Power	00805-E2002	WC Electric Service	3,454.65
Holmes County Treasurer	00805-E2021	Muskingum 2019	84.00
CSEAO	00805-E2021	2020 Membership Fee	125.00
Bonded Chemicals, Inc.	00805-E4012	Sodium Aluminate WC	1,394.00
Fastenal Company	00805-E4012	Shelf Kit & Misc.	253.08
			<b>\$5,336.41</b>

**HANDGUN ADMIN EXPENSES (S62)**

Quill	01015-E4001	Folders	<b>\$89.98</b>
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**PROBATE COURT CONDUCT OF BUSINESS (S67)**

ComDoc, Inc.	01020-E8001	Copy Cost	<b>\$32.05</b>
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**ADULT PROBATION FEE (S68)**

Verizon Wireless	01021-E2002	Cell Phone Charges	\$417.32
Independence Business Supply	01021-E4001	Supplies	254.39
Wex Bank	01021-E7003	Fuel	727.89
			<b>\$1,399.60</b>

**9-1-1 (S71)**

Century Link	01024-E2002	Monthly Phone	\$182.75
Century Link	01024-E2002	Monthly 911 Trunks	500.00
			<b>\$682.75</b>

**EMA (S72)**

Verizon Wireless	01025-E8001	Cell Service	<b>\$48.62</b>
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**RECORDER'S FEES (S84)**

Fidlar Technologies	01035-E2001	Receipt Paper	\$39.24
Ohio Recorders' Association	01035-E8001	2020 Membership Dues	1,903.96
			<b>\$1,943.20</b>

**COUNTY HOME (S85)**

Pomerene Hospital	01036-E2001	Resident Medical Invoices	\$237.09
Holmes Fire & Safety Solutions	01036-E2001	Fire Extinguisher Service	25.00
Graphic Enterprises	01036-E2001	Copier Contract	80.16
Weaver's True Value	01036-E4001	Maintenance Supplies	54.06
Holmes Oil Distributing	01036-E4001	Fuel Supplies	177.92
Alco-Chem	01036-E4001	Chemical Supplies	163.52
E. J. Thomas Co.	01036-E4001	Laundry Supplies	142.83
Friendly Wholesale Company, Inc.	01036-E4001	Paper Supplies	2,123.82
Holmes Lumber & Building Center	01036-E4001	Maintenance Supplies	64.98
U.S. Foods	01036-E4001	Grocery Supplies	2,877.43
Holmes County Treasurer	01036-E8001	Land Taxes	2,907.14
			<b>\$8,853.95</b>

**CHIP HOME (T20)**

Glazier Home Improvements	01053-E2060	N. Mad Anthony St. – Payment #2	<b>\$12,950.00</b>
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**JAIL KITCHEN (X03)**

Alco-Chem, Inc.	04001-E4001	Hard Water Rinse	\$106.50
U.S. Foods, Inc.	04001-E4001	Food Supplies	804.95
			<b>\$911.45</b>

**PAY-INS TO TREASURER:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
147552 HCC/CSEA	A00-00199-R6502 Collections	\$5.00
147472 HCC	A00-00199-R4504 Vending Machine	\$14.90

**TRANSFER WITHIN:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
S59-01011-E8001 Other Expenses	S59-01011-E2001 Contract Services	\$465.00
S59-01011-E4001 Software	S59-01011-E1011-E2001 Contract Services	\$72.80

P40-00805-E2006 Professional Services	P40-00805-E2021 Permit Fees	\$3,700.00
A00-00090-E4001 Supplies	A00-00090-E4013 Ammo & Equipment	\$500.00

**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00 General	A00-00070-E1011 Salaries	\$569.76
A00 General	A00-07001-E9002 Mandated Transfer	\$73,000.00
P40 Wastewater	P40-00805-E2021 Permits & Fees	\$5,000.00
P40 Wastewater	P40-00805-E8001 Other Expenses	\$1,000.00

**TRANSFER BETWEEN:**

**Please Refer to the Following Resolution(s):**

**Resolution #02-03-20-1**

**Resolution #02-03-20-2**

**Resolution #02-03-20-3**

**Resolution #02-03-20-4**

**Resolution #02-03-20-5**

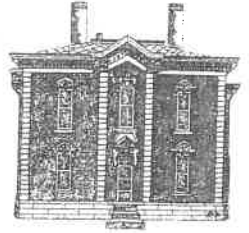
**RESOLUTION(S)**

**A Copy of All Documents on File at the Commissioners Office**



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Resolution # 02-03-20-1

## RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

**WHEREAS**, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of:

**890-550054/Social Services Cost Pool Reimbursement/Oct. - Dec. 19 to PA**

**THEREFORE, BE IT RESOLVED** the below listed sums be transferred, for the above stated purpose, as follows:

FROM (FUND) :	LINE ITEM/NAME	AMOUNT
Children Services	S50-00404-E9002	\$ 176,396.87
TO: (FUND)		
Public Assistance	H00-00400-R7500	\$ 176,396.87

Requested By:

Danny S. Jackson  
Signature

Director  
Title

Holmes Job & Family Services  
Department

M r. Eyster moved for the adoption of the preceding resolution,  
M r. Ault seconded the motion. Upon call of roll, vote was as follows:

**APPROVED**  
DATE 1-30-2020  
BY [Signature]

[Signature]  
[Signature]  
[Signature]

Yes/ No  
 Yes/ No  
 Yes/ No

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of February 3, 2020 and is recorded in Commissioners Journal 51 under that date.

CC  
Auditor  
DP  
Department  
Treasurer

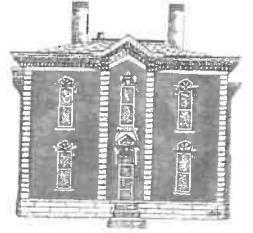
[Signature]  
Clerk to the Board  
Holmes County Commissioners

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JAN 29 2020  
Jackie McKee  
Auditor



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Resolution # 02-03-20- 2

## RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

**WHEREAS**, the Holmes County Commissioners have previously authorized transfers of funds from the General Fund to various other funds for the purpose of accountability of expenses;

**WHEREAS**, a transfer of funds is necessary for the CY 2020 Community Care Pooled Funds;

**THEREFORE, BE IT RESOLVED** the below listed sums be transferred for the above stated purpose, as follows:

FROM:	ACCOUNT #	AMOUNT
General Fund	A00-07002-E9015 Transfers	133,195.84
TO:		
Pooled Funding	S52-00405-R6536 Pooled Funding	133,195.84

Mr. *Eyler* moved for the adoption of the preceding resolution. Mr. *Ault* seconded the motion. Upon call of roll, all voted yes.

Mr. Miller *[Signature]* yes

Mr. Ault *[Signature]* yes

Mr. Eyler *[Signature]* yes

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of February 03, 2020 and is recorded in Commissioners Journal 51 under that date.

cc  
Auditor  
Treasurer  
Data Processing  
Job & Family Services

*[Signature]*  
Susan L. Schie  
Clerk to the Board  
Holmes County Commissioners

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JAN 29 2020

Jackie McKee  
Auditor

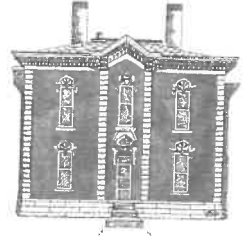
**APPROVED**

DATE 1-30-20  
BY *[Signature]*



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Resolution # 02-03-20-3

## RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of Transfer of funding appropriated to Drug Enforcement fund per Holmes County Commissioners.

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM:	TO:	AMOUNT
A00-07000-E9002 Miscellaneous Transfers	S46-01070-R7505 County Match / Transfers	\$85,000.00
<i>LINE ITEM &amp; DESCRIPTION</i>	<i>LINE ITEM &amp; DESCRIPTION</i>	

Requested by:

Robert J. Sigler  
Signature Robert J. Sigler

Deputy Clerk  
Title

Commissioners  
Department

Mr. Eyer

Mr. Ault

APPROVED  
DATE 1-30-20  
BY [Signature]

Moved for the adoption of the preceding resolution,  
seconded the motion.

Upon call of roll, vote was as follows.

<u>[Signature]</u> Chairman	<input checked="" type="radio"/> Yes / <input type="radio"/> No
<u>[Signature]</u> Vice Chairman	<input checked="" type="radio"/> Yes / <input type="radio"/> No
<u>[Signature]</u> Commissioner	<input checked="" type="radio"/> Yes / <input type="radio"/> No

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of February 03, 2020 and is recorded in Commissioners Journal # 51 under that date.

[Signature]  
Clerk to the Board - Holmes County Commissioners

cc  
Auditor  
Bookkeeping  
Department  
Treasurer

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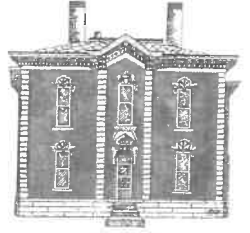
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Auditor





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Resolution # 02-03-20-4

## RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of Budgeted annual transfer from General Fund to Courthouse Security.

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM:	TO:	AMOUNT
A00-07000-E9002 Miscellaneous Transfers	S94-01040-R7500 Courthouse Security	\$3,000.00
<i>LINE ITEM &amp; DESCRIPTION</i>	<i>LINE ITEM &amp; DESCRIPTION</i>	

Requested by:

Robert J. Sigler Robert J. Sigler  
Signature

Deputy Clerk  
Title

Commissioners  
Department

APPROVED  
DATE 1-30-20  
BY ny

Mr. Ault Moved for the adoption of the preceding resolution,  
Mr. Eyer seconded the motion.

Upon call of roll, vote was as follows:

<u>[Signature]</u> Chairman	<input checked="" type="radio"/> Yes / No
<u>[Signature]</u> Vice Chairman	<input checked="" type="radio"/> Yes / No
<u>[Signature]</u> Commissioner	<input checked="" type="radio"/> Yes / No

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[Signature]  
Clerk to the Board - Holmes County Commissioners

cc  
Auditor  
Bookkeeping  
Department  
Treasurer

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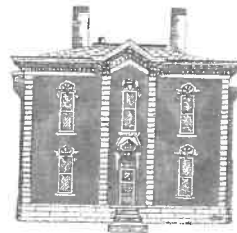
JAN 29 2020

Jackie McKee  
Auditor



# HOLMES COUNTY COMMISSIONERS

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Resolution #02-03-20-5

## RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of Transfer of funds paid into General Fund to Holmes County SWCD.

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM:	TO:	AMOUNT
A00-07001-E9002 Mandated Transfers	L00-01000-R7505 County Match / Transfers	\$73,000.00
<i>LINE ITEM &amp; DESCRIPTION</i>	<i>LINE ITEM &amp; DESCRIPTION</i>	

Requested by:

Robert J. Sigler Robert J. Sigler  
Signature

Deputy Clerk  
Title

Commissioners  
Department

APPROVED  
DATE 1-30-20  
BY [Signature]

Mr. Ault Moved for the adoption of the preceding resolution,  
Mr. Kyle seconded the motion.

Upon call of roll, vote was as follows:

<u>[Signature]</u> Chairman	<input checked="" type="radio"/> Yes / No
<u>[Signature]</u> Vice Chairman	<input checked="" type="radio"/> Yes / No
<u>[Signature]</u> Commissioner	<input checked="" type="radio"/> Yes / No

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[Signature]  
Clerk to the Board - Holmes County Commissioners

cc  
Auditor  
Bookkeeping  
Department  
Treasurer

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Jackie McKee  
Auditor

**10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION**

**PUBLIC NOTICE – PRESIDENT’S DAY HOLIDAY**

Due to the President’s Day Holiday, the Holmes County Commissioners will not be meeting Monday, February 17, 2020. The next regularly scheduled Business meeting for the Board will be Thursday, February 20, 2020.

**Publish THE BARGAIN HUNTER – February 08, 2020**

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Eyler moved that the meeting be adjourned at 4:30 p.m.; Mr. Ault, seconded the motion (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday, February 10, 2020.

\_\_\_\_\_  
Joe D. Miller

\_\_\_\_\_  
Rob Ault

\_\_\_\_\_  
Attest: Susan L. Schie, Clerk

\_\_\_\_\_  
Raymond Eyler

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Batch Number	Header Description	Voucher Amount
2350		S50-00404-E2001	100227	1294	ANAZAO Community Partners	1/29/20	1	Oct. 19/counseling & Dec. 19 HB Therapy	\$1,304.08
2351		S50-00404-E2001	100227	2823	Bowden & Associates	1/29/20	1	Dec. 19/psych eval	\$850.00
2352		S50-00404-E2039	100229	2840	The Village Network	1/29/20	1	Dec. 19/underpymt/placement	\$649.92
2353		S50-00404-E2040	100230	12873	Insight Vision Care, LLC	1/29/20	1	Oct-Dec. 19/PASSS	\$7,917.75
2354		S50-00404-E2040	100230	1294	ANAZAO Community Partners	1/29/20	1	Dec. 19/TANF/HB therapy	\$798.24
2355		S50-00404-E2040	100230	7136	DNA Diagnostics Center, Inc.	1/29/20	1	Jan. 20/genetic testing	\$360.00
2356		S50-00404-E2040	100230	70	Adoption & Attachment Therapy Partners, LLC	1/29/20	1	Oct. - Dec. 19/PASSS	\$2,436.75
2357		S50-00404-E2040	100230	11780	Holmes County Prosecutor	1/29/20	1	Dec. 19/Title IV-E prosecutor's contract & admjmts	\$837.15
									\$15,153.89

HOLMES COUNTY COMMISSIONERS

APPROVED:

*Danny S. Jackson*  
 Director, Holmes Co. DJFS

*Robert E. Hill*

*Raymond E. Hill*

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 Holmes County  
 Commissioners

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 Jackie McKee  
 Auditor

Voucher/Receipt/Service Number	Header Description	Vendor Name	Voucher/Receipt/Service Date	Warrant/Pay-in Number	Batch Number	Account	Project	Account1	Total Amount
5379	DEC,19 LAWN MAINT/SNOW REMOV	Buckeye Lawns, Ltd.	1/29/2020		PA414	H00-00400-E2017	10	521092	\$ 2,680.25
5380	6815582 PHONE	CBTS LLC	1/29/2020		PA414	H00-00400-E2017	10	521092	\$ 889.46
5381	SHREDDING	Go Shred Secure Document LLC	1/29/2020		PA414	H00-00400-E2017	10	521092	\$ 149.00
5382	210210133 TO 1-22-20	Northeast Oh. Natural Gas Corp	1/29/2020		PA414	H00-00400-E2017	10	521092	\$ 558.51
5383	TRASH	Republic Waste Services	1/29/2020		PA414	H00-00400-E2017	10	521092	\$ 398.11
5384	COPY PAPER	HiTouch Business Services Credit	1/29/2020		PA414	H00-00400-E4001	10	521092	\$ 1,170.00
5385	DVD/CD RW DRIVE	HiTouch Business Services Credit	1/29/2020		PA414	H00-00400-E4007	10	521092	\$ 160.36
5386	AD CHARGE	Dex One	1/29/2020		PA414	H00-00400-E8001	20	521092	\$ 16.50
5387	TRAINING - C. RILEY	Great Lakes Truck Drive School	1/29/2020		PA414	H00-00400-E8001	249	510050	\$ 5,853.50
5388	LABOR - HVAC	Philip A. Wagner, Inc.	1/29/2020		PA414	H00-00400-E8001	10	521092	\$ 340.00

\$ 12,215.69

HOLMES COUNTY COMMISSIONERS:

*[Handwritten signatures of Robert G. Hill and Raymond E. Egan]*

APPROVED:

*[Handwritten signature of Danny S. Johnson]*  
 DIRECTOR  
 HCJFS

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 Holmes County  
 Commissioners

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 Auditor

Voucher/Receipt/Service Number	Header Description	Vendor Name	Voucher/Receipt/Service Date	Warrant/Pay-in Number	Batch Number	Account	Project	Account1	Sub-Project	Total Amount
338	BOOKS - M MARTIN	Rittenhouse	1/29/2020		WIA111	H20-00402-E2033	FWB	527751	SUPPORT	\$ 464.35

HOLMES COUNTY COMMISSIONERS

*[Handwritten signature]*  
*[Handwritten signature]*  
*[Handwritten signature]*

APPROVED:

*[Handwritten signature]*  
 DIRECTOR  
 HCJFS

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 JAN 31 2020  
 Holmes County  
 Commissioners

**RECEIVED**  
 JAN 29 2020  
 Jackie McKee  
 Auditor