



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



AGENDA

Monday, February 22, 2021

(Schedule Subject to Change)

8:30

Matt Muzic, Prosecutor

- NE Ohio Right of Way Discussion

10:00

Business Meeting

- Pledge of Allegiance
- Minutes from February 18, 2021
- Paybills Motion
- Transfers/Transactions/Supplementals
- Plat – Saltcreek Township Subdivision No. 2
- Plat – Pine Tree Knob Subdivision Replat No. 1

10:30

New Business/Old Business Discussion

Next Business Meeting: Monday – March 01, 2021

THE MINUTES
February 22, 2021

The Holmes County Commissioners met in regular session Monday, February 22, 2021; with everyone present. Chairman Ault opened the meeting:

8:30 A.M. – MATT MUZIC – PROSECUTOR – NE OHIO RIGHT OF WAY DISCUSSION

Prosecutor Matt Muzic and Tim Morris met with the Commissioners to discuss the NE Ohio Right of Way Agreement.

Muzic stated that this instrument does not include any description of where the easement is going to be. While that is technically acceptable by the recorder, I advise that the area where the easement is to be granted be clearly decided by the commissioners and the gas company before executing this instrument, and referenced on the map that is attached on exhibit A. There are a lot of potential future problems with not identifying where the lease is to be prior to executing this instrument. If the course of the easement is decided after-the-fact, how will there ever be a record of where the easement is on this parcel?

Muzic also said that the document needs to include a prior deed reference for the instrument by which the commissioners took title to this property originally pursuant to R.C. 5301.011, however, the omission of that doesn't effect the validity of the easement. Otherwise, this lease would remain floating out there for a long time, and without a prior deed reference, we all may forget that this parcel is subject to an easement.

Morris will get the Prosecutor, Nate Troyer from Millersburg Village, the Representative from Commercial & Savings Bank and Muzic and set up a meeting to discuss the above mentioned items.

10:00 A.M. – BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Miller, seconded by Mr. Ault (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), the Commissioners approved the minutes from February 18, 2021 as written.

PAY BILLS MOTION

On a motion by Mr. Eyler seconded by Mr. Miller (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

David Hunter	00010-E2004	Legal Counsel	\$1,000.00
Bradford & Landers	00010-E2004	Legal Counsel	607.50
Hoffee Law	00010-E2004	Legal Counsel	1,500.00
Todd Cheek	00010-E2004	Legal Counsel	1,072.50
Eric Hall	00010-E2004	Legal Counsel	3,870.00
Jeff Kellogg	00010-E2004	Legal Counsel	1,672.50

Star Brite Car Wash	00010-E8001	Vehicle Washes	8.00
Ohio Utilities Protection Service	00010-E8001	2021 Governmental Assessment	75.00
Star Brite Express Car Wash	00020-E7002	Car Washes	8.00
Harris Computer Systems	00030-E4001	Forms & Envelopes	691.93
Blu-Shift Wireless	00045-E2001	Invoices	270.00
Purchase Power	00045-E4001	Postage	361.10
Gordon Flesch Co., Inc.	00045-E4001	Black & Color Images	79.69
Monica Benavides	00070-E1013	Interpreter	241.08
Graphic Enterprises, Inc.	00070-E4007	Courtroom Maintenance Contract	44.11
Carasoft Technology Corporation	00070-E8001	Dragon – Maintenance & Support	91.57
Fought Signs	00070-E8001	Courthouse Signs – Judge Warner	72.50
ComDoc, Inc.	00085-E2001	Copier / Printer Cost	122.89
ComDoc, Inc.	00095-E2001	Copier / Printer Lease	132.75
Miller, Mast & Mason	00116-E2007	Magistrate Coverage	276.36
Cintas	00125-E2001	Mats & Service	101.15
American Electric Power	00125-E2002	Electric	63.68
Northeast Ohio Natural Gas Corp.	00125-E2002	Gas Heat	4,715.10
SYNCB / AMAZON	00125-E4001	Supplies	369.44
Loudonville Farmers Equity	00125-E4001	Supplies	262.02
Creative Warehouse Marketing	00128-E4007	Website Service	25.00
Red Diamond Uniforms	00130-E4013	Uniform Supplies	294.82
Scotties Auto Detailing	00130-E7002	Detailing U #22	100.00
Radical Design	00130-E7002	U #22 Bed Slide / Tailgate Seal	1,331.99
Time Warner Cable Northeast	00135-E2094	January Internet	106.58
Schneider Computer Technologies	00135-E2094	Gold Contract – Solarwinds	540.00
Schneider Computer Technologies	00135-E2094	Counselor Computer Programs	114.18
HnH Medical Physics LLC	00135-E4005	Tek84 Service & Testing	1,000.00
Cintas	00135-E7002	January Rugs	137.61
Quill LLC	00140-E4001	Supplies	43.57
OSU Extension Business Office	05013-E9003	1 st ¼ OSU Extension Appropriation	54,250.00
Fidlar Technologies	05021-E9003	Professional Services – 25% Due	19,908.11
ODJFS	07002-E1020	Unemployment	2,315.82
			\$97,876.55

ENGINEER (K00)

Northeast Ohio Natural Gas Corp.	00700-E2002	Office Gas	\$110.36
OHM Advisors	00700-E2014	Mohican Valley Trail Preliminary	9,800.00
Engineering Associates, Inc.	00700-E2014	TR 123 Bridge Replacement	6,800.00
Kidron Tree Service	00700-E2014	CR 1 & CR 192 Tree Removal	15,700.00
Cargill, Inc.	00700-E4003	Salt	9,831.64
MT Business Technologies, Inc.	00700-E4016	Copier Lease	252.87
Holmes Oil Co.	00700-E7003	Fuel	20,000.00
Holmes Oil Co.	00700-E7003	Fuel	6,680.08
Professional Carpet Systems	00700-E8001	Weekly COVID Disinfecting	7,222.50
Ohio Utilities Protection Service	00700-E8001	2021 Annual Assessment	1,736.30
Harris Computer Services	00700-E8001	Membership	2,014.99
Northeast Ohio Natural Gas Corp.	00701-E2002	Garage Utilities	238.09
Darrell Lee	00701-E3013	CPR Training	1,482.00
Holmes Pest Control, Inc.	00701-E3014	Pest Control	58.00
Zep Mfg. Company	00701-E4001	Garage Supplies	640.79
Bruske Enterprises, Inc.	00701-E4001	Garage Supplies	264.01
			\$82,831.63

CAPITAL IMPROVEMENT (N10)

Fenton Bros. Electric, Inc.	00500-E2009	Lighting Improvements	\$893.75
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DOG POUND CAPITAL IMPROVEMENTS (N25)

Vinyl Tech Kennel Supplies	00502-E2009	Door Installation	\$1,377.36
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SOLID WASTE (P34)

Reserve Account	00800-E4017	Postage	\$500.00
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WASTEWATER (P40)

Piedmont Gas Company	00805-E2002	SR 39 Generator Gas	\$7.99
Verizon Wireless	00805-E2002	Mobile Broadband	55.19
Northeast Ohio Natural Gas Corp.	00805-E2002	TR 444 & TR 366 Generator	42.00
Beechy's, Inc.	00805-E7001	Recore Radiator for Generator	887.28
Core & Main LP	00805-E7001	FLG Material	3,776.97
Chevrolet Buick GMC of Millersburg	00805-E7002	2015 Silverado Parts & Service	<u>1,512.31</u>
			\$6,281.74

IT FUND (S38)

CDW-G	01062-E7005	Juniper Custom JCare HW Sup	\$294.00
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ADULT PROBATION FEE (S68)

CSB – VISA	01021-E6001	Visa Charges	\$128.36
Wex Bank	01021-E7003	Fuel Charges	550.16
			\$678.52

COUNTY HOME (S85)

Northeast Ohio Natural Gas Corp.	01036-E2001	Gas Utility Service	\$2,722.34
Health Professionals of Holmes County	01036-E2001	Resident Medical Invoice	15.00
Premier Pharmacy	01036-E2001	Resident Medicine	332.26
HTBS Credit	01036-E4001	Office Supplies	134.87
Qual-Med Supply, Inc.	01036-E4001	Nursing Supplies	658.51
Trail Side Deli LLC	01036-E4001	Dietary Supplies	128.70
American Express	01036-E4007	New Housekeeping Equipment	146.53
HTBS Credit	01036-E4007	New Office Equipment	993.98
Clark-Fowler Enterprises	01036-E7001	Repairs & Boiler Pump	<u>850.70</u>
			\$5,982.89

EMA (T72)

Graphic Enterprises	01077-E8001	Copier & Maintenance	\$13.68
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JAIL KITCHEN (X03)

U.S. Foods, Inc.	04001-E4001	Food Supplies	\$1,175.57
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TRANSFER BETWEEN:

Please Refer to the Following Resolution(s):

Resolution #02-22-21-1

Resolution #02-22-21-2

PAY-INS TO TREASURER:

FROM:	TO:	AMOUNT:
142114 HCC	A00-00199-R5503 Oil & Gas Lease	\$33.32
152648 HCC	A00-00199-R6508 Public Defender	\$24,232.44
152649 HCC	A00-00199-R6504 Other Reimbursements	\$23,015.46
152650 HCC/CSEA	A00-00199-R6502 Collections	\$39.40

152561 HCC	A00-00199-R6504 Other Reimbursements	\$74.88
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ENGINEER PERMIT(S):

By the signing of the following documents, the Commissioners approved the following Permit(s):

Knox Energy Cooperative Attention – Chase Leah 4100 Holiday Street, NW Suite 101 Canton, OH 44718	Application is hereby made for a permit to propose directional bore for a 3” main line on County Road 150. Location – 1732 County Road 150.
Knox Energy Cooperative Attention – Chase Leah 4100 Holiday Street, NW Suite 101 Canton, OH 44718	Application is hereby made for a permit to propose directional bore for a 3” mainline on County Road 150. Location – 1652 County Road 150.

PAYROLL

Total Gross Payroll for pay-ending 02-19-21 was \$641,674.76

Total General Fund Payroll for pay-ending 02-19-21 was \$237,648.38

PLAT – SALTCREEK TOWNSHIP SUBDIVISION NO. 2

On a motion by Mr. Eyler seconded by Mr. Miller (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), the Commissioners authorized the Chairman to sign the Saltcreek Township Subdivision No. 2, Saltcreek Township, 3rd Qtr., Lot 16, T-10N; R-5W.

PLAT – PINE TREE KNOB SUBDIVISION – REPLAT NO. 1

On a motion by Mr. Eyler seconded by Mr. Miller (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), the Commissioners authorized the Chairman to sign the Pine Tree Knob Subdivision – Replat No. 1, Monroe Township, 1st Qtr., Lot 32, T-9N; R-*W., Saltcreek Township, 3rd Qtr., Lot 16, T-10N; R-5W.

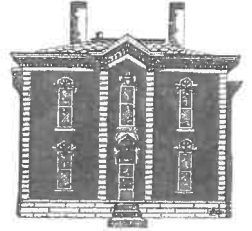
RESOLUTION(S)

A Copy of All Documents on File at the Commissioners Office



HOLMES COUNTY COMMISSIONERS

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MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
E-MAIL: HCC@CO.HOLMES.OH.US



Resolution # 02-22-21-1

RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of Transfer of Alpine Dairy funds paid into General Fund for Holmes County SWCD.

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM:	TO:	AMOUNT
A00-07001-E9002 Mandated Transfers	L00-01000-R7505 County Match / Transfers	\$19,000.00
<i>LINE ITEM & DESCRIPTION</i>	<i>LINE ITEM & DESCRIPTION</i>	

Requested by:

Robert J. Sigler
Signature Robert J. Sigler

Deputy Clerk
Title

Commissioners
Department

APPROVED
DATE 2/19/21
BY [Signature]

M _____ Moved for the adoption of the preceding resolution,
M _____ seconded the motion.

Upon call of roll, vote was as follows:

<u>[Signature]</u> Chairman	<input checked="" type="radio"/> Yes	<input type="radio"/> No
<u>[Signature]</u> Vice Chairman	<input checked="" type="radio"/> Yes	<input type="radio"/> No
<u>[Signature]</u> Commissioner	<input checked="" type="radio"/> Yes	<input type="radio"/> No

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of February 22, 2021 and is recorded in Commissioners Journal # 51 under that date.

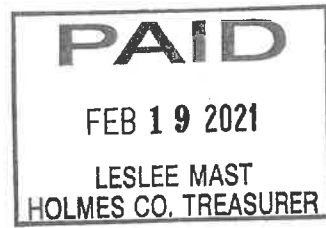
[Signature]
Clerk to the Board - Holmes County Commissioners

cc
Auditor
Bookkeeping
Department
Treasurer

RECEIVED
FEB 18 2021
Jackie McKee
Auditor

AUDITOR'S OFFICE, HOLMES COUNTY OHIO

75 E CLINTON STREET, SUITE 107
MILLERSBURG, OHIO 44654
(330) 674-1896



Date of Receipt
February 19, 2021
Receipt No.
152656

Received of ALPINE DAIRY, LLC
Received for GRANT SOIL & WATER

Amount of Receipt..... 19,000.00

Fund/Account	Description	Amount
A00 GENERAL FUND 00199-R2516	OTHER GRANTS	19,000.00

Amount in words: Total Distributions: 19,000.00

** NINETEEN THOUSAND DOLLARS AND 00/100 **

Paid By: Cash 19,000.00 ALPINE DAIRY, LLC



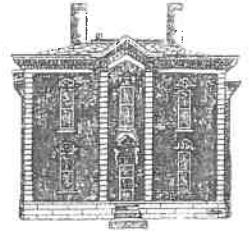
HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



Resolution # 02-22-21-2

RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of:

890-550054/Social Services Cost Pool Reimbursement/Oct-Dec 2020 to PA

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM (FUND) :	LINE ITEM/NAME	AMOUNT
<u>Children Services</u>	<u>S50-00404-E9002</u>	<u>\$ 218,216.64</u>
TO: (FUND)		
<u>Public Assistance</u>	<u>H00-00400-R7500</u>	<u>\$ 218,216.64</u>

Requested By:

Johnny S. Jackson
Signature

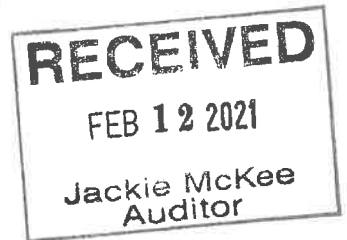
Director
Title

Holmes Job & Family Services
Department

Mr. r. Eyer moved for the adoption of the preceding resolution,
Mr. Miller seconded the motion. Upon call of roll, vote was as follows:

APPROVED

DATE _____
BY _____



Robert L. Add

Raymond Eyer

John Miller

Yes/No
 Yes/No
 Yes/No

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of February 22, 2021 and is recorded in Commissioners Journal 51 under that date.

CC
Auditor
DP
Department
Treasurer

Susan Fisher
Clerk to the Board
Holmes County Commissioners

2020 – HOLMES COUNTY HOME ANNUAL REPORT

On a motion by Mr. Miller, seconded by Mr. Ault (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), the Commissioners approved the 2020 Annual Report for the Holmes County Home.

10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION

ADJOURN MOTION

With no further business to come before the Board, Mr. Miller moved that the meeting be adjourned at 4:30 p.m.; Mr. Eyler, seconded the motion (Mr. Ault - yes; Mr. Eyler – yes; Mr. Miller - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday, March 01, 2021.

Rob Ault

Raymond Eyler

Attest: Susan L. Schie, Clerk

Joe D. Miller

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Batch Number	Header Description	Voucher Amount
2968		S50-00404-E2001	100257	17330	Melymbrosia Associates, Inc.	2/17/2021	4	4 Dec. & Jan. 21/counseling	\$150.00
2969		S50-00404-E2001	100257	1294	ANAZAO Community Partners	2/17/2021	4	4 Jan. 2021/HB therapy	\$882.06
2970		S50-00404-E2001	100257	16317	WEX Bank	2/17/2021	4	4 Feb. 2021/gasoline	\$100.00
2971		S50-00404-E2040	100260	1294	ANAZAO Community Partners	2/17/2021	4	4 Jan. 2021/TANF/HB therapy	\$2,583.63
									\$3,715.69

HOLMES COUNTY COMMISSIONERS:

Robert L. Hill
Raymond D. [Signature]
[Signature]

APPROVED:

Danny S. Jackson
 Director, Holmes Co. DJFS

RECEIVED
 FEB 19 2021
 Holmes County
 Commissioners

RECEIVED
 FEB 17 2021
 Jackie McKee
 Auditor

Voucher/R	Header Description	Vendor	Vendor Name	Voucher/Rece	Period	Warrant/Pay-In Number	Batch Number	Account	PO Number	Project	Account1	Total Amount
D198	JAN 2021 PLACEMENT	18301	Mohican Young Star Academy	2/17/2021	Feb-21		D84	551-01087-E2096	100267	9999	99999	\$ 25,668.00

Holmes County Commissioners:

Robert W. Hill
Raymond S. Jackson
[Signature]

Approved By:

Raymond S. Jackson
 Director

RECEIVED
 FEB 19 2021
 Holmes County
 Commissioners

RECEIVED
 FEB 17 2021
 Jackie McKee
 Auditor

Warrant/Re	Header Description	Vendor Number	Vendor Name	Period	Warrant/Pay-in Number	Object Numb	Account	PO Number	Project	Account1	Total Amount
6303	JAN 21 WEB CHECKS	11860	Holmes Co. Sheriffs Office	Feb-21		PA487	H00-00400-E8001	100266	30	521092	\$ 180.00
6304	COPIER LEASE	10162	GreatAmerica Financial Services	Feb-21		PA487	H00-00400-E8001	100266	10	521092	\$ 966.96
6305	PANIC ALARM SERVICE	25525	Staley Technologies	Feb-21		PA487	H00-00400-E8001	100266	10	521092	\$ 165.00
6306	SEPT 20 LAWN	3175	Buckeye Lawns, Ltd.	Feb-21		PA487	H00-00400-E2017	100262	10	521092	\$ 892.00
6307	OCT 20 LAWN	3175	Buckeye Lawns, Ltd.	Feb-21		PA487	H00-00400-E2017	100262	10	521092	\$ 365.00
6308	NOV 20 LAWN	3175	Buckeye Lawns, Ltd.	Feb-21		PA487	H00-00400-E2017	100262	10	521092	\$ 775.00
6309	DEC 20 LAWN & SNOW	3175	Buckeye Lawns, Ltd.	Feb-21		PA487	H00-00400-E2017	100262	10	521092	\$ 2,782.75
6310	BUSINESS CARDS	26560	Tope Printing Inc.	Feb-21		PA487	H00-00400-E8001	100266	30	521092	\$ 72.28
6311	TANF COVID RENT C. YEARIAN	2021	Barbara Miller	Feb-21		PA487	H00-00400-E8001	100266	158	510051	\$ 200.00
6312	TANF COVID WATER BILL B. BARBOUR	27600	Village of Millersburg	Feb-21		PA487	H00-00400-E8001	100266	158	510051	\$ 313.16
6313	AGENCY GAS	16317	WEX Bank	Feb-21		PA487	H00-00400-E6001	100265	10	521092	\$ 381.27
											\$ 7,093.42

Holmes County Commissioners:

Robert T. Hill
Christopher J. ...
...

Approved By:

Danny S. Jackson
 Director JFS

RECEIVED
 FEB 19 2021
 Holmes County
 Commissioners

F
 FEB 17 2021
 Jackie McKee
 Auditor

Voucher Recap

HCDJFS

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF504	7675	Eastway Corporation	2/17/2021	S52-00405-E9015	100255	11,625.00

Total \$ 11,625.00


Holmes County Commissioners:







Approved By:



RECEIVED
FEB 19 2021
Holmes County
Commissioners

RECEIVED
FEB 17 2021
Jackie McKee
Auditor