



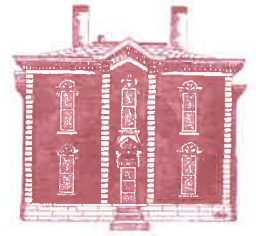
# HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



## AGENDA

**Monday, November 16, 2020**

**(Schedule Subject to Change)**

- 9:00 OSU Extension**
- Budget Hearing
- 9:30 Leslee Mast, Treasurer**
- Investment Report
- 10:00 Business Meeting**
- Pledge of Allegiance
  - Minutes from November 09, 2020
  - Paybills Motion
  - Transfers/Transactions/Supplementals
  - Plat – Eli J. & Katie D. Raber Subdivision – Replat of Lot 2 and Additional Lands
  - Plat – Pana View Subdivision
- 10:30 New Business/Old Business Discussion**

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**Next Business Meeting: Monday – November 23, 2020**

**THE MINUTES**  
**November 16, 2020**

The Holmes County Commissioners met in regular session Monday, November 16, 2020; with everyone present. Chairman Miller opened the meeting:

**9:00 A.M. – OSU EXTENSION – BUDGET HEARING - CANCELLED**

**9:30 A.M. – LESLEE MAST – TREASURER – INVESTMENT REPORT**

Holmes County Treasurer Leslee Mast presented the Board with the current investment to date. Current investment interest to date for the month ending October 31, 2020 is \$ 636,557.12.

**10:00 A.M. – BUSINESS MEETING**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

On a motion by Mr. Ault, seconded by Mr. Eyler (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners approved the minutes from November 09, 2020 as written.

**PAY BILLS MOTION**

On a motion by Mr. Eyler seconded by Mr. Ault (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), Commissioners authorized the following bills to be paid as they were presented:

<b>GENERAL (A00)</b>			
Eric Hall	00010-E2004	Legal Counsel	\$502.50
David Zacour	00010-E2004	Legal Counsel	390.00
Ondrey & Roberts LLC	00010-E2004	Legal Counsel	354.50
Todd Cheek	00010-E2004	Legal Counsel	337.50
Norman Miller	00010-E2004	Legal Counsel	450.00
Marie Moore	00010-E2004	Legal Counsel	1,417.50
Shantell George	00010-E2004	Legal Counsel	1,965.00
Hoffee Law	00010-E2004	Legal Counsel	1,680.00
Crystal Clear Water Co.	00010-E4001	Water	52.00
AloNovus	00010-E4004	Advertising & Public Notices	70.00
Wooster Daily Record	00010-E4004	Advertising	339.00
CSB – VISA	00010-E6001	VISA Expenses	26.75
Verizon Wireless	00010-E8001	Cell Phone	148.68
MT Business Technologies, Inc.	00015-E2001	Services	79.85
Smartbill	00040-E4001	RE & MH Tax Bills Printing	399.90
Staples Advantage	00040-E4001	Office Supplies	8.29
Smartbill	00040-E4001	RE & MH Tax Bills Printing	2,034.10
ComDoc, Inc.	00095-E2001	Copier / Printer Lease	129.95
Tope Printing, Inc.	00095-E4001	2 <sup>nd</sup> Floor Framed Picture	19.00
Safeguard by Prime	00095-E4001	Filing System	142.50
Quill LLC	00095-E4001	Office Supplies	53.27

Doubletree by Hilton	00105-E4001	Conference	327.00
Independence Business Supply	00105-E4001	Supplies	70.97
Daniel L. Loibl	00105-E4001	Supplies	126.47
AloNovus	00105-E4004	Juror Advertisement	19.50
Treasurer, State of Ohio	00116-E2007	FY 2020 Retired Judge Stucki	92.63
Graphic Enterprises	00121-E4007	Copier Maintenance	115.00
Cintas	00125-E2001	Mats & Service	103.16
American Electric Power	00125-E2002	Electric	7,259.95
Century Link	00125-E2002	Phone	1,111.30
Holmes-Wayne Electric Coop., Inc.	00125-E2002	Electric	43.42
Northeast Ohio Natural Gas Corp.	00125-E2002	Natural Gas	415.03
Friendly Wholesale Company, Inc.	00125-E4001	Supplies	149.93
Blu-Shift Wireless	00125-E7001	IT Services	135.00
Cline Plumbing	00125-E7001	Plumbing Repairs	120.00
Barnhart's Service Center	00125-E7002	Vehicle Service	44.18
Red Rover	00125-E7003	Fuel	95.71
Harris Computer Systems	00128-E4007	Harris Software Support	221.55
U.S. Bank	00130-E4013	Copier Contract	313.62
Red Rover	00130-E7003	October Fuel	5,090.81
CSB	00130-E8001	Global Bizz Force	114.98
National Business Furniture LLC	00135-E7002	Storage Cabinet	602.00
Independence Business Supply	00155-E4001	Supplies	51.62
			<b>\$27,224.12</b>

#### DOG & KENNEL (B00)

Gordon Flesch Company, Inc.	00200-E2001	Copier Lease	\$125.11
Verizon Wireless	00200-E2002	Dog Warden Cell	96.07
Century Link	00200-E2002	Phone	313.60
E & H Ace Hardware	00200-E4001	Supplies	14.39
Tope Printing, Inc.	00200-E4001	Supplies	240.05
Friendly Wholesale Company, Inc.	00200-E4001	Supplies	61.70
Wal-Mart Community	00200-E4001	Supplies	43.79
			<b>\$894.71</b>

#### COVID-19 GRANT (C19)

Berlin Construction	02019-E2009	County Home Quarantine Room	\$9,629.10
Postmaster	02019-E4001	Applications Return Postage	2,365.00
Qual-Med Supply, Inc.	02019-E4001	PPE Supplies	2,095.00
Direct Supply	02019-E4001	PPE Supplies	846.49
Friendly Wholesale Company, Inc.	02019-E4003	PPE Supplies	2,321.10
Glass Doctor	02019-E4003	Plexi-Glass Installation	447.30
Wolff Bros. Supply, Inc.	02019-E4003	Quarantine Room Supplies	364.77
CSB	02019-E4007	3 x Large Capacity Misters	1,649.97
Village Motors	02019-E7004	Sr. Center Vehicle	39,638.85
			<b>\$59,357.58</b>

#### ENGINEER (K00)

Northeast Ohio Natural Gas Corp.	00700-E2002	Office Electric	\$93.28
Feikert Sand & Gravel	00700-E4003	Aggregate	805.80
Tractor Supply Company	00700-E4003	Materials	208.91
Tuscarawas County Engineer	00700-E4003	250 Gal HFRS2	545.00
Alo-Novus	00700-E4016	Map Tech Newspaper Ad	45.50
Parts Place of Millersburg	00700-E7005	Equipment Maintenance	1,293.87
Charm Engine Corp.	00700-E7005	Equipment Maintenance	191.98
Brechbuhler Truck Sales LLC	00700-E7005	Equipment Maintenance	1,344.18
Midvale Truck Sales	00700-E7005	Equipment Maintenance	2,193.97
AutoZone	00700-E7005	Truck #78	27.74

Northeast Ohio Natural Gas Corp.	00701-E2002	Garage Electric	192.64
Kimble Recycling & Disposal	00701-E3014	Trash Dumpster Rental	99.65
Cintas	00701-E4001	Garage Supplies	880.32
			<b>\$7,922.84</b>

**CAPITAL IMPROVEMENT (N10)**

Engineering Associates, Inc.	00500-E2009	HCSD Water System Improvements	\$5,000.00
Fenton Bros. Electric, Inc.	00500-E2009	HVAC Improvements	355.75
			<b>\$5,355.75</b>

**WASTEWATER CAPITAL IMPROVEMENTS (N70)**

Buckeye Pumps, Inc.	00506-E2009	Impeller Unit, FlyGT Ring & Misc.	\$1,906.00
MHW Mechanical Service LLC	00506-E2009	Mini Excavator Undercarriage	7,404.54
			<b>\$9,310.54</b>

**SOLID WASTE (P34)**

Red Rover	00800-E2074	Fuel	\$105.25
North Point Engineering Corp.	00800-E2099	Consulting Service	2,032.95
			<b>\$2,138.20</b>

**WASTEWATER (P40)**

MT Services, Inc.	00805-E2001	Mt. Hope 28 Day Rental	\$85.00
Knox Energy Cooperative, Inc.	00805-E2002	Natural Gas TR 356 & SR 39	24.46
Northeast Ohio Natural Gas Corp.	00805-E2002	-	118.16
Pioneer Telephone	00805-E2002	Long Distance for Dialers	15.84
Verizon Wireless	00805-E2002	Mobile Broadband	55.25
Ream & Haager Laboratory	00805-E4012	-	1,643.00
Bonded Chemicals, Inc.	00805-E4012	Sodium Aluminate & Hypochlorite	1,586.63
Cline Plumbing & Heating, Inc.	00805-E7001	WC WWTP Furnace Repair	1,360.00
Hershey Machine	00805-E7001	Contitech Belt	93.48
			<b>\$4,981.82</b>

**IT FUND (S38)**

Net Ops LLC	01062-E2001	November	\$7,304.73
CDW-G	01062-E7005	Juvenile Court 365	136.40
			<b>\$7,441.13</b>

**LICENSE BUREAU (S40)**

Rumpke of Ohio, Inc.	01060-E2002	Utilities	\$145.22
Daniel L. Loibl	01060-E4001	Supplies	499.40
			<b>\$644.62</b>

**DRUG ENFORCEMENT FUND OTHER EXPENSE (S46)**

CSB	01070-E4001	Vehicle Rental	\$669.66
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**911 WIRELESS (S54)**

Holmes-Wayne Electric	01059-E2002	Tower Electric	\$177.00
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**ADULT PROBATION FEE (S68)**

Blu-Shift	01021-E2001	IT	\$45.00
Independence Business Supply	01021-E4001	Supplies	262.49
Southside Quik Lube	01021-E7002	Maintenance	90.43
Barnhart's	01021-E7002	Repairs	249.29
Crystal Clear	01021-E8001	Testing	52.00
			<b>\$699.21</b>

**SPECIAL PROJECTS / MUNICIPAL COURT (S73)**

Crystal Clear Water Co.	01026-E8001	Jury & Court Supplies	<b>\$20.51</b>
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**COUNTY HOME (S85)**

Dean's Backflow Service	01036-E2001	Water Testing Service	\$345.00
Kimble Recycling	01036-E2001	Trash Removal Service	151.26
Premier Pharmacy	01036-E2001	Resident Medicine	99.44
Berlin Construction	01036-E2009	Building Improvements	1,881.03
E & H Hardware	01036-E4001	Maintenance Supplies	81.23
Qual-Med Supply	01036-E4001	Nursing Supplies	1,145.62
Hi-Touch Business Services	01036-E4001	Office Supplies	109.05
Wolff Brothers	01036-E7001	Condensate Switch / Repair Kit	89.40
Myers 76	01036-E7001	Vehicle Repairs	127.53
Ackerman's Equipment Rental	01036-E8001	Scrubber Rental	24.00
Treasurer of State	01036-E8001	2020 Bed Fee	360.00
			<b>\$4,413.56</b>

**TARGETED COMMUNITY ALTERNATIVE (T90)**

Millennium Health	01085-E2001	Conf Drug	<b>\$1,740.00</b>
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**COVID CARES ACT (UU20)**

Berlin Township	02020-E9019	Township Distribution	<b>\$184,922.90</b>
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**JAIL KITCHEN (X03)**

U.S. Foods, Inc.	04001-E4001	Food Supplies	<b>\$818.57</b>
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**TRANSFER WITHIN:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
N70-00506-E2009 WW System Improvement	N70-00506-E2091 Winesburg WWTP	\$50,000.00
A00-00085-E8001 Other	A00-00095-E4001 Supplies	\$1,000.00
S85-01036-E7001 Contract Repairs	S85-01036-E4001 Supplies	\$10,000.00

**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
S87 CTA Fund	S87-01038-E1011 Salaries	\$10,000.00
S87 CTA Fund	S87-01038-E1016 PERS	\$4,000.00
S87 CTA Fund	S87-01038-E1017 Medicare	\$500.00
S40 CTA Fund	S40-01060-E1011 Salaries	\$20,000.00
S40 CTA Fund	S40-01060-E1018 Health Insurance	\$5,000.00
A00 General	A00-00015-E4001 Supplies	\$514.85
S16 Victim Assistance	S16-01008-E9018 Unused Grant	(-\$132.73)
A00 General	A00-00045-E1011 Prosecutor Salaries	\$673.58
A00 General	A00-00070-E1011 Common Pleas	\$813.01
A00 General	A00-07000-E9002 Miscellaneous Transfer	\$8,333.33

**TRANSFER BETWEEN:**

**Please Refer to the Following Resolution(s):**

**Resolution - #11-16-20-1**

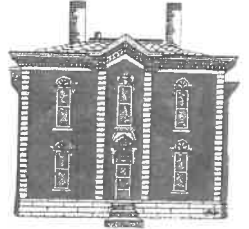
**RESOLUTION(S)**

**A Copy of All Documents on File at the Commissioners Office**



# HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14  
MILLERSBURG, OHIO 44654-2001  
PHONE (330) 674-0286 FAX (330) 674-0566  
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Resolution # 11-16-20-1

## RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of Transfer of Pomerene funds paid into General Fund for Health Department

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM:	TO:	AMOUNT
A00-07000-E9002 Miscellaneous Transfers	E00-00300-R7500 Transfers In	\$8,333.33
<i>LINE ITEM &amp; DESCRIPTION</i>	<i>LINE ITEM &amp; DESCRIPTION</i>	

Requested by:

Robert J. Sigler Robert J. Sigler  
Signature

Deputy Clerk  
Title

Commissioners  
Department

**APPROVED**  
DATE 11-10-20  
BY [Signature]

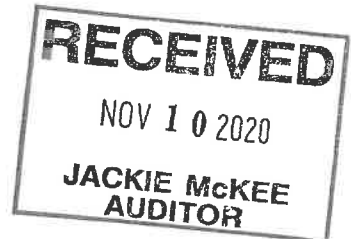
MR. EYLER Moved for the adoption of the preceding resolution,  
MR. AULT seconded the motion.

Upon call of roll, vote was as follows:

<u>[Signature]</u> Chairman	<input checked="" type="radio"/> Yes / No
<u>Rob Ault - via video conference</u> Vice Chairman	<input checked="" type="radio"/> Yes / No
<u>Ray Eyler - via video conference</u> Commissioner	<input checked="" type="radio"/> Yes / No

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of Monday, November 16th, 2020 and is recorded in Commissioners Journal # 51 under that date.

Robert J. Sigler  
Clerk to the Board - Holmes County Commissioners



cc  
Auditor  
Bookkeeping  
Department  
Treasurer

**10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION**

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Eyler moved that the meeting be adjourned at 4:30 p.m.; Mr. Ault, seconded the motion (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday November 23, 2020.

\_\_\_\_\_  
Joe D. Miller

\_\_\_\_\_  
Rob Ault

\_\_\_\_\_  
Raymond Eyler

\_\_\_\_\_  
Attest: Susan L. Schie, Clerk

Voucher #	Warrant #	Account	PO #	Vendor #	Vendor Name	Voucher Date	Batch #	Header Description	Voucher Amount
2817		S50-00404-E2038	100239	1359	Andrew Miller, Jr.	11/10/20	3	Sept. 20/mileage for visits	\$113.68
2818		S50-00404-E2038	100239	601503	Matthew and Melissa Miller	11/10/20	3	Oct. 20/mileage for visits	\$70.56
2819		S50-00404-E2038	100239	29155	Richard and Jordan Anderson	11/10/20	3	Oct. 20/mileage for visits	\$53.76
2820		S50-00404-E2038	100239	29022	Mike & Jenny Barnhart	11/10/20	3	Oct. 20/mileage for visits	\$80.64
2821		S50-00404-E2039	100240	2594	BCH Fox Run Hospital, Inc.	11/10/20	3	Oct. 20 placement	\$11,470.00
2822		S50-00404-E2039	100240	2840	The Village Network	11/10/20	3	Oct. 20/placement thru D/T	\$8,091.00
2823		S50-00404-E2040	100230	601503	Matthew and Melissa Miller	11/10/20	3	Nov. 20/foster parent trng stipend	\$120.00
2824		S50-00404-E2001	100227	17330	Melymbrosia Associates, Inc.	11/10/20	3	Oct. 20/counseling	\$150.00
									\$20,149.64

HOLMES COUNTY COMMISSIONERS:

*[Signature]*  
 ROB AULT  
 PER VIDEO CONF

APPROVED:

*[Signature]*  
 Director, Holmes Co. DJFS

**RECEIVED**  
 NOV 13 2020  
 Holmes County  
 Commissioners

**RECEIVED**  
 NOV 10 2020  
 JACKIE M. COE  
 AUCR.

RAY EYLET  
 PER VIDEO CONF



VOUCHER RECAP SHEET

11/10/2020

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Voucher Amount	Account
853	20090	Ohio CSEA Directors Assoc.	11/10/2020	\$ 4,033.00	H10-00401-E8001

HOLMES COUNTY COMMISSIONERS:

*[Signature]*  
 \_\_\_\_\_  
 ROB AULT  
 PER VIDEO CONF.

*[Signature]*  
 \_\_\_\_\_  
 RAY EYLER  
 PER VIDEO CONF.

APPROVED:

*[Signature]*  
 \_\_\_\_\_  
 DIRECTOR - JFS

**RECEIVED**

NOV 13 2020

Holmes County  
 Commissioners

**RECEIVED**

NOV 10 2020

Jackie McKee  
 Auditor

Voucher/Receipt/Service Number	Vendor Number	Vendor Name	Voucher/Receipt/Service Date	Period	Batch Number	Account	PO Number	Total Amount
6072	4350	Cheryl Stitts	11/9/2020	Nov-20	PA469	H00-00400-E8001	100237	\$ 95.00
6073	10162	GreatAmerica Financial Services	11/9/2020	Nov-20	PA469	H00-00400-E8001	100237	\$ 966.96
6074	11200	Holmes Co. Commissioners	11/9/2020	Nov-20	PA469	H00-00400-E8001	100237	\$ 6,723.00
6074	11200	Holmes Co. Commissioners	11/9/2020	Nov-20	PA469	H00-00400-E8001	100237	\$ 1,667.00
								\$ 9,451.96

Holmes County Commissioners:

Approved By:

*[Signature]*

*[Signature: Danny S. Jackson]*

ROB AULT  
PER VIDEO CONF.

RAY EYLER  
PER VIDEO CONF.

RECEIVED  
NOV 13 2020  
JAC  
Auditor

**RECEIVED**  
NOV 13 2020  
Holmes County  
Commissioners

RECEIVED  
NOV 10 2020  
Jackie McKee  
Auditor

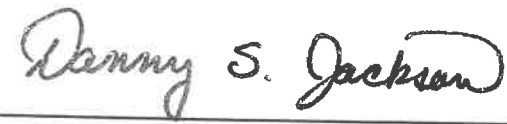
Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF478	2673	Blue Foot Technology	11/9/2020	S52-00405-E2045	100223	950.00
PF479	1294	ANAZAO Community Partners	11/9/2020	S52-00405-E2050	100226	290.41
PF480	11500	Holmes Co. Health Dept.	11/9/2020	S52-00405-E9003	100224	11,004.01
PF481	628	Alco Services, LLC	11/9/2020	S52-00405-E9015	100225	365.00
PF482	11600	Holmes Co. Dept. Job & Fam Srv	11/9/2020	S52-00405-E9015	100225	27,471.51

Total \$ 40,080.93

Holmes County Commissioners:

Approved By:





ROB ADULT  
PER VIDEO CONF.

RAY EYLER  
PER VIDEO CONF.

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NOV 18 2020  
Holmes County  
Commissioners

**RECEIVED**  
NOV 10 2020  
Jackie McKee  
Auditor