



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



AGENDA

Monday, September 14, 2020

(Schedule Subject to Change)

9:30 Gary Mellor & Luke Hall

- Standing Appointment

10:00 Business Meeting

- Pledge of Allegiance
- Minutes from September 10, 2020
- Paybills Motion
- Transfers/Transactions/Supplementals
- Resolution – Authorizing the Holmes County Commissioners to Execute the Document's Involved as Part of the Transfer of the Holmes County Landfill Property to the Holmes County Park District

10:30 New Business/Old Business Discussion

Next Business Meeting: Monday – September 21, 2020

THE MINUTES
September 14, 2020

The Holmes County Commissioners met in regular session Monday, September 14, 2020; with everyone present. Chairman Miller opened the meeting:

9:30 A.M. – GARY MELLOR & LUKE HALL – UPDATE DISCUSSION

Gary Mellor and Luke Hall met with the Commissioners to update them on COVID 19 and supplies.

10:00 A.M. – BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners approved the minutes from September 10, 2020 as written.

PAY BILLS MOTION

On a motion by Mr. Eyler seconded by Mr. Ault (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

Pitini, Davies & Cazantzes LLC	00010-E2004	G.A.L.	\$750.00
Eric Hall	00010-E2004	Legal Counsel	787.50
Jeff Kellogg	00010-E2004	Legal Counsel	3,007.50
Quill Corporation	00010-E4001	Supplies	138.30
Crystal Clear Water Co.	00010-E4001	Water	52.00
Star Brite Car Wash	00010-E8001	Vehicle Washes	8.00
CSB – VISA	00010-E8001	VISA Expenses	25.00
Verizon Wireless	00010-E8001	Cell Phone	155.12
Matrix Pointe Software LLC	00045-E2001	September Subscription Fee	1,300.00
Crystal Clear Water Co.	00045-E4001	Water	40.50
ComDoc, Inc.	00085-E2001	Copier / Printer Lease	184.95
Gall's	00085-E4001	Badge Holder	36.94
Judge Thomas C. Lee	00085-E6001	Mileage Reimbursement	17.00
Star Brite Car Wash	00090-E7002	Car Wash	8.00
Red Rover	00090-E7003	Fuel	101.22
Quill LLC	00095-E4001	Office Supplies	64.46
Ohio Association of Probate Judges	00095-E8001	Continuing Education Fee	100.00
Ohio Association of Probate Judges	00095-E8001	Continuing Education Fee	100.00
Independence Business Supply	00121-E4001	General Fund Paper Supply	510.90
Graphic Enterprises Office Solutions	00121-E4007	Copier Maintenance	115.00
Cintas	00125-E2001	Mats & Service	94.08
Cintas	00125-E2001	Mats & Service	96.53
Jackie's Cleaning Service LLC	00125-E2001	Courthouse & Old Jail Cleaning	3,640.00
American Electric Power	00125-E2002	County Electric	12,408.99

Holmes-Wayne Electric Coop., Inc.	00125-E2002	HCSD Security Light	43.41
Millersburg Ace Hardware	00125-E4001	Supplies	115.52
Friendly Wholesale Company, Inc.	00125-E4001	Supplies	42.92
Red Rover	00125-E7003	Fuel	70.78
Axon Enterprise	00130-E2001	Tasers, Battery & 1 Year Payment	5,000.00
CSB	00130-E2094	1 Month Validation Certificate	44.98
Midtown Dry Cleaners	00130-E4013	August Dry Cleaning	262.20
Axon Enterprise	00130-E4013	Taser Purchase – Portion	162.40
U.S. Bank	00130-E4013	Copier Rental	343.05
Red Rover	00130-E7003	August Fuel	5,737.95
Marathon Petroleum Company LLC	00130-E7003	August Fuel	187.34
Aultworks Occupational Medicine	00130-E8001	Urine Screening	432.00
Rodhe's Super Center	00135-E4001	Supplies	120.76
Health Professionals of Holmes County	00135-E4005	August Nursing	5,529.00
Pomerene Hospital	00135-E4005	ER & Labs	1,912.96
Pomerene Hospital	00135-E4005	ER	1,617.95
Omnicare, Inc.	00135-E4005	August Medications	1,865.87
Dean's Backflow Services	00135-E7002	August Water Testing	555.00
Ryan Lawn Care	00135-E7002	August Mowing	625.00
S.A. Comunale Co., Inc.	00135-E7002	Norton Inspection	350.00
Sentry Security Fasteners, Inc.	00135-E7002	Repair Door Locks	944.79
Larry Meherg	05018-E9003	Apiary Inspection	896.00
			\$50,601.87

DOG & KENNEL (B00)

Gordon Flesch Company, Inc.	00200-E2001	Copier Lease	\$125.11
American Electric Power	00200-E2002	Electric @ Dog Pound	207.28
Verizon Wireless	00200-E2002	Cell Phone	81.63
Wolf Creek Veterinary Services	00200-E4005	Vet Bills	68.42
Independence Business Supply	00200-E4018	Supplies	157.50
Zina & Todd Starrett	00200-E8001	Tag Refund	10.00
			\$649.94

COVID-19 GRANT (C19)

Damon Industries, Inc.	02019-E4001	Disinfectant	\$201.66
Quill LLC	02019-E4001	Sanitizer Dispenser Batteries	217.71
CSB	02019-E4001	COVID-19 Expenses	639.98
			\$1,059.35

ENGINEER (K00)

American Electric Power	00700-E2002	Office Electric	\$313.64
T & E Hydro Seeding & Excavating	00700-E2014	CR 120 Project	1,125.00
Engineering Associates, Inc.	00700-E2014	TR 123 Bridge	17,519.53
Mast Farm Service	00700-E4003	Materials	209.04
Feikert Sand & Gravel	00700-E4003	Aggregate	227.10
Holmes Supply	00700-E4003	Paving Material	67,305.92
Holmes Supply	00700-E4003	Paving Material	133,981.18
Charm Engine Corp.	00700-E4007	Equipment	99.98
Holmes Rental Station	00700-E4007	Equipment Rental	5,322.89
CSB	00700-E4016	Office Expense	160.00
AloNovus Corp.	00700-E4016	Bridge Replacement Advertisement	195.00
MT Business Technologies, Inc.	00700-E4016	Copier Lease	210.70
BluShift Wireless LLC	00700-E4016	IT Expense	758.38
Holmes Oil Co.	00700-E7003	Fuel	6,144.68
Star Brite Express Car Wash	00700-E7005	August Car Wash	16.00
Carter Lumber	00700-E7005	Equipment Maintenance	291.58
Troyer's Welding Supplies	00700-E7005	-	203.00

Moore's Lawn & Garden, Inc.	00700-E7005	Equipment Maintenance	83.90
Ohio Cat	00700-E7005	Equipment Maintenance	550.24
Millersburg Tire Service, Inc.	00700-E7005	Equipment Maintenance	2,867.78
Parts Place of Millersburg	00700-E7005	Equipment Maintenance	3,901.90
American Electric Power	00701-E2002	Garage Electric	404.33
Rodhe's Supercenter	00701-E3013	Face Masks	89.94
Kinetics	00701-E3013	August Membership	58.85
Kimble Recycling & Disposal	00701-E3014	Dumpster Rental	99.65
Dean's Backflow Services, Inc.	00701-E3014	August Water	605.00
Turf Pro Outdoor Maintenance LLC	00701-E3014	Mowing	520.00
Buckeye Farm & Garden LLC	00701-E4001	Garage Supplies	195.00
			\$243,460.21

CAPITAL IMPROVEMENT (N10)

Carter Lumber	00500-E2009	Project Supplies	\$1,131.26
Engineering Associates, Inc.	00500-E2009	HCS D Water System Improvements	5,000.00
			\$6,131.26

SOLID WASTE (P34)

Red Rover	00800-E2074	Fuel	\$140.09
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IT FUND (S38)

Net Ops LLC	01062-E2001	2020 IT Services	\$7,304.73
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DRUG ENFORCEMENT FUND OTHER EXPENSE (S46)

CSB	01070-E8001	U #27 Fuel	\$35.25
American Electric Power	01070-E8001	August	38.41
			\$73.66

911 WIRELESS (S54)

Holmes Wayne Electric	01059-E2002	Tower Electric	\$177.00
AEP Ohio	01059-E2002	Tower Electric	160.16
			\$337.16

HANDGUN ADMIN EXPENSES (S62)

Ohio BCI & I	01015-E2001	August Web Checks	\$4,706.50
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ADULT PROBATION FEE (S68)

BI	01021-E4003	EMHA / SL2	\$119.35
CSB / VISA	01021-E6001	-	122.14
Crystal Clear	01021-E8001	Testing	19.50
			\$260.99

9-1-1 (S71)

Solutions II, Inc.	01024-E4007	VM Ware Renewal	\$101.77
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SPECIAL PROJECTS / MUNICIPAL COURT (S73)

Crystal Clear Water Co.	01026-E8001	Jury & Court Supplies	\$7.51
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INTENSIVE SUPERVISION (S75)

BI, Inc.	01027-E6002	EMHA / SL2	\$238.70
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RECORDER'S FEES (S84)

Fidlar Technologies	01035-E2001	August Service Agreement	\$2,794.65
U.S. Bank Equipment Finance	01035-E8001	Copiers Service Agreement	213.77
			\$3,008.42

COUNTY HOME (S85)

American Electric Power	01036-E2001	Electric Service	\$467.73
Kimble Recycling	01036-E2001	Trash Removal Service	151.53
Omnicare Pharmacy	01036-E2001	Resident Medicine	92.47
U.S. Bank	01036-E2001	Copier Contract	.35
Premier Pharmacy	01036-E2001	Resident Medicine	109.19
Holmes Lumber & Building Center	01036-E4001	Maintenance Supplies	52.20
Alco Chem	01036-E4001	Chemical Supplies	167.74
Holmes Oil Distributing	01036-E4001	Fuel Supplies	236.78
Friendly Wholesale	01036-E4001	Paper Supplies	672.35
U.S. Foods	01036-E4001	Grocery Supplies	953.97
Locksmith Shop	01036-E7001	Door Lock Repair	10.50
Sugar Valley Meats	01036-E8001	Meat Processing	160.00
WKLM	01036-E8001	Employment Advertisement	40.00
			\$3,114.81

SPECIAL PROJECTS / PROBATE COURT (S89)

Crystal Clear Water Co.	01066-E8001	Water & Cooler Rental	\$72.51
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ROTARY OTHER EXPENSES (X00)

CSB	04000-E8001	U #97 Fuel	\$53.61
Lexis-Nexis	04000-E8001	August Contract Fees	366.00
			\$419.61

JAIL KITCHEN (X03)

U.S. Foods, Inc.	04001-E4001	Food Supplies	\$717.15
Alfred Nickles Bakery	04001-E4001	August Bread & Buns	198.70
			\$915.85

PAY-INS TO TREASURER:**FROM:****TO:****AMOUNT:**

150310 HCC/CSEA	A00-00199-R6502 Collections	\$5.46
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TRANSFER WITHIN(S):**FROM:****TO:****AMOUNT:**

A00-00125-E2001 Contract Services	A00-00125-E7003 Fuel	\$350.00
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SUPPLEMENTAL(S):**FROM:****TO:****AMOUNT:**

A00 General	A00-00070-E1011 Salaries	\$481.37
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TRANSFER BETWEEN:

Please Refer to the Following Resolution(s):

Resolution - #09-14-20-2

PLAT – WAYNE HOCHSTETLER ALLOTMENT – REPLAT LOT 1

On a motion by Mr. Eyler seconded by Mr. Ault (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners authorized the Chairman to sign the Wayne Hochstetler Allotment – Replat No. 1 – Walnut Creek Township, NE Qtr., Section 20, T-9N; R-5W.

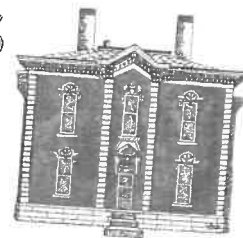
RESOLUTION(S)

A Copy of All Documents on File at the Commissioners Office



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
E-MAIL: HCC@CO.HOLMES.OH.US



Resolution #09-14-20-1

RESOLUTION AUTHORIZING THE HOLMES COUNTY COMMISSIONERS TO EXECUTE THE DOCUMENTS INVOLVED AS PART OF THE TRANSFER OF THE HOLMES COUNTY LANDFILL PROPERTY TO THE HOLMES COUNTY PARK DISTRICT

WHEREAS, the Holmes County Commissioners desire to transfer the real property commonly known as the Holmes County Landfill to the Holmes County Park District; and

WHEREAS, this transfer is in the best interest of the County; and

WHEREAS, it is necessary to execute certain legal documents for the transfer of the Holmes County Landfill property to the Holmes County Park District; and

WHEREAS, the following is a list of the documents that need to be executed:

1. Notice of Availability of Closing Protection
2. Monroe Street – Privacy Policy Notice
3. Warranty Deed – (3)
4. Conservation Easement
5. Agreement for Option to Purchase

NOW THEREFORE, BE IT RESOLVED the Holmes County Commissioners will execute the aforementioned documents as a necessary part of the transfer of the Holmes County Landfill Property to the Holmes County Park District; and

NOW THEREFORE BE IT FURTHER RESOLVED that copies of the legal documentation effecting the transfer is attached to this resolution.

Mr. Eular moved for the adoption of the preceding Resolution. Mr. Ault seconded the motion. Upon call of roll, the vote was as follows:

Mr. Miller [Signature] yes/no

Mr. Ault [Signature] yes/no

Mr. Eular [Signature] yes/no

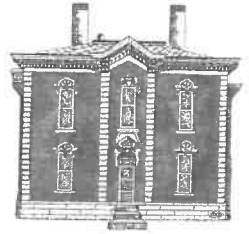
The below signed Clerk to the board hereby certifies that the preceding Resolution is a true and exact copy of a Resolution adopted during the regular business meeting of June 29, 2020 and recorded in Commissioners Journal 51 under that date.

[Signature]
Susan L. Schie, Clerk to the Board



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Resolution #09-14-20- 2

RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have previously authorized transfers of funds from the General Fund to various other funds for the purpose of accountability of expenses; and

WHEREAS, a monthly transfer of funds is necessary to reimburse the Children's Services fund for calendar year 2020;

THEREFORE, BE IT RESOLVED the below listed sums be transferred for the above stated purpose, as follows:

FROM:	ACCOUNT #	AMOUNT
General Fund	A00-07001-E9002 Transfers	\$22,199.27
TO:		
Children's Services Fund (September 2020)	S50-00404-R6529 Support/Local	\$22,199.27

Mr. Ault moved for the adoption of the preceding resolution. Mr. Eyler seconded the motion. Upon call of roll, all voted yes.

Mr. Miller [Signature] yes

Mr. Ault [Signature] yes

Mr. Eyler [Signature] yes

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of September 14, 2020 and is recorded in Commissioners Journal 51 under that date.

cc

Auditor
Treasurer
Data Processing
Children's Services

RECEIVED

SEP 09 2020

Jackie McKee
Auditor

[Signature]
Susan L. Schie
Clerk to the Board
Holmes County Commissioners

APPROVED

DATE 9-10-20
BY [Signature]

10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION

ADJOURN MOTION

With no further business to come before the Board, Mr. Eyler moved that the meeting be adjourned at 4:30 p.m.; Mr. Ault, seconded the motion (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday September 21, 2020.

Joe D. Miller

Rob Ault

Attest: Susan L. Schie, Clerk

Raymond Eyler

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Batch Number	Header Description	Voucher Amount
2707		S50-00404-E2038	100239	1359	Andrew Miller, Jr.	9/9/2020	3	August 20/foster care	\$780.00
2708		S50-00404-E2038	100239	601503	Matthew and Melissa Miller	9/9/2020	3	August 2020/foster care	\$930.00
2709		S50-00404-E2038	100239	601584	James and Hannah Miller	9/9/2020	3	Aug. 2020/foster care	\$930.00
2710		S50-00404-E2038	100239	1433	Annette Kaser	9/9/2020	3	Aug. 2020/Foster care	\$930.00
2711		S50-00404-E2038	100239	29155	Richard and Jordan Anderson	9/9/2020	3	August 2020/foster care	\$930.00
2712		S50-00404-E2038	100239	16543	Marlin and Ruby Raber	9/9/2020	3	Aug. 2020/foster care	\$2,170.00
2713		S50-00404-E2038	100239	29022	Mike & Jenny Barnhart	9/9/2020	3	Aug. 2020/foster care	\$2,170.00
2714		S50-00404-E2038	100239	17540	Michael & Tanya Franks	9/9/2020	3	Aug. 2020/foster care	\$2,980.00
2715		S50-00404-E2038	100239	24690	Audrey Schrock	9/9/2020	3	Aug. 2020/foster care	\$3,100.00
2716		S50-00404-E2038	100239	28142	Wayne & Liz Raber	9/9/2020	3	Aug. 2020/foster care	\$870.00
2717		S50-00404-E2038	100239	21410	Patrick and Melody Reed	9/9/2020	3	Aug. 2020/foster care	\$1,980.00
2718		S50-00404-E2038	100239	11500	Holmes Co. Health Dept.	9/9/2020	3	Sept. 20/birth cert.	\$27.00
2719		S50-00404-E2038	100239	29022	Mike & Jenny Barnhart	9/9/2020	3	May, June, July 20/mileage	\$188.16
2720		S50-00404-E2039	100240	13890	Journey Home Foster Care	9/9/2020	3	Aug. 20/placements	\$12,125.00
2721		S50-00404-E2039	100240	2212	Belmont Pines Hospital, LLC	9/9/2020	3	Aug. 20/placement	\$1,428.00
2722		S50-00404-E2039	100240	4520	Christian Childrens Home	9/9/2020	3	Aug. 2020/placement	\$39,237.32
2723		S50-00404-E2040	100230	5041	Commercial & Savings Bank	9/9/2020	3	PRACTICE/supplies Children Services	\$210.22
2724		S50-00404-E2040	100230	29028	Mike & Miriam DeWitt	9/9/2020	3	Sept. 20/Adpt Sub Match	\$209.30

HOLMES COUNTY COMMISSIONERS

APPROVED:

[Signature]
[Signature]
[Signature]

Danny S. Jones
 Director, Holmes Co. DJFS

RECEIVED
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 SEP 11 2020
 SEP 09 2020
 Jackie McKee
 Auditor
 Holmes County
 Commissioners


\$71,195.00

VOUCHER RECAP SHEET


9/9/2020

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Voucher Amount	Account
829	11620	Holmes Co Juvenile Court	9/9/2020	\$ 1,839.26	H10-00401-E2018

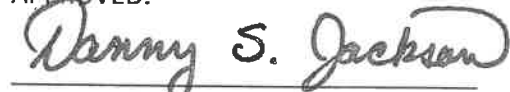
HOLMES COUNTY COMMISSIONERS:







APPROVED:



DIRECTOR - JFS

RECEIVED

SEP 09 2020

Jackie McKee
Auditor

RECEIVED

SEP 11 2020

Holmes County
Commissioners

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF467	26720	Treasurer State of Ohio	9/8/2020	S52-00405-E2050	100226	\$ 2,319.50
PF468	11500	Holmes Co. Health Dept.	9/8/2020	S52-00405-E9003	100224	\$ 9,135.68
PF469	13890	Journey Home Foster Care	9/8/2020	S52-00405-E9015	100225	\$ 3,330.00

RECEIVED

Total \$ 14,785.18

SEP 09 2020
 Auditor

Holmes County Commissioners:

Approved By:

[Signature]

Robert A. Act

Raymond [Signature]

Danny S. Jackson

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 SEP 11 2020
 Holmes County
 Commissioners

Voucher/Receipt/Service Number	Header Description	Vendor Name	Voucher/Receipt/Service Date	Warrant/Pay-in Number	Batch Number	Account	Project	Account1	Total Amount
5928	073-374-991-0-2 TO 8-31-20	American Electric Power	9/9/2020		PA459	H00-00400-E2017	10	521092	\$ 2,581.45
5929	SHREDDING	Go Shred Secure Document LLC	9/9/2020		PA459	H00-00400-E2017	10	521092	\$ 60.00
5930	2-PART RECEIPT FOR DOC	Middaugh Printers	9/9/2020		PA459	H00-00400-E4001	10	521092	\$ 198.00
5931	DISPLAY PORT	Staples Advantage	9/9/2020		PA459	H00-00400-E4001	10	521092	\$ 305.28
5932	AUG/SEPT TRAVEL	Aislinn Deinert	9/9/2020		PA459	H00-00400-E6001	30	521092	\$ 94.08
5933	AUG TRAVEL	Christine Henry	9/9/2020		PA459	H00-00400-E6001	30	521092	\$ 19.04
5934	JUL/AUG TRAVEL	Tracy Marmet	9/9/2020		PA459	H00-00400-E6001	30	521092	\$ 32.00
5935	AD CHARGES	AloNovus Corp.	9/9/2020		PA459	H00-00400-E8001	10	521092	\$ 42.00
5935	AD CHARGES	AloNovus Corp.	9/9/2020		PA459	H00-00400-E8001	30	521092	\$ 50.01
5936	PAET-1A;CAR REPAIR/SCOTT	Barnharts Service Center	9/9/2020		PA459	H00-00400-E8001	281	510050	\$ 611.71
5937	AUG NET	Brenda Boughman	9/9/2020		PA459	H00-00400-E8001	850	510050	\$ 63.84
5938	AUG NET	Teri E. Boughman	9/9/2020		PA459	H00-00400-E8001	850	510050	\$ 315.84
5939	AUG NET	Shirley DiVincenzo	9/9/2020		PA459	H00-00400-E8001	850	510050	\$ 75.60
5940	COVID-RENT-SMAIL	Ray Feikert	9/9/2020		PA459	H00-00400-E8001	158	510051	\$ 1,000.00
5941	COPIER CONTRACT	GreatAmerica Financial Services	9/9/2020		PA459	H00-00400-E8001	10	521092	\$ 966.96
5942	AUG NET	Elizabeth A. Hinkel	9/9/2020		PA459	H00-00400-E8001	850	510050	\$ 35.84
5943	AUG SECURITY	Douglas Hostettler	9/9/2020		PA459	H00-00400-E8001	10	521092	\$ 880.00
5944	AUG,20 UTILITY ASST	Kno Ho Co Ashland CAC	9/9/2020		PA459	H00-00400-E8001	120	510050	\$ 50.00
5944	AUG,20 UTILITY ASST	Kno Ho Co Ashland CAC	9/9/2020		PA459	H00-00400-E8001	172	510050	\$ 500.00
5945	INTERPRETATION	Language Line Services	9/9/2020		PA459	H00-00400-E8001	20	521092	\$ 69.25
5946	AUG NET	Andrew Miller, Jr.	9/9/2020		PA459	H00-00400-E8001	850	510050	\$ 21.28
5947	MAR-AUG NET	Mark G. Orr	9/9/2020		PA459	H00-00400-E8001	850	510050	\$ 122.08
5948	CAR WASH	Star Brite Express Car Wash	9/9/2020		PA459	H00-00400-E8001	10	521092	\$ 40.00
5949	AUG NET	Jennifer Sutterlin	9/9/2020		PA459	H00-00400-E8001	850	510050	\$ 110.88
5950	JOB FAIR	Tope Printing Inc.	9/9/2020		PA459	H00-00400-E8001	20	521092	\$ 21.08

\$ 8,266.22

HOLMES COUNTY COMMISSIONERS:

[Handwritten signatures of three commissioners]

APPROVED:

[Handwritten signature: Danny S. Jackson]

DIRECTOR
HCIFS

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SEP 11 2020
Holmes County
Commissioners
RECEIVED
SEP 09 2020
Jackie McKee
Auditor