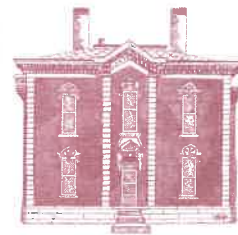




HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
E-MAIL: HCC@CO.HOLMES.OH.US



AGENDA Monday, August 31, 2020 (Schedule Subject to Change)

- 8:30** **Bed Tax Checks Distribution – Commissioners Meeting Room**
- 9:00** **Bob Snavelly & John Leutz**
- Solar Discussion
- 9:30** **Gary Mellor & Luke Hall**
- Update Discussion
- 10:00** **Business Meeting**
- Pledge of Allegiance
 - Minutes from August 24, 2020
 - Paybills Motion
 - Transfers/Transactions/Supplementals
 - Plat – Saltcreek Township Subdivision No. 2
 - Resolution – Awarding the Bed Tax Grant Money
- 10:30** **New Business/Old Business Discussion**

**Next Business Meeting: Thursday – September 10, 2020
(Due to the Labor Day Holiday)**

THE MINUTES
August 31, 2020

The Holmes County Commissioners met in regular session Monday, August 31, 2020; with Mr., Eyler absent. Chairman Miller opened the meeting:

8:30 A.M. – BED TAX GRANT CHECK DISTRIBUTION – COMMISSIONERS MEETING ROOM

9:00 A.M. – BOB SNAVELY & JOHN LEUTZ – SOLAR DISCUSSION

Bob Snavely of Palmer Energy Company and John Leutz of the CCAO met and discussed with the Commissioners to sign a Letter of Intent for the potential to purchase energy generated by utility scale solar facilities in conjunction with CCAOSC Participation Agreement for its Energy Purchasing Program. The Commissioners agreed to sign the Letter of Intent, which is contingent upon Prosecuting Attorney approval and if the result after the Request for Proposals for the Solar Field are not what was discussed, the Commissioners are not obligated to sign the Agreement.

9:30 A.M. – GARY MELLOR & LUKE HALL – STANDING APPOINTMENT - CANCELLED

10:00 A.M. – BUSINESS MEETING

PLEDGE OF ALLEGIANCE

MINUTES

On a motion by Mr. Ault, seconded by Mr. Miller (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - absent), the Commissioners approved the minutes from August 24, 2020 as written.

PAY BILLS MOTION

On a motion by Mr. Ault seconded by Mr. Miller (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - absent), Commissioners authorized the following bills to be paid as they were presented:

GENERAL (A00)

Bradford & Landers	00010-E2004	Legal Counsel	\$2,515.00
Eric Hall	00010-E2004	Legal Counsel	2,497.50
Jeff Kellogg	00010-E2004	Legal Counsel	2,220.00
Quill Corporation	00010-E4001	Supplies	236.64
Staples	00015-E4001	COVID 19 Supplies	310.89
Tope Printing	00030-E4001	2,500 #10 Window Envelopes	149.00
U.S. Bank Equipment Finance	00040-E2001	Copier Lease	167.80
Leslee Mast	00040-E4001	COVID 19 Supplies	8.97
Independence Business Supply	00040-E4001	Office Supplies	3.77
Tope Printing Incorporated	00040-E4001	#10 Envelopes & Notices	116.54
Monica Benavides	00070-E1013	Spanish Interpreter	241.70

David Stucki	00070-E2007	Judge Stucki July Mileage	25.30
Independence Business Supply	00070-E4001	Court Label	40.99
Graphic Enterprises, Inc.	00070-E4007	Court Printer Maintenance Contract	44.11
Ohio Judicial Conference	00070-E6001	Ohio Judicial Conference Meeting	225.00
Verizon Wireless	00085-E2002	Cell Phones	127.07
Allied Infotech Corporation	00085-E4001	Microfilm Processing	70.00
Pitney Bowes, Inc.	00095-E4001	Meter Ink Cartridge	170.98
Quill LLC	00095-E4001	Office Supplies	78.95
Spectra Associates, Inc.	00095-E4001	Mylar Reinforcements	64.95
Stark County Coroner	00110-E8001	Autopsy Services	1,500.00
Independence Business Supply	00121-E4001	General Fund Paper Supply	140.55
Cintas	00125-E2001	Mats & Service	94.08
Jackie's Cleaning Service LLC	00125-E2001	Courthouse & Old Jail Cleaning	3,110.00
Republic Waste Service	00125-E2002	Jail Waste Services	150.75
Millersburg Ace Hardware	00125-E4001	Supplies	135.08
Verizon Wireless	00130-E2002	Cell Phone	2,532.96
Valley View Repair LTD	00130-E7002	Diagnostic Scan, Battery, etc.	2,283.36
Staples Advantage	00135-E4001	CD / DVD & Sharpies	109.04
TASC	07002-E1018	Admin Charges	3,799.44
			\$23,170.42

DOG & KENNEL (B00)

Peter James	00200-E4004	Website Security Deluxe	\$204.35
Danville Veterinary Clinic	00200-E4005	Services	117.94
Lykins	00200-E7003	Fuel	346.50
			\$668.79

COVID 19 GRANT (C19)

HCDJFS	02019-E4001	Emergency Food Banks Reimbursement	\$8,000.00
SYNC / Amazon	02019-E4001	Supplies	188.97
E & H Ace Hardware	02019-E4001	COVID Supplies	109.97
Friendly Wholesale Company, Inc.	02019-E4001	Supplies	99.50
Staples	02019-E4001	COVID Supplies	51.66
			\$8,450.10

ENGINEER (K00)

Time Warner	00700-E2002	WI-FI	\$421.00
J.C. Roofing LLC	00700-E2014	Garage Roof Repair	1,800.00
Staples Credit Plan	00700-E4001	Office Supplies	117.34
Feikert Sand & Gravel	00700-E4003	Aggregate	476.41
Boontown Sprayer Shop	00700-E4007	Brine Truck Pump	459.40
Verizon Wireless	00700-E4016	Cell Phone Expense	246.94
Gingerich Trailer Sales LTD	00700-E7005	Equipment Maintenance	30.00
Crider & Sons Tools	00701-E4001	Garage Supplies	37.75
			\$3,588.84

FDCC (M30)

Verizon Wireless	01002-E8001	Cell Phone Service	\$91.38
Miranda McCullough	01002-E8001	Connections Program Lesson Materials	25.54
			\$116.92

CAPITAL IMPROVEMENT (N10)

The Sherwin-Williams Co.	00500-E2009	Paint & Supplies	\$103.77
Shreve Hardware & Supply LTD	00500-E2009	Capital Improvement Project Supplies	87.98
			\$191.75

SOLID WASTE (P34)

SYNCB / AMAZON	00800-E2071	HHW Recycling Day Supplies	\$2,136.03
Republic Services #870	00800-E2074	Recyclable Hauling & Processing	6,418.72
Red Rover	00800-E2074	Fuel	92.77
			\$8,647.52

WASTEWATER (P40)

MT Services, Inc.	00805-E2001	28 Day Rental	\$85.00
Frontier Communications	00805-E2002	Dialer Service	64.63
American Electric Power	00805-E2002	LS	111.92
Northeast Ohio Natural Gas Corp.	00805-E2002	WC WWTP Natural Gas	105.43
American Electric Power	00805-E2002	WC WWTP CR 145 CR 140 LS	4,120.20
Bonded Chemicals, Inc.	00805-E4012	Sodium Aluminate Sol WC WWTP	1,432.63
Buckeye Pumps, Inc.	00805-E7001	Multismart Repair	1,932.00
Trail Plumbing	00805-E7001	Stainless Hydrant & Coupling	258.80
Orlo Auto Parts, Inc.	00805-E7002	Brake Pads, Batteries & Oil Filter	514.54
Snyder Bros. Sales & Service, Inc.	00805-E7002	Lube Spin-On	15.25
Reberland Equipment	00805-E7002	Grip Knobs & Clear Milk Hose	176.36
			\$8,816.76

LAW LIBRARY RESOURCES (S37)

GovConnections, Inc.	00930-E4007	Supplies	\$23.04
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DRUG ENFORCEMENT FUND OTHER EXPENSE (S46)

Valley View Repair LTD	01070-E4013	U #27 Oil Change & Rotation	\$139.84
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ADULT PROBATION FEE (S68)

Verizon Wireless	01021-E2002	Cell Phone	\$390.70
Barnhart's	01021-E7002	Repairs	624.36
			\$1,015.06

COUNTY HOME (S85)

Pomerene Hospital	01036-E2001	Resident Medical Invoice	\$38.17
American Hotel Register	01036-E4001	Linen Supplies	149.63
Alco Chem	01036-E4001	Chemical Supplies	294.43
EJ Thomas Co.	01036-E4001	Laundry Supplies	145.16
Friendly Wholesale Company, Inc.	01036-E4001	Paper Supplies	896.73
Hi-Touch Business Services	01036-E4001	Office Supplies	375.28
Killbuck Valley Market	01036-E4001	Grocery Supplies	63.84
			\$1,963.24

EMA (T72)

Verizon Wireless	01077-E8001	Cell Service	\$46.88
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ROTARY OTHER EXPENSES (X00)

Schneider Computer Technologies	04000-E8001	Azure 6 Mos. September – February	\$984.00
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JAIL KITCHEN (X03)

U.S. Foods, Inc.	04001-E4001	Food Supplies	\$659.96
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PAY-INS TO TREASURER:**FROM:****TO:****AMOUNT:**

150144 HCC/CSEA	A00-00199-R6502 Collections	\$15,987.06
150144 HCC	A00-00199-R6508 Legal Counsel Reimbursement	\$15,987.06

SUPPLEMENTAL:

FROM:

TO:

AMOUNT:

A00 General	A00-00070-E1011 Salaries	\$5,000.00
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TRANSFER BETWEEN:

Please Refer to the Following Resolution(s):

Resolution - #08-31-20-2

PLAT – SALTCREEK TOWNSHIP SUBDIVISION NO. 2

On a motion by Mr. Ault, seconded by Mr. Miller (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - absent), the Commissioner’s authorized the Chairman to sign the Saltcreek Subdivision No. 2, Saltcreek Township, 3rd Qtr. Lot 16, T-10N; R-5W.

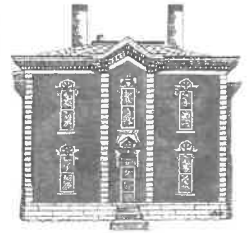
RESOLUTION(S)

A Copy of All Documents on File at the Commissioners Office



HOLMES COUNTY COMMISSIONERS

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Resolution #08-31-20-1


A RESOLUTION AWARDING BED TAX GRANT MONEY

NOW THEREFORE BE IT RESOLVED, that the Holmes County Commissioners have awarded the following Bed Tax Grant money as illustrated below:

Mr. *Aull* moved for the adoption of the preceding Resolution. Mr. *Miller* Seconded the motion. Upon call of roll, the vote was as follows:

Berlin Main Street Merchants	Christmas Parade, Harvest Fest and Rib Cook Off, Music on the Square & Fireworks	\$10,000.00
Classic in the Country	Classic in the Country Challenge	\$10,000.00
Walnut Creek Business Association	Journey to Bethlehem & Vintage Fair	\$5,000.00
Holmes County Agricultural Society	Marketing/Advertising	\$7,500.00
Harvest Ridge Board	Marketing/Advertising	\$6,000.00
Holmes County Lions Club	Holmes County Courthouse Lighting	\$3,000.00
Holmes County Historical Society	Historical Society/Victorian House Museum	\$6,000.00
Run, Bike, Hike "A Wellness Expo"	"Wellness Expo"	\$1,000.00
Winesburg Historical Society	Upkeep of Public Restrooms, Laurel Park Upkeep, Upkeep Heritage Park and Kinsley Museum	\$2,000.00
Winesburg Parks & Recreation	Parking Improvements, Additional Ball Field and add a Walking Trail	<u>6,000.00</u>
		\$56,500.00

Joe D. Miller  yes/no

Rob Ault  yes/no

Raymond Eyer Absent yes/no

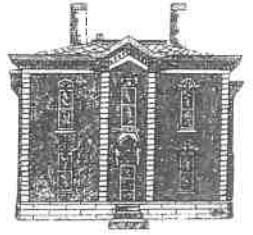
The preceding Resolution is a true and exact copy of a Resolution adopted during the regular business day of August 31, 2020, and is recorded in Commissioners Journal 51 under that date.


Susan L. Schie, Clerk
Holmes County Commissioners



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
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Resolution # 08-31-20-2

RESOLUTION AUTHORIZING A TRANSFER BETWEEN FUNDS

WHEREAS, the Holmes County Commissioners have determined that the below listed request for a transfer between funds is valid and necessary for the purpose of:

890-550054/Social Services Cost Pool Reimbursement/April - June 2020 to PA

THEREFORE, BE IT RESOLVED the below listed sums be transferred, for the above stated purpose, as follows:

FROM (FUND) :	LINE ITEM/NAME	AMOUNT
<u>Children Services</u>	<u>S50-00404-E9002</u>	<u>\$ 357,159.55</u>
TO: (FUND)		
<u>Public Assistance</u>	<u>H00-00400-R7500</u>	<u>\$ 357,159.55</u>

Requested By:

Dammy S. Jackson
Signature

Director
Title

APPROVED

DATE 8-26-20
BY tj

Holmes Job & Family Services
Department

M r. Ault moved for the adoption of the preceding resolution,
M r. Miller seconded the motion. Upon call of roll, vote was as follows:

Robert Ault
Absent

Yes/No

Yes/No

Yes/No

RECEIVED

AUG 21 2020

Jackie McKee
Auditor

The preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of August 31, 2020 and is recorded in Commissioners Journal 51 under that date.

CC
Auditor
DP
Department
Treasurer

[Signature]
Clerk to the Board
Holmes County Commissioners

APPROVED

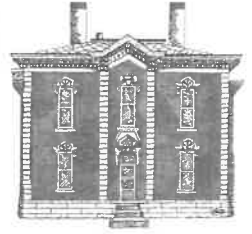
DATE

BY



HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14
MILLERSBURG, OHIO 44654-2001
PHONE (330) 674-0286 FAX (330) 674-0566
E-MAIL: HCC@CO.HOLMES.OH.US



Resolution #08-31-20-3

A RESOLUTION ALLOWING COUNTY EMPLOYEES TO SERVE AS POLL WORKERS AND TO BE COMPENSATED WITH REGULAR PAY (R.C. 3501.28(F))

WHEREAS, pursuant to Section 3501.28(F) of the Ohio Revised Code, a county board of commissioners may permit county employees to serve as precinct elections officials (“poll workers”) on the day of an election without loss of employee’s regular compensation for that day; and

WHEREAS, the Holmes County Board of Elections has indicated that there is a current shortage of poll workers in Holmes County for the 2020 General Elections; and

WHEREAS, the Holmes County Commissioners desires to permit county employees to serve as poll workers and to be compensated with regular pay for the 2020 general elections.



NOW THEREFORE BE IT RESOLVED by the Holmes County Commissioners, Ohio, that:

1. Any employee who is a registered voter of Holmes County, Ohio and meets other requirements established by law and the Holmes County Board of Elections, may request poll worker leave and pay for the purpose of serving as a poll worker on November 3, 2020.
2. Prior to contacting the Board of Elections to register as a poll worker, an employee must obtain written authorization for paid leave from his/her appointing authority, or its designee.
3. Paid leave to serve as a poll worker shall be limited to the date of the election. In the event an employee is required to attend poll worker training during his/her work hours, the employee shall make a prior request and obtain authorization for leave with vacation, personal, or compensatory pay.
4. The designee for agencies under the purview of the Board of Commissioners shall be the directors of the various agencies.
5. The appointing authority, or its designee, reserves the right to reject an application for poll worker leave based on operational need. Should several employees apply for poll worker leave who perform similar functions, and/or if operational need dictates that not all applicants may participate, then priority shall be given by the appointing authority, or designee, on the basis of the order in which applications are received.
6. The Board of Elections reserves the right to refuse to place an employee with prior approval for poll worker leave if the employee’s services are not needed on Election Day. In such instance, the employee must report to work during the employee’s regular work hours. The

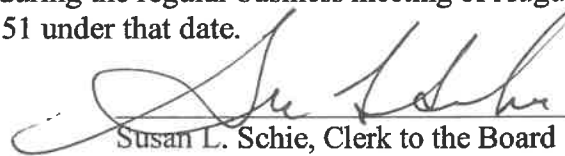
Board of Elections may give priority to employees who have served as poll workers in prior elections.

7. An employee working at the polls must work the entire day to receive poll worker leave pay. If an employee does not fulfill at least the number of hours the employee would have normally been scheduled to work, the employee must use other accumulated leave time as deemed appropriate for the hours not worked as a precinct election official.
8. This resolution shall apply only to non-bargaining employees. Appointing authorities are further authorized to negotiate participation of collective bargaining employees with their respective labor unions.
9. The Clerk of this Board is hereby directed to certify copies of this Resolution to all Holmes County Elected Officials and Appointing Authorities.

Mr. Ault moved for adoption of the preceding Resolution. Mr. Miller seconded the motion. Upon roll call the vote was as follows:

Joe D. Miller		<input checked="" type="radio"/> yes/no
Rob Ault		<input checked="" type="radio"/> yes/no
Raymond Eyer	<u>Absent</u>	yes/no

The below signed Clerk to the Board hereby certifies that the preceding Resolution is a true and exact copy of a Resolution adopted during the regular business meeting of August 31, 2020 and recorded in Commissioners Journal 51 under that date.


Susan L. Schie, Clerk to the Board
Holmes County Board of Commissioners

10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION

ADJOURN MOTION

With no further business to come before the Board, Mr. Ault moved that the meeting be adjourned at 4:30 p.m.; Mr. Miller, seconded the motion (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - absent), the next scheduled business meeting of the Holmes County Commissioners is Thursday September 10, 2020 (Due to the Labor Day Holiday).

Joe D. Miller

Rob Ault

Attest: Susan L. Schie, Clerk

Raymond Eyler

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Batch Number	Header Description	Voucher Amount
2683		S50-00404-E2001	100227	27823	Wal-Mart Community	8/26/2020	1	clothing, misc supplies	\$500.00
2684		S50-00404-E2038	100239	17540	Michael & Tanya Franks	8/26/2020	1	July 20/mileage	\$38.08
2685		S50-00404-E2038	100239	16543	Marlin and Ruby Raber	8/26/2020	1	July 20/mileage for visits	\$350.00
2686		S50-00404-E2038	100239	11500	Holmes Co. Health Dept.	8/26/2020	1	Aug. 20/birth cert.	\$27.00
2687		S50-00404-E2038	100239	28142	Wayne & Liz Raber	8/26/2020	1	Aug. 20/mileage for visits	\$89.60
2688		S50-00404-E2038	100239	4520	Christian Childrens Home	8/26/2020	1	July 20/mileage for visits	\$200.00
2689		S50-00404-E2038	100239	27823	Wal-Mart Community	8/26/2020	1	July & Aug. 20/clothing	\$827.85
2690		S50-00404-E2039	100240	2840	The Village Network	8/26/2020	1	July 20/placement	\$14,509.86
2691		S50-00404-E2040	100230	601321	Julia Kandel	8/26/2020	1	July 20/PASSS/respite	\$480.00
2692		S50-00404-E2040	100230	11780	Holmes County Prosecutor	8/26/2020	1	July 20/Title IV-E prosecutor contract	\$435.17
									\$17,457.56

HOLMES COUNTY COMMISSIONERS:

[Signature]
[Signature]

APPROVED:

[Signature]
 Director, Holmes Co. DJFS

RECEIVED

AUG 26 2020

Jackie McKee
 Auditor

RECEIVED

AUG 28 2020

Holmes County
 Commissioners

VOUCHER RECAP SHEET

8/26/2020

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Voucher Amount	Account
820	11180	HOLMES COUNTY CLERK OF COURTS	8/26/2020	\$ 923.96	H10-00401-E2018
821	11220	Holmes County Common Pleas	8/26/2020	\$ 481.37	H10-00401-E2018
TOTAL				\$ 1,405.33	

HOLMES COUNTY COMMISSIONERS:

[Handwritten Signature]

APPROVED:

Danny S. Jackson

DIRECTOR - JFS

RECEIVED
 AUG 28 2020
 Holmes County
 Commissioners

RECEIVED
 AUG 26 2020
 Jackie McKee
 Auditor

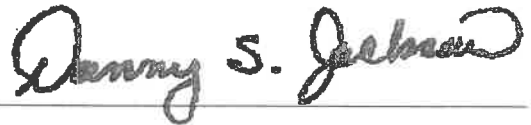
Voucher/Receipt/Service Number	Header Description	Vendor Name	Voucher/Receipt/Service Date	Warrant/Pay-in Number	Batch Number	Account	Project	Account1	Total Amount
5892	6815582 PHONE	CBTS LLC	8/26/2020		PA455	H00-00400-E2017	10	521092	\$ 892.69
5893	TRASH	Republic Waste Services	8/26/2020		PA455	H00-00400-E2017	10	521092	\$ 440.91
5894	HINGE	E&H Ace Hardware	8/26/2020		PA455	H00-00400-E4001	10	521092	\$ 3.59
5895	COVID SUPPLY/CLEANING	Friendly Wholesale Co.	8/26/2020		PA455	H00-00400-E4001	10	521092	\$ 358.58
5896	ADAPTERS	FriendsOffice	8/26/2020		PA455	H00-00400-E4001	10	521092	\$ 227.40
5897	OFFICE SUPPLIES/HEADSETS	HiTouch Business Services Credit	8/26/2020		PA455	H00-00400-E4001	10	521092	\$ 2,394.33
5898	JULY,20 JOBS	ANAZAO Community Partners	8/26/2020		PA455	H00-00400-E8001	120	510050	\$ 518.41
5898	JULY,20 JOBS	ANAZAO Community Partners	8/26/2020		PA455	H00-00400-E8001	224	510050	\$ 5,184.12
5899	AD CHARGES	Dex One	8/26/2020		PA455	H00-00400-E8001	20	521092	\$ 16.50
5900	CH SRVS SUPPLY	Forensic Fluids Laboratories	8/26/2020		PA455	H00-00400-E8001	30	521092	\$ 2,600.00
5901	PRC-2A;2C-WINDSHIELD/MURPHY	Glass Doctor	8/26/2020		PA455	H00-00400-E8001	242	510050	\$ 303.60
5902	PRC-2A;2C-INS/MURPHY	Habrums Insurance Service	8/26/2020		PA455	H00-00400-E8001	242	510050	\$ 526.00
5903	JUL NET	Elizabeth A. Hinkel	8/26/2020		PA455	H00-00400-E8001	850	510050	\$ 35.84
5904	COVID-19/RENT;WRIGHT	Millennia Housing Mgmt LTD	8/26/2020		PA455	H00-00400-E8001	158	510051	\$ 274.00

\$ 13,775.97

HOLMES COUNTY COMMISSIONERS:



APPROVED:



DIRECTOR
HCJFS

RECEIVED
AUG 28 2020
Holmes County
Commissioners

RECEIVED
AUG 26 2020
Jackie McKee
Auditor

