



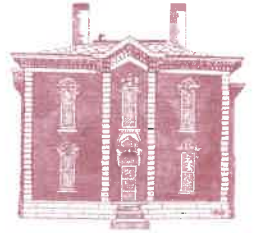
# HOLMES COUNTY COMMISSIONERS

2 COURT STREET, SUITE 14

MILLERSBURG, OHIO 44654-2001

PHONE (330) 674-0286 FAX (330) 674-0566

E-MAIL: HCC@CO.HOLMES.OH.US



## AGENDA Monday, July 20, 2020 (Schedule Subject to Change)

**9:30 Leslee Mast, Treasurer**

- Investment Report

**10:00 Business Meeting**

- Pledge of Allegiance
- Minutes from July 13, 2020
- Paybills Motion
- Transfers/Transactions/Supplementals
- Plat – Hills of Home Subdivision – Replat No. 2
- Plat – Blackhawk Subdivision No. 1 – Replat No. 2
- Plat – Crab Apple North Subdivision- Replat No. 3
- Plat – Jonas Miller Allotment – Replat No. 1
- Resolution – Accepting the Sanitary Sewer Improvements – Holmes County Sewer District

**10:30 New Business/Old Business Discussion**

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**Next Business Meeting: Monday – July 27, 2020**

**THE MINUTES**  
**July 20, 2020**

The Holmes County Commissioners met in regular session Monday, July 20, 2020; with everyone present. Chairman Miller opened the meeting:

**9:30 A.M. – LESLEE MAST – TREASURER – INVESTMENT REPORT**

Holmes County Treasurer Leslee Mast presented the Board with the current investment to date. Current investment interest to date for the month ending June 30, 2020 is \$ 384,335.80.

**10:00 A.M. – BUSINESS MEETING**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

On a motion by Mr. Eyler, seconded by Mr. Ault (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners approved the minutes from June 08, 2020 as written.

**PAY BILLS MOTION**

On a motion by Mr. Eyler seconded by Mr. Ault (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), Commissioners authorized the following bills to be paid as they were presented:

**GENERAL (A00)**

Doug Milhoan	00010-E2004	Legal Counsel	\$787.50
Jeff Kellogg	00010-E2004	Legal Counsel	1,035.00
Miller, Mast & Mason	00010-E2004	Legal Counsel	614.50
David Hunter	00010-E2004	Legal Counsel	3,385.00
Hoffee Law	00010-E2004	Legal Counsel	1,897.50
Quill Corporation	00010-E4001	Supplies	65.98
AloNovus	00010-E4004	Advertising & Public Notices	90.00
Cell Phone	00010-E8001	Cell Phone	141.13
MT Business Technologies, Inc.	00015-E2001	Services Rendered	84.33
Independence Business Supply	00015-E4001	Supplies	8.90
Julian & Grube	00060-E2012	Federal Schedule Preparation	1,400.00
Crystal Clear Water Co.	00070-E4001	Water for Court	65.00
Quill Corporation	00085-E4001	Supplies	49.55
Quill LLC	00085-E4001	Office Supplies	102.95
Quill LLC	00085-E4001	Supplies	163.40
Business Information Systems, Inc.	00085-E8001	Support & Maintenance	1,198.58
Community Care Pooled Funds	00085-E9015	Juvenile Court CY '20 Pooled Fund	12,966.00
Automotive & Fleet Services LLC	00090-E7002	Recharge Taurus Air Conditioning	124.95
Alexander Funeral Home	00110-E8001	Coroner Expenses	1,475.00
Independence Business Supply	00121-E4001	General Fund Paper Supply	79.39
Staples	00121-E4007	COVID-19 Supplies	88.02
Staples	00121-E4007	COVID-19 Supplies	40.39
Cintas	00125-E2001	Mats & Service	94.08

Grasshopper	00125-E2001	Monthly Landscape Service	1,400.00
American Electric Power	00125-E2002	Electric	9,437.69
Century Link	00125-E2002	Phone	1,091.86
Northeast Ohio Natural Gas Corp.	00125-E2002	Natural Heat	382.00
The Locksmith Shop LLC	00125-E7001	9 Keys	41.85
Barnhart's Service Center	00125-E7002	Vehicle Service	380.00
Midtown Dry Cleaners	00130-E4013	June Dry Cleaning	198.36
AutoZone, Inc.	00130-E7002	Battery & Wiper Blade	151.66
Southside Quik Lube	00130-E7002	June Oil Changes	857.99
Time Warner Cable Northeast	00135-E2094	July Internet Service	104.98
Valley View Repair LTD	00135-E6004	U #47 Brakes, Pads, Fluids & Rotations	789.21
Cintas	00135-E7002	June Rugs	137.61
Grainger	00135-E7002	Belt	33.22
Holmes Plumbing Supply	00135-E7002	Plumbing Supplies	8.60
Sentry Security Fasteners, Inc.	00135-E7002	Security Door 4 Lock	1,924.68
OSU Extension Business Office	05013-E9003	3 <sup>rd</sup> ¼ OSU Extension Appropriation	54,000.00
ODJFS	07002-E1020	Unemployment	3,470.55
Leslee Mast – Holmes Co. Treasurer	07002-E3008	Property Taxes	23,315.18
HCDJFS	09040-E9002	3 <sup>rd</sup> ¼ 2020 Treatment & Residency	75,000.00
			<b>\$198,682.59</b>

**DOG & KENNEL (B00)**

Gordon Flesch Company, Inc.	00200-E2001	Lease	\$125.11
American Electric Power	00200-E2002	Electric	185.94
WKLM	00200-E4004	Advertisement	160.00
Danville Veterinary Clinic	00200-E4005	Vet Expenses	197.85
			<b>\$668.90</b>

**ENGINEER (K00)**

Northeast Ohio Natural Gas Corp.	00700-E2002	Office Gas	\$55.94
American Electric Power	00700-E2002	Office Electric	256.30
Kidron Tree Service	00700-E2014	Tree Removal	2,000.00
OHM Advisors	00700-E2014	Mohican Valley Corridor Plan	5,000.00
Engineering Associates, Inc.	00700-E2014	TR 123 Bridge	7,964.65
Superior Piling, Inc.	00700-E4003	Materials	23,508.00
Gingerich Trailer Sales LTD	00700-E4007	Trailer Rental	142.50
Superior Petroleum Equipment	00700-E7005	Fix Gas Pumps	2,462.94
DroneDeploy	00700-E8001	Yearly Renewal	3,600.00
Northeast Ohio Natural Gas Corp.	00701-E2002	Garage Gas	39.41
Northeast Ohio Natural Gas Corp.	00701-E2002	Garage Utilities	79.79
American Electric Power	00701-E2002	Garage Electric	335.52
Holmes Pest Control, Inc.	00701-E3014	Pest Control	57.00
Cintas	00701-E4001	Garage Supplies	1,398.24
American Standard Chemical Co.	00701-E4001	Rags	13.38
			<b>\$46,913.67</b>

**CAPITAL IMPROVEMENT (N10)**

Midstate Contractors, Inc.	00500-E2009	Courthouse Clock Tower Design	\$19,300.00
Engineering Associates, Inc.	00500-E2009	HCS D Water System Improvements	2,000.00
			<b>\$21,300.00</b>

**WASTEWATER CAPITAL IMPROVEMENTS (N70)**

Tekton Engineering LLC	00506-E2009	Berlin WWTP Expansion – Preliminary	<b>\$2,343.50</b>
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**SOLID WASTE (P34)**

North Point Engineering Corp.	00800-E2099	Consulting Service	<b>\$1,480.55</b>
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**WASTEWATER (P40)**

Northeast Ohio Natural Gas Corp.	00805-E2002	TR 444 WC Generator	\$21.40
Knox Energy Cooperative, Inc.	00805-E2002	BE WWTP & SR 39 Generator	43.52
Verizon Wireless	00805-E2002	Mobile Broadband	55.32
Ream & Haager Laboratory	00805-E4012	Lab Testing	2,585.00
Aerzen U.S.A. Corp.	00805-E4012	Air Filter Cartridge & Fan	1,802.67
Buckeye Pumps, Inc.	00805-E7001	Replacement Pump BE #1	4,421.00
			<b>\$8,928.91</b>

**LICENSE BUREAU (S40)**

Rumpke of Ohio, Inc.	01060-E2002	Utilities	\$126.57
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**DRUG ENFORCEMENT FUND OTHER EXPENSE (S46)**

American Electric Power	01070-E8001	June Service	\$40.82
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**LOCAL EMERGENCY PLANNING (S70)**

Red Rover	01023-E7002	Fuel	\$35.54
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**9-1-1 (S71)**

Streamline Communications	01024-E8001	AutoPage Remote Support	\$375.00
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**SPECIAL PROJECTS / MUNICIPAL COURT (S73)**

Crystal Clear Water Co.	01026-E8001	Jury & Court Supplies	\$47.52
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**COUNTY HOME (S85)**

Dean's Backflow Service	01036-E2001	Water Testing Service	\$345.00
Health Professionals of Holmes Co.	01036-E2001	Resident Medical Invoice	10.13
Family Eyecare Associates	01036-E2001	Resident Medical Invoice	221.00
American Express	01036-E4001	Misc. Supplies	516.78
Rodhe's IGA	01036-E4001	Activity Supplies	57.26
Qual-Med Supply	01036-E4001	Nursing Supplies	1,010.53
Friendly Wholesale Company, Inc.	01036-E4001	Paper Supplies	1,109.39
ORLO Auto Parts	01036-E7001	Repair Boilers	14.98
Holmes Plumbing Supply	01036-E7001	Repair Boilers	224.78
Penner Patient Care	01036-E7001	Bathtubs Repaired	507.77
			<b>\$4,017.62</b>

**CDBG (T06)**

WM Commercial Roofing	01071-E2058	PNC Bank	\$97,893.00
Thomas K. Bird	01071-E2058	Reimbursement	29,368.00
Farmhouse Frocks	01071-E2058	Reimbursement	2,111.00
			<b>\$129,372.00</b>

**EMA (T72)**

Graphic Enterprises	01077-E8001	Copier & Maintenance	\$60.34
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**DOMESTIC VIOLENCE FUND (W00)**

Every Woman's House	01049-E9005	1 <sup>st</sup> ½ 2020 Domestic Violence Fund	\$3,714.67
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**ROTARY OTHER EXPENSES (X00)**

Source One Group	04000-E8001	Psychological Evaluations	\$1,800.00
Treasurer, State of Ohio	04000-E8001	Alcohol Testing	358.00
			<b>\$2,158.00</b>

**JAIL KITCHEN (X03)**

U.S. Foods, Inc.	04001-E4001	Food Supplies	\$363.41
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**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00 General	A00-00070-E1011 Salaries	\$374.62

**ENGINEER PERMIT(S):**

**By the signing of the following documents, the Commissioners approved the following Permit(s):**

Knox Energy Cooperative Association Attention – Kevin Komara 4100 Holiday Street, NW, Suite 101 Canton, OH 44718	Application is hereby made for a permit to propose directional road bore under County Road 77 and County Road 168. Location County Road 77 and County Road 168..
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**PLAT – HILLS OF HOME SUBDIVISION – REPLAT – NO. 2**

On a motion by Mr. Ault seconded by Mr. Eyler (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners authorized the Chairman to Sign the Hills of Home Subdivision – Replat No. 2. Saltcreek Township, NW Qtr. Section 8, NE Qtr. Section 7, T-14N; R-12W.

**PLAT – BLACKHAWK SUBDIVISION NO. 1 – REPLAT NO. 2**

On a motion by Mr. Ault seconded by Mr. Eyler (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners authorized the Chairman to Sign the Blackhawk Subdivision No. 1 – Replat No. 2, Walnut Creek Township, NW Qtr., Section 24, T-9N; R-4W.

**PLAT – CRAB APPLE NORTH SUBDIVISION – REPLAT NO. 3**

On a motion by Mr. Ault seconded by Mr. Eyler (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners authorized the Chairman to Sign the Crab Apple North Subdivision – Replat No. 3, Saltcreek Township, 3<sup>rd</sup> Qtr., Lots 1 & 2, T-10N; R-6W.

**PLAT – JONAS MILLER ALLOTMENT – REPLAT NO. 1**

On a motion by Mr. Ault seconded by Mr. Eyler (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the Commissioners authorized the Chairman to Sign the Jonas Miller Allotment – Replat No. 1, Saltcreek Township, 3<sup>rd</sup> Qr. Lots 1 & 2, T-10N; R-6W.

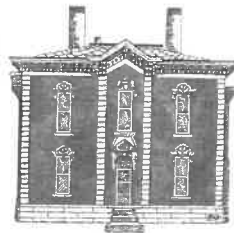
**RESOLUTION(S)**

**A Copy of All Documents on File at the Commissioners Office**



# HOLMES COUNTY COMMISSIONERS

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MILLERSBURG, OHIO 44654-2001  
PHONE (330) 674-0286 FAX (330) 674-0566  
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## Resolution #07-20-20-01

### RESOLUTION – ACCEPTING THE SANITARY SEWER IMPROVEMENTS – HOLMES COUNTY SEWER DISTRICT

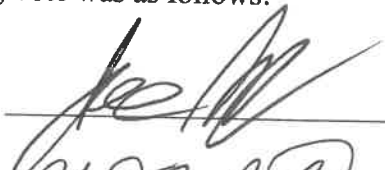
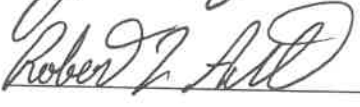

**WHEREAS**, an application and agreement for construction of sanitary sewer extension (Hawk Landing Phase V) was made by East Holmes Development Ltd., 4609 Township Rd. 371, Millersburg, Ohio 44654; and

**WHEREAS**, construction of the sanitary sewer is completed and has been constructed and inspected in accordance with the plans and specifications; and

**WHEREAS**, the Holmes County Sanitary Engineer, Christopher R. Young, recommends to the Holmes County Commissioners that the sanitary sewer extension and improvements become part of the Holmes County Wastewater Treatment System; and

**THEREFORE, BE IT RESOLVED** by the Holmes County Board of Commissioners, that the sanitary sewer extension and improvements become part of the Holmes County Wastewater Treatment System.

Mr. *Eyler* moved for the adoption of the preceding Resolution. Mr. *Ault* seconded the motion. Upon call of roll, vote was as follows:

Mr. Miller		<input checked="" type="radio"/> yes / <input type="radio"/> no
Mr. Ault		<input checked="" type="radio"/> yes / <input type="radio"/> no
Mr. Eyler		<input type="radio"/> yes / <input checked="" type="radio"/> no

The below signed Clerk to the Board hereby certifies that the preceding resolution is a true and exact copy of a resolution adopted during the regular business meeting of July 20, 2020 and recorded in Commissioners Journal 51 under that date.

cc:  
Engineer

  
Susan L. Schie  
Clerk to the Board

**10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION**

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Eyler moved that the meeting be adjourned at 4:30 p.m.; Mr. Ault, seconded the motion (Mr. Miller - yes; Mr. Ault – yes; Mr. Eyler - yes), the next scheduled business meeting of the Holmes County Commissioners is Monday July 27, 2020.

\_\_\_\_\_  
Joe D. Miller

\_\_\_\_\_  
Rob Ault

\_\_\_\_\_  
Attest: Susan L. Schie, Clerk

\_\_\_\_\_  
Raymond Eyler

Voucher Number	Warrant Number	Account	PO Number	Vendor Number	Vendor Name	Voucher Date	Batch Number	Header Description	Voucher Amount
2627		S50-00404-E2038	100228	28142	Wayne and Liz Raber	7/15/20	3	June 20/mileage for visitation	\$231.00
2628		S50-00404-E2039	100229	2840	The Village Network	7/15/20	3	June 20/placements	\$12,920.82
2629		S50-00404-E2040	100230	70	Adoption & Attachment Therapy Partners, LLC	7/15/20	3	April & May 20/counseling	\$826.50
2630		S50-00404-E2040	100230	21390	Pathway Caring For Children	7/15/20	3	Oct. 19 - June 20/counseling/PASSS	\$995.09
2631		S50-00404-E2040	100230	601321	Julia Kandel	7/15/20	3	June 2020/PASSS/respite	\$3,660.00
2632		S50-00404-E2040	100230	12873	Insight Vision Care, LLC	7/15/20	3	May - June 20/PASSS/vision therapy	\$2,362.50

\$20,995.91

HOLMES COUNTY COMMISSIONERS:

Director

**RECEIVED**

*Dorothy S. Jackson*  
Dorothy S. Jackson  
Holmes Co. MS

JUL 16 2020

J. M. McKee

**RECEIVED**

JUL 17 2020

Holmes County  
Commissioners

**RECEIVED**

JUL 15 2020

Jackie McKee  
Auditor



VOUCHER RECAP SHEET

7/15/2020

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Voucher Amount	Account
804	11620	Holmes Co Juvenile Court	7/15/2020	\$ 1,962.83	H10-00401-E2018
805	11220	Holmes County Common Pleas	7/15/2020	\$ 941.17	H10-00401-E2018
806	15000	Language Line Services	7/15/2020	\$ 12.50	H10-00401-E8001
TOTAL				\$ 2,916.50	

HOLMES COUNTY COMMISSIONERS:

*[Handwritten signatures of three commissioners]*

APPROVED:

*[Handwritten signature: Danny S. Jackson]*  
 DIRECTOR - JFS

**RECEIVED**  
 JUL 17 2020  
 Holmes County  
 Commissioners

**RECEIVED**  
 JUL 15 2020  
 Jackie McKee  
 Auditor

Voucher/Receipt/Service Number	Header Description	Vendor Name	Voucher/Receipt/Service Date	Warrant/Pay-in Number	Batch Number	Account	Project	Account1	Total Amount
5809	COVID-19/Bacon	Woda Autumn Run	7/15/2020	7/21/2020		H00-00400-E8001	158	510051	\$ 1,000.00

HOLMES COUNTY COMMISSIONERS

*[Handwritten signatures of three commissioners]*

APPROVED

*Danny S. Jackson*

DIRECTOR  
HCIFS

**RECEIVED**  
JUL 17 2020  
Holmes County  
Commissioners

**RECEIVED**  
JUL 15 2020  
Jackie McKee  
Auditor

Voucher Number	Vendor Number	Vendor Name	Voucher Date	Account	PO Number	Total Amount
PF448	11600	Holmes Co. Dept. Job & Fam Srv	7/14/2020	S52-00405-E2045	100223	\$ 1,852.59
PF449	11500	Holmes Co. Health Dept.	7/14/2020	S52-00405-E9003	100224	\$ 626.58
PF450	4520	Christian Childrens Home	7/14/2020	S52-00405-E9015	100225	\$ 6,900.00
PF451	13890	Journey Home Foster Care	7/14/2020	S52-00405-E9015	100225	\$ 5,550.00
PF452	24540	Save and Serve Thrift Shop	7/14/2020	S52-00405-E9015	100225	\$ 163.75
PF453	25120	Skyview Ranch	7/14/2020	S52-00405-E9015	100225	\$ 1,250.00
PF454	2840	The Village Network	7/14/2020	S52-00405-E9015	100225	\$ 7,830.00

Total \$ 24,172.92

Holmes County Commissioners:

*[Handwritten Signature]*  
 \_\_\_\_\_  
*Robert G. Hill*  
 \_\_\_\_\_  
*Praymon Egan*  
 \_\_\_\_\_

Approved By:

*Danny S. Jackson*  
 \_\_\_\_\_

**RECEIVED**  
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 Holmes County  
 Commissioners

**RECEIVED**  
 JUL 15 2020  
 Jackie McKee  
 Auditor

Voucher/Receipt/Service Number	Header Description	Vendor Name	Voucher/Receipt/Service Date	Warrant/Pay-in Number	Batch Number	Account	Project	Account1	Total Amount
5797	073-374-991-0-2 TO 7-1-20	American Electric Power	7/13/2020		PA448	H00-00400-E2017	10	521092	\$ 2,390.66
5798	JUN NET	Brenda Boughman	7/13/2020		PA448	H00-00400-E8001	850	510050	\$ 90.72
5799	JUN NET	Teri E. Boughman	7/13/2020		PA448	H00-00400-E8001	850	510050	\$ 381.92
5800	LABOR MATTERS	Fishel Downey Albrecht & Riepenhoff LLP	7/13/2020		PA448	H00-00400-E8001	10	521092	\$ 390.00
5801	COPIER CONTRACT	GreatAmerica Financial Services	7/13/2020		PA448	H00-00400-E8001	10	521092	\$ 1,339.12
5802	PARKING LEASE	JKY Rentals, LLC	7/13/2020		PA448	H00-00400-E8001	10	521092	\$ 700.00
5803	JUN NET	Andrew Kolodny	7/13/2020		PA448	H00-00400-E8001	850	510050	\$ 148.96
5804	9020512053 INTERPRETATION	Language Line Services	7/13/2020		PA448	H00-00400-E8001	20	521092	\$ 106.75
5805	JUN NET	James Price	7/13/2020		PA448	H00-00400-E8001	850	510050	\$ 22.40
5806	JUN NET	Jennifer Sutterlin	7/13/2020		PA448	H00-00400-E8001	850	510050	\$ 25.76
5807	JUN NET	Marla Wagner	7/13/2020		PA448	H00-00400-E8001	850	510050	\$ 33.60

\$ 5,629.89

HOLMES COUNTY COMMISSIONERS:

*[Handwritten signatures of three commissioners]*

APPROVED:

*[Handwritten signature: Danny S. Jackson]*  
 DIRECTOR  
 HCJFS

**RECEIVED**  
 JUL 17 2020  
 Holmes County  
 Commissioners

**RECEIVED**  
 JUL 15 2020  
 JACQUE MCKEE  
 Auditor