

**THE MINUTES**  
**February 29, 2016**

The Holmes County Commissioners met in regular session Monday, February 29, 2016; everyone present. Chairman Eyler opened the meeting:

**9:00 A.M. – PUBLIC HEARING – COMMISSIONERS MEETING ROOM – CHIP FY’2016/FAIR HOUSING DISCUSSION**

The hour of 9:00 a.m. having arrived, the Commissioners held a Public Hearing for CHIPFY’2016. No one was in attendance and no comments were received.

Tracy Schlabach of the Planning Commission did a presentation on Fair Housing.

**9:30 A.M. – MISTY BURNS & JONATHAN BEAM – DOG WARDENS RECEPTIONIST POSITION DISCUSSION**

Human Resource Director Misty Burns & Dog Warden Jonathan Beam met with the Commissioners to discuss the receptionist’s position that has just become available.

The decision was made to not hire aa receptionist, but hire a deputy dog warden and add Saturday hours.

**10:00 A.M. – BUSINESS MEETING**

**PLEDGE OF ALLEGIANCE**

**MINUTES**

On a motion by Mr. Miller, seconded by Mr. Ault (Mr. Eyler - yes; Mr. Miller – yes; Mr. Ault - yes); the Commissioners approved the minutes from February 18, 2016 as written.

**PAY BILLS MOTION**

On a motion by Mr. Ault seconded by Mr. Miller (Mr. Eyler - yes; Mr. Miller – yes; Mr. Ault - yes) the Commissioners authorized the following bills to be paid as they were presented:

**GENERAL (A00)**

Doug Milhoan	00010-E2004	Legal Counsel	\$330.50
Miller, Mast, Mason & Bowling	00010-E2004	Legal Counsel	294.50
Jeff Kellogg	00010-E2004	Legal Counsel	1,208.00
Quill Corporation	00010-E4001	Office Supplies	27.96
Alonovus Corp.	00010-E4004	Public Notices	12.78
Verizon Wireless	00010-E8001	Cell Phones	616.59
CLCCA	00010-E8001	2016 Membership	160.00
MT Business Technologies, Inc.	00015-E2001	Services	130.00

US Bancorp Equipment Finance, Inc.	00030-E4001	Lease	100.00
Independence Business Supply	00030-E4001	Gel Pens / Bookkeeping	14.11
Thomson Reuters – West Payment	00045-E4001	Monthly Charges	248.00
Robert J. Batchelor	00070-E2007	Assigned Judge Per Diem & Mileage	104.00
Holmes County Clerk of Courts	00070-E8003	Grand Jurors Pay	240.00
Holmes County Engineer	00090-E7002	Replace Ford Taurus Battery	146.39
Independence Business Supply	00121-E4001	General Fund Paper Supply	545.00
Graphic Enterprises Office Solutions	00121-E4007	Copier Maintenance	72.57
The Locksmith Shop LLC	00125-E2001	Parts & Repairs	135.00
Millersburg Electric, Inc.	00125-E2001	Parts & Repairs	74.85
Agile Networks	00125-E2002	Services	646.00
Northeast Ohio Natural Gas Corp.	00125-E2002	Gas Usage	31.67
Northeast Ohio Natural Gas Corp.	00125-E2002	-	1,094.66
American Electric Power	00125-E2002	Electric	547.12
Cincinnati Bell Any Distance	00125-E2002	Phone System	1,974.26
SYNCB / AMAZON	00125-E4001	Supplies	125.15
Creative Warehouse Marketing	00128-E4007	Website Hosting & Design	13.75
Verizon Wireless	00130-E2002	Cell Phone	1,281.66
Verizon Wireless	00130-E2002	Cell Phone	1,444.23
Charm Harness & Boot	00130-E4013	Jamison Boot Allowance	200.00
Anthony Lee Screen Printing, Inc.	00130-E7002	Vehicle Stripping U #19	38.20
Health Professionals of Holmes County	00135-E4005	December Nursing	10,592.50
Stericycle	00135-E4005	Disposal Box	571.26
Wal-Mart Community	00135-E7002	Sweepers	388.02
Kelly Supply Company	00135-E7002	Rebuilt Kit	228.77
MT Business Technologies, Inc.	00155-E8001	Maintenance Agreement	47.41
TASC – Client Invoices	07002-E1018	Admin Charges	432.72
Pomerene Hospital	07002-E3005	Helipad Insurance	1,700.00
			<b>\$25,817.63</b>

#### DOG & KENNEL (B00)

Gordon Flesch Co.	00200-E2001	Lease	\$62.67
American Electric Power	00200-E2002	Dog Pound	165.38
Wolf Creek Veterinary Services	00200-E4005	Services Provided	118.00
Holmes County Dog Pound	00200-E8001	Reimbursed Expenses	<u>9.80</u>
			<b>\$355.85</b>

#### ENGINEER (K00)

Blushift Wireless LLC	00700-E2002	VOIP Service	\$83.00
Millersburg Postmaster	00700-E4001	300 Stamps	147.00
MT Business Technologies, Inc.	00700-E4001	Copier	111.10
Petty Cash	00700-E4016	Postage Office Meeting	34.27
Kimball Midwest	00700-E7005	Washers, Nuts & Screws	363.08
Miller's Carbide Saw Service	00700-E7005	Chipper Knives Sharpening	42.00
Okey's Alignment	00700-E7005	Alignment Springs	677.82
Rigz Towing & Recovery LLC	00700-E7005	Tow #81	250.00
Holmes Tire LLC	00700-E7005	Tires #84	771.12
Verizon Wireless	00701-E2002	Cell Phones	167.55
Total First Aid	00701-E3013	Medical Supplies	83.25
Sarah P. Mast	00701-E3014	Addendum	14.00
Sarah P. Mast	00701-E3014	Office & Garage Cleaning	186.00
American Standard Chemical Co., Inc.	00701-E4001	Gloves CPK	55.60
Kimball Midwest	00701-E4001	Terminals & Cable Ties	<u>314.80</u>
			<b>\$3,300.59</b>

**CAPITAL IMPROVEMENT (N10)**

Cline Plumbing	00500-E2009	Drinking Fountain	\$1,000.00
CBTS	00500-E2009	Capital Improvements	<u>107.75</u>
			<b>\$1,107.75</b>

**WASTEWATER CAPITAL IMPROVEMENTS (N70)**

Holmes County Engineer	00506-E2009	Sewer Project Inspection Costs	<b>\$6,204.92</b>
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**SOLID WASTE (P34)**

Verizon Wireless	00800-E4017	Cell Phone	<b>\$50.19</b>
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**LAW LIBRARY RESOURCES (S37)**

Holmes County Commissioners	00930-E4001	Supplies	\$154.32
Thomson Reuters-West	00930-E4001	Supplies	444.14
Independence Business Supply	00930-E4001	Supplies	89.89
Matthew Bender & Co., Inc.	00930-E4001	Supplies	629.66
Lexis Nexis	00930-E4001	Supplies	<u>1,892.29</u>
			<b>\$3,210.30</b>

**VICTIM ADVOCATE (S47)**

Holmes County Commissioners	01012-E2002	CBTS Phone Service	<b>\$154.32</b>
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**COUNTY HOME (S85)**

Graphic Enterprises of Ohio, Inc.	01036-E2001	Copier Service	\$86.50
Millersburg Clinic, Inc.	01036-E2001	Physician Services	79.42
Verizon Wireless	01036-E2001	Cell Phone Service	56.97
Coca-Cola Refreshments	01036-E4001	Pop Supplies	311.04
US Food Service, Inc.	01036-E4001	Grocery Supplies	1,856.45
My Office Products, Inc.	01036-E4001	Office Supplies	151.54
Pepsi Americas	01036-E4001	Pop Supplies	387.81
Avalon Distributing	01036-E4001	Grocery Supplies	823.52
Rodhe's Supercenter	01036-E4001	Grocery Supplies	63.98
True Value Hardware	01036-E7001	Misc. Repairs	<u>29.56</u>
			<b>\$3,846.79</b>

**TOURISM / ECONOMIC DEVELOPMENT (S95)**

Eastern Ohio Development Alliance	01041-E8001	2016 Contribution	<b>\$3,500.00</b>
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**CHIP CDBG (T21)**

Glazier Home Improvements	01047-E7001	Snyder Home Repair	<b>\$1,075.00</b>
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**ROTARY OTHER EXPENSES (X00)**

VISA	04000-E8001	Homicide Investigation / Meals / Lodging	<b>\$560.04</b>
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**JAIL KITCHEN (X03)**

Smith Foods	04001-E4001	Food Supplies	\$369.33
Nickles Bakery	04001-E4001	Food Supplies	257.18
US Foods	04001-E4001	Food Supplies	2,799.19
Alco	04001-E4007	Chemicals	138.16
Hobart Service	04001-E4007	Dishwasher Part	<u>120.89</u>
			<b>\$3,684.75</b>

**HRA (X25)**

Aultcare	00990-E1039	HRA Deductible Reimbursement	<b>\$473.26</b>
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**PAY-INS TO TREASURER:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
128434 HCC	O16-08003-R7502 J & F Services Lease	\$10,234.00

**TRANSFER WITHIN:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00-00140-E1011 Employee Salaries	O16-08003-R7502 J & F Services Lease	\$10,234.00

**SUPPLEMENTAL:**

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT:</b>
A00 General	A00-00120-E8001 Other	\$13,132.38
S81- Computerization Probate Court	S81-01032-E2001 Computerization Probate Court	\$10,000.00
S38 IT Funds	S38-01062-E7005 Maintenance	\$15,940.52
S38 IT Funds	S38-01062-E2001 Contract Services	-(.01)
X00 Rotary	X00-04000-E7004 Vehicles	\$20,000.00

**PAYROLL**

**Total Gross Payroll for pay-ending 02-26-16 was \$545,101.78**

**Total General Fund Payroll for pay-ending 02-26-16 was \$188,771.85**

**ENGINEER PERMIT(S):**

**By the signing of the following documents, the Commissioners approved the following Permit(s):**

Kent Kirby Circle V Specialized	Application is hereby made for a permit to move oversize and or overweight load from US 62 in Winesburg southeast on County Road 160 to 1818 County Road 160 to the Darling Ingredients Plant.
Mark Wetzel	Application is hereby made for a permit to install a 2” plastic gas main line crossing. Location – Approximately 1700’ east of Township Road 353 on the east side of new road for Legacy Ridge.

**PLAT – CLAY HILL DRIVE SUBDIVISION**

On a motion by Mr. Miller seconded by Mr. Ault (Mr. Eyler - yes; Mr. Miller – yes; Mr. Ault - yes) the Commissioners authorized the Chairman to sign the Clay Hill Drive Subdivision Plat – Saltcreek Township, SW Qtr. Section 2, T-14N; R-12W. Agent – Lewis Miller.

**PLAT – BACKACHER’S SUBDIVISION**

On a motion by Mr. Miller seconded by Mr. Ault (Mr. Eyler - yes; Mr. Miller – yes; Mr. Ault - yes) the Commissioners authorized the Chairman to sign the Backacher’s Subdivision Plat – Paint Township, 4<sup>th</sup> Qtr. Lot 4, T-10N; R-5W. Agent – Ivan E. Miller.

**RESOLUTION(S)**

**A Copy of All Documents on File at the Commissioners Office**

**10:30 A.M. – NEW BUSINESS/OLD BUSINESS DISCUSSION**

**ADJOURN MOTION**

With no further business to come before the Board, Mr. Ault moved that the meeting be adjourned at 4:30 p.m.; Mr. Miller; seconded the motion(Mr. Eyler - yes; Mr. Miller – yes; Mr. Ault - yes) the next scheduled business meeting of the Holmes County Commissioners is Monday, March 07, 2016.

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Raymond Eyler

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Joe D. Miller

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Attest: Susan L. Haun, Clerk

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Rob Ault